

Held _____ Tuesday, October 25, _____ 20 11

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Todd Ray and Fiscal Officer Patricia Bayer present. The Pledge of Allegiance was recited. The trustees signed warrants 9856-9899 dated 10/25/11 and 10/28/11 totaling \$138,098.43; EFT Vouchers 1848-1857 for the 10/28/11 bi-weekly payroll totaling \$10,544.39; and Warrant 1119 dated 10/26/11 totaling \$11,155.84, to transfer EMS collections from the lockbox to the primary account. Warrant 9898 was voided. Correspondence and the Fiscal Officer's monthly report for September were available for review. The Loncar contract for the Eloo restroom building at Scenic River was on the table for the trustees' signatures.

MINUTES

Mr. Ray moved and Mr. Bushman seconded to approve the October 7, 2011 minutes, as written, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to approve the October 11, 2011 minutes, as written, with a unanimous vote. Motion carried.

CEMETERY DEED TRANSFER

Mr. Ray moved and Mr. Bushman seconded to approve the deed transfer for John and Janet Borsi from obstructed graves 1 [too close to driveway] and 4 [too close to tree] in Lot 53 in Fowlers Mill Cemetery to graves 7 & 8 in Lot 342 in Fowlers Mill II Cemetery, with a unanimous vote. Motion carried. The trustees signed the new deed. [The \$25 fee was waived at the October 11 meeting.]

ELECTRICAL OUTAGES AND BROWNOUTS

Resident Robert Lounsbury of 11075 Bridle Trail was present to voice his concerns about the increase of electrical outages, flickers and brownouts in the past few years. He is keeping a record of the frequency and severity of the outages. Reduced voltage places electrical appliances and computer equipment at risk. He cited two neighbors in addition to himself who have installed whole house generators and advised he has had to install additional battery backups on his computers and phones because of the power interruptions. Not all of the outages are weather or tree related. He asked the board to hold a public meeting to allow residents to voice their concerns. Electrical outages will be placed on the agenda at 7pm on the November 29th meeting.

DEMOLITION OF STRUCTURES AT 12625 BASS LAKE ROAD

Zoning Inspector Tim Kearns reported that the structures at 12625 Bass Lake Road were removed on Saturday.

ASPHALT GRINDINGS

The park board is requesting that asphalt grindings be placed on the new drive at the township hall and on the remainder of the driveway at Scenic River, at an estimated cost of \$500 for the park and \$3,000 for the township drive.

BREAKFAST WITH SANTA

Mr. Kearns requested \$750 to cover expenses for the Breakfast with Santa and Mrs. Claus to be held at the township hall on December 3. Expenses were \$498.38 last year and the income \$588, with a net profit of \$89.62.

FIRE DEPARTMENT

Assistant Fire Chief Mark Lynn reported that the fire department will be trained on use of the new washer and dryer on Monday. There is no news on the new truck. He requested \$250 to attend a fire prevention seminar sponsored by the Ohio Fire Chiefs Association on November 10 in Solon.

ROAD DEPARTMENT

Road Superintendent Jim Teichman reported that the seminar on Roadside Ditch Stabilization was interesting and informative. He attended a class at the county engineer's office taught by a sheriff's deputy regarding paraphernalia used in the manufacture of methamphetamine, which are being found in roadside ditches, a growing problem because dealers are tossing the drugs out of their vehicles to avoid being apprehended. Road workers are being advised to avoid handling the items and to call the sheriff's department. The road department is doing brush and tree work throughout the township. He asked if the board wanted to install heat cables to prevent ice buildup and leaking problems in the fire station bay this winter. The ice buildup is destructive to the motors which operate the bay doors. Mr. Lynn pointed out that the new water softening system is in a location where leaking occurs. The cables will cost approximately \$3,000 and cannot be used in another location once installed. The board agreed that the cables needed to be installed before winter despite the fact that the township is in the process of considering a building renovation. He showed the board samples, for their consideration, of a floor coating for the fire apparatus floor.

Held Tuesday, October 25, 2011

CONTRACT FOR ADDITIONAL PATROL

Sheriff's Deputy Chris Weber reviewed September traffic stops and incidents and submitted his report.

RESOLUTION 2011-52/FUND TRANSFER

Resolution 2011-52 was made by Mr. Ray and seconded by Mr. Bushman for within fund transfers in the General Fund and Ambulance and Emergency Medical Fund with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

OUTSIDE MEETINGS

Mrs. Bayer went to The Green House annual meeting and open house, but was unable to stay for the meeting as it began at 6pm, the same time as the township meeting.

COMMUNITY ROOM RENTAL

Mr. Ray moved and Mr. Bushman seconded to lease the community room for American Red Cross Blood Drives (Wallenhorst) on January 12, 27 (O-drive), March 8, April 20, May 10, June 22 (O-drive), July 12, August 17 (O-drive), September 13, October 19 (O-drive), and November 8, 2012, from 1-6pm (O-drives from 1-7pm), and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room for a GOP Central and Executive meeting (Halford) on Thursday, October 27, 2011 from 6-9pm, approx. 60, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to reduce the fee for the GOP Central and Executive meeting to \$25. Roll call vote: Mr. Bushman, yes; Mrs. McMullen, yes; Mr. Ray, no. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room for Girl Scout meetings (Ricketts) November 10, 23, December 1, 22, 2011, and January 5, 19, 2012 at 6pm, approx. 10-12, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room for a surprise party (Cseplo-Horvath) on Saturday, November 19, 2011 at noon, approx. 50, \$75 room, \$50 kitchen, \$250 security deposit (liquor), with a unanimous vote. Motion carried.

Let the record reflect, an oil and gas meeting was held in the township community room on October 25, 2011 from 4-8pm.

ENCUMBRANCE SHEET APPROVAL

Mr. Ray moved and Mr. Bushman seconded to approve the encumbrance sheet for October 25, 2011 as written:

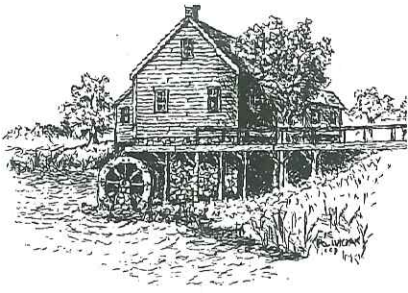
| | | |
|------------------------------------|------------------------------------|-----------|
| West Virginia Signal & Light, Inc. | Lights for New Command Vehicle | 1,482.00 |
| Laudato Concrete, Inc. | Concrete for Outdoor Furnace Bldg. | 1,500.00 |
| Operating Supplies | Super Blanket to 12/31/2011 | 18,700.00 |
| Alvord's Yard & Garden | Leaf Blower | 450.00 |
| Ronyak Paving | Asphalt Grindings Township Hall | 3,000.00 |
| Ronyak Paving | Asphalt Grindings Scenic River | 500.00 |
| Operating Supplies – Parks | Blanket to 12/31/2011 | 4,000.00 |
| Operating Supplies [Township Hall] | Blanket to 12/31/2011 | 3,000.00 |
| Mars Electric | Heat Cables | 3,000.00 |

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Mr. Ray moved and Mr. Bushman seconded to adjourn the meeting at 7:31pm, with a unanimous vote. Motion carried.

Irene H. McMullen Chairman Patricia A. Bayer Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2011-52

Be it resolved by the Trustees of Munson Township, in a regular session on the 25th day of October, 2011, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Ray moved the adoption of the following resolution, that the 2011 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

| | | | |
|----------|------------------------|--|---|
| 400.00 | to 1000-110-323-0000 | Repairs and Maintenance | |
| | from 1000-110-319-0000 | Other – Professional and Technical Services | ✓ |
| 6,000.00 | to 1000-120-420-0000 | Operating Supplies | ✓ |
| | from 1000-110-316-0000 | Engineering Services | |
| 500.00 | to 1000-410-430-0000 | Small Tools and Minor Equipment [new line item] | ✓ |
| | from 1000-760-740-0410 | Machinery, Equipment, and Furniture - Cemeteries | ✓ |
| 250.00 | to 1000-610-599-0004 | Other Expenses FOR SANTA BREAKFAST | |
| | from 1000-610-599-0000 | Other – Other Expenses | ✓ |
| 300.00 | to 1000-220-318-0000 | Training Services (new line) | |
| | from 1000-220-349-0000 | Other – Communications, Printing, & Advertising | ✓ |
| 2,850.00 | to 1000-710-599-0000 | Other – Other Expenses [new line item] | ✓ |
| | from 1000-760-710-0000 | Land | ✓ |

In the Ambulance and Emergency Medical Fund, a within fund transfer, as follows:

| | | | |
|----------|------------------------|---|---|
| 6,700.00 | to 2281-230-319-0000 | Other – Professional and Technical Services | ✓ |
| | from 2281-230-360-0000 | Contracted Services | |

Mr. Bushman seconded the motion and the roll being called resulted as follows:

| | |
|--------------------------|--------------|
| <u>Andrew J. Bushman</u> | , <u>yes</u> |
| <u>Irene H. McMullen</u> | , <u>yes</u> |
| <u>Todd R. Ray</u> | , <u>yes</u> |

Attest: Patricia A. Bayer October 25, 2011
Patricia A. Bayer, Fiscal Officer