

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, November 23, 20 10

The meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustees Todd Ray and Irene McMullen and Fiscal Officer Patricia Bayer present. Mr. Bushman led the Pledge of Allegiance. Warrants 9026 and 9027 dated 11/14 and 11/15/10 in the amount of \$136,168.00 were signed between meetings. Warrant 9028 was voided due to a printing error. Warrants 9029-9048 dated 11/23 and 11/26/2010 in the amount of \$99,088.49 and EFT Vouchers 1525-1534 for the 11/26/2010 bi-weekly payroll in the amount of \$10,168.76 were signed. Warrant 1099 dated 11/24/2010 in the amount of \$7,134.42 was signed to transfer EMS collections from the lockbox to the primary account. Correspondence was available for review.

WORKSHOP

Let the record reflect the trustees held a workshop ^{Monday} Tuesday, November 22 with MidWest Advanced Power to discuss replacement lighting for the township hall as a possible use for the NOPEC grant.

GEAUGA GROWTH PARTNERSHIP

Frank Samuel, President of the Geauga Growth Partnership, was present to discuss the Partnership's benefit to the community. They spoke at the Geauga County Township Association meeting and will be attending the local trustees meetings. The partnership was formed for the purpose of collaborating with local officials to focus on economic development in order to grow business effectively. Mr. Samuel will be the point person to contact for inquiries or assistance.

DEPUTY REPORT

Sheriff Deputy Chris Weber reported on October traffic stops and incidents and submitted his monthly report.

FIRE DEPARTMENT

Assistant Chief Mark Lynn reported that the new ambulance was delivered and is running well. The trustees questioned a \$1000 maintenance agreement for the air compressor. Mr. Lynn agreed to check the cost for this service with other companies. The air quality is checked twice a year, and this has always been done in the past.

ROAD REPORT

Road Superintendent Jim Teichman reported he has an initial quote from Fire House Service to tie in the electrical line at Scenic River. The road department worked two days last week to remove dead trees in Bass Lake Community that were too close to the road. The plows were put on the trucks.

UNSAFE, INSECURE, STRUCTURALLY DEFECTIVE BUILDINGS

10302 Butternut Road - Zoning Inspector Tim Kearns informed the board that the structure was removed at 10302 Butternut Road and paid for by the owner (Davis).

10880 Mayfield Road - Mr. Kearns submitted quotes from eight contractors to remove the structures on the recently purchased township property at 10880 Mayfield Road.

Mr. Ray moved and Mrs. McMullen seconded to award a contract to TRC Landscape Services, Inc. for the demolition of the structures at the 10880 Mayfield Road property not to exceed \$13,740, with a unanimous vote. Motion carried. The board signed the contract.

DECEMBER MEETINGS

The board affirmed that they will meet on the regularly scheduled days in December.

ORGANIZATIONAL MEETING

Mr. Ray moved and Mrs. McMullen seconded to schedule an organizational meeting, which will be held on Tuesday, January 4, 2011, at 6:30pm, with a unanimous vote. Motion carried.

GEAUGA CIC MEMBERSHIP

Mr. Ray moved and Mrs. McMullen seconded to continue the township's membership in the Geauga Community Improvement Corporation for a \$50 fee, with a unanimous vote. Motion carried.

Mr. Ray moved and Mrs. McMullen seconded to authorize the fiscal officer and office staff to attend the CIC luncheon on December 3, 2010 and to be reimbursed expenses, with a unanimous vote. Motion carried.

FISCAL ASSISTANT

Mr. Ray moved and Mrs. McMullen seconded to authorize Carol Stafford to continue to assist the Fiscal Officer to April 1, 2011, with a unanimous vote. Motion carried.

RESOLUTION 2010-56/FUND TRANSFER

Resolution 2010-56 was made by Mr. Ray and seconded by Mrs. McMullen for within fund transfers in the Permanent Appropriation in the General Fund and Gasoline Tax Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

MUNSON TOWNSHIP TRUSTEES REGULAR

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____
Tuesday, November 23, _____ 10

COUNTY COMMISSIONERS ZONING REQUEST

The board addressed a letter from the Geauga County Commissioners dated November 2, 2010. The Commissioners are seeking a buyer for the property owned by the county at the corner of Ravenna Road and Ravenwood Drive, the former location of the county jail, and would like to initiate proceedings to change the zoning from residential to commercial or medical. The commissioners are requesting guidance as to the best way to proceed. The trustees will compose a response with their recommendations.

OUTSIDE MEETINGS

The trustees and fiscal officer attended the Geauga County Township Association meeting on November 10.

COMMUNITY ROOM

Mr. Ray moved and Mrs. McMullen seconded to lease the community room for a birthday party (Friedman) on December 11, 2010 from noon to 8:15pm, approx. 45, for a \$75 room fee and \$50 security deposit, with a unanimous vote. Motion carried.

Mr. Ray moved and Mrs. McMullen seconded to lease the community room for a Sew-in for Christ Child (Run) on January 10, February 14, and March 14, 2011, from 9am-4pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved and Mrs. McMullen seconded to lease the community room for an Equine Customer Meeting (Simyak) on December 8, 2010 from 6-9pm, approx. 50-60, for a \$50 meeting fee, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

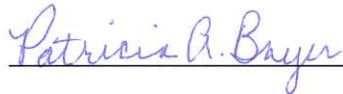
Mr. Ray moved and Mrs. McMullen seconded to accept the encumbrance sheet for November 23, 2010, as written:

IGM Copy Products	Copy Machine Service Plan	125.00
Brainard Gas Corporation	Gas Utility – Fire Dept.	600.00
Other-Supplies and Materials	Blanket to 12/31/2010	350.00
Waste Management	Town Hall Weekly Refuse Pickup	300.00
The Illuminating Company	Town Hall/Fire Station	1,500.00
The Illuminating Company	Park Electricity	200.00
The Illuminating Company	Street Lights	1,400.00
Delta Dental	Dental Insurance Premiums	200.00
Union Security Insurance Co.	Life Insurance Premiums	100.00
Aramark Uniform Services	Road Department. Uniform Rental	628.22
Gauga County CIC	Membership Fee	50.00

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Mr. Ray moved and Mrs. McMullen seconded to adjourn the meeting at 7:08pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer