

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, September 27, 20 11

The meeting was called to order at 6:31pm by Chairman Irene McMullen with Trustees Andy Bushman and Todd Ray present. Mrs. Bayer arrived at 6:40pm. Warrants 9798-9802 dated 9/20/11 totaling \$1,229.37 were signed between meetings. The board signed Warrants 9803-9825 dated 9/27 and 9/30/11 totaling \$192,701.87 [Warrant 9819 voided], EFT Vouchers 1822-1837 for the 9/30/11 monthly and bi-weekly payrolls totaling \$18,885.79, and Warrant 1117 dated 9/28/11 in the amount of \$10,875.06, to transfer EMS collections from the lockbox to the primary account. Correspondence was available for review.

PATROL REPORT

Deputy Chris Weber reported on July and August traffic stops and incidents. He worked fewer hours in July as he was needed to fill in for vacations. He stopped seven vehicles and issued one citation. In August he made 17 traffic stops and issued six citations – one, under the influence of heroin. He responded to a parking issue at Notre Dame next to the ball fields. Following this incident, there were no further problems with parking. No citations were issued either month in the school zone and the highest recorded speeds were not excessive.

FIRE DEPARTMENT

Assistant Chief Mark Lynn reported that the command vehicle is too far into production to change the color to white. The trustees were mailed three quotes for the fire department lighting project. If Bob McCamon from Energy Focus is awarded the contract, he will fill out the application for the FirstEnergy rebate. The deadline for submission is October 11. FirstEnergy’s available funds are dwindling and it is uncertain how much the township will receive. Mrs. McMullen noted there would be no down side to seeking a rebate. Two of the quotes were higher and were for full new installation. Energy Focus quoted to retrofit the existing lighting with new ballasts and bulbs. The total quoted cost was \$25,327, with a power savings of \$4,000 and possible FirstEnergy rebate of up to \$7,000.00. The quote for materials is \$18,405.

Mr. Ray moved and Mr. Bushman seconded to accept the quote for the lighting upgrade for the fire department in the amount of \$18,405 from Energy Focus, Inc., with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to authorize [fire department secretary] Laura Marsic to sign the FirstEnergy rebate application for the lighting upgrades, with a unanimous vote. Motion carried. Mr. Lynn will get three quotes for installation.

RESOLUTION 2011-48/INITIATE ACTION ABATING DANGEROUS PROPERTY CONDITIONS PURSUANT TO ORC 505.86 AT 12625 BASS LAKE ROAD

Resolution 2011-48 was made by Mr. Ray and seconded by Mr. Bushman to declare the structures on the Neroco property located at 12625 Bass Lake Road insecure, unsafe and structurally defective, to assign Zoning Inspector Tim Kearns as the person responsible for the notification and removal process, and to place a lien on the property to recover the cost, pursuant to Ohio Revised Code 505.86, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

PARKS

Park chairman Joe Rosboril and member Tim Kearns presented several recommendations from the park board. Mr. Kearns requested another large event sign and additional letters.

Mr. Ray moved and Mr. Bushman seconded to approve the purchase of an additional sign and letters from SignsSeen in the amount of \$357, with a unanimous vote. Motion carried.

Mr. Rosboril asked that asphalt grindings be applied to the parking lot at Scenic River for wheelchair accessibility and advised that another concert may be scheduled for the fall. Because Scenic River is restricted by a conservation easement, the trustees suggested that the Western Reserve Land Conservancy be consulted regarding the application of asphalt grindings. The park board is requesting additional parking at Scenic River, possibly on the former Klatka property.

Mr. Ray discussed green parking areas and plastic grid surfaces; the park board needs to find out what surfaces are permitted. The park board would like to set up a free consultation with Aqua Doc regarding maintenance of the pond at Scenic River. A fence was discussed for the proposed tennis court parking area. The board will revisit the parking area in the spring. Mr. Rosboril requested a 4’ or 6’ chain link fence for the basketball court to keep the geese off the court, and that asphalt grindings be applied to the drive at the Munson Township Park to cut down on dust. He discussed fencing in one acre of land at Nero for a dog park. Nero is also restricted by a conservation easement, and the trustees asked the park board to find out if this would be an allowable activity. The trustees were advised that the restrooms were left in poor condition after a Middle School cross country meet, and that mud was smeared on the walls and doors - the flea market was scheduled for the next day. The park board is also concerned about recourse for

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PARKS (continued) - damages to the football soccer field from organized sports. Mr. Kearns asked for a part time seasonal park employee to work from April to September.

ROAD DEPARTMENT

Road Superintendent Jim Teichman reported that the road department is crack sealing the township roads. Walden Oaks is in poor shape. He is getting quotes to replace the injection pump on the gradall, and for a new power broom. Mr. Rosboril suggested that asphalt grindings be applied to the new driveway at the township hall.

RESOLUTION 2011-49/FUND TRANSFER [resolution in entirety included on separate page]

Resolution 2011-49 was made by Mr. Bushman and seconded by Mr. Ray for within fund transfers in the General Fund and Gasoline Tax Fund, with a unanimous vote. Motion carried.

OCTOBER 11 MEETING

Mrs. McMullen moved and Mr. Ray seconded to change the meeting time for the October 11 meeting to 6pm, with a unanimous vote. Motion carried.

TOWNSHIP HALL PROJECT

The trustees will need additional information from Hank Penttila before selecting an architect for the township hall renovation project. Mrs. McMullen will set up a special meeting.

PAVILION RENTAL

Mr. Ray moved and Mr. Bushman seconded to lease the Scenic River Pavilion for a birthday party (Engoglia) on October 1, 2011 from 6-10:30pm, approx. 33, for a \$50 nonresident fee and \$25 security deposit, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the Emmons pavilion for a 60th birthday party (Legan) on October 8, 2011 at 1pm, approx. 60, for a \$25 fee and \$250 security deposit, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Mr. Ray moved and Mr. Bushman seconded to lease the community room for a meeting of the Geauga GOP Central and Executive committee (Halford) on Tuesday, September 27, 2011 from 6-9pm, approx. 60, with a unanimous vote. Motion carried.

Mrs. McMullen moved and Mr. Bushman seconded to reduce the fee to \$25. Roll call vote: Mr. Bushman, yes; Mrs. McMullen, yes; Mr. Ray, no. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to approve the rental agreement for Brownie Girl Scout meetings (Myers) October 13, 26, and November 30, 2011 from 6-8pm, approx. 25, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to approve the rental agreement for Munson Girl Scout meetings (Evans) on November 2, 16, 2011 from 6-7:30pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to approve the rental agreement for a CYF Cheerleading Banquet on November 6, 2011 from 2-8pm, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Mr. Ray moved and Mr. Bushman seconded to approve the encumbrance sheet for September 27, 2011 as written:

Treasurer State of Ohio	Public Water System Fee – Twp	112.00
Treasurer State of Ohio	Public Water System Fee – Park	112.00
Repairs and Maintenance – Fire	Blanket to 12/31/2011	5,000.00
Miami Valley International Trucks	Additional Due for New Truck	31.00
Countryside Truck Service	Repairs Aerial Ladder #4044	8,395.92
Repairs and Maintenance – Town Hall	Blanket to 12/31/2011	2,200.00
Operating Supplies – Town Hall	Blanket to 12/31/2011	1,600.00
Repairs and Maintenance – Gasoline Tax	Blanket to 12/31/2011	3,000.00
Operating Supplies – Gasoline Tax	Blanket to 12/31/2011	5,000.00
Repairs and Maintenance – Cemetery	Blanket to 12/31/2011	1,500.00
Munson Fire Department	Fire Contract	98,687.00
Energy Focus, Inc.	Lighting for Fire Station	18,405.00
SignsSeen	Sign and Lettering	357.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

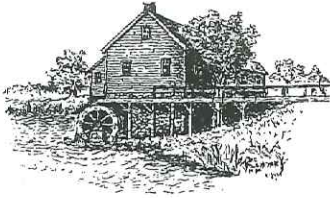
Mr. Ray moved and Mr. Bushman seconded to adjourn the meeting at 7:51pm, with a unanimous vote. Motion carried.

June H. McMullen

Chairman

Patricia A. Buyer

Fiscal Officer



A Resolution of the Munson Township Trustees No. 2011-48

RESOLUTION TO INITIATE ACTION ABATING DANGEROUS PROPERTY CONDITIONS PURSUANT TO OHIO REVISED CODE SECTION 505.86

WHEREAS, the Munson Township Road Superintendent, the Geauga County Sheriff's Department, and the Munson Township Fire Department have declared the following structures insecure, unsafe, and structurally defective: the concession trailer, gazebo, batting cages and the areas surrounding, located at

12625 Bass Lake Road - Parcel #21-176790
(declared insecure, unsafe, and structurally deflection),
with the exception of the 24 ft. x 36 ft. building
nearest Bass Lake Road; and

WHEREAS, the Munson Township Board of Trustees seeks to abate the dangerous property conditions listed above, and has the authority to do so pursuant to O.R.C. 505.86; and

WHEREAS, the Munson Township Board of Trustees seeks to assign Munson Township Zoning Inspector, Tim Kearns, as the person responsible for handling this notification and removal process.

NOW THEREFORE, BE IT RESOLVED that the Munson Township Board of Trustees in accordance with the aforementioned determinations seeks to abate the dangerous property conditions pursuant to O.R.C. 505.86 and assigns Zoning Inspector Tim Kearns as the person responsible for handling the notification and removal process.

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said dangerous property conditions be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to O.R.C. 505.86.

Approved this 27th day of September 2011, by the Munson Township Board of Trustees, voting

Irene H. McMullen yes

Irene H. McMullen, Chairman

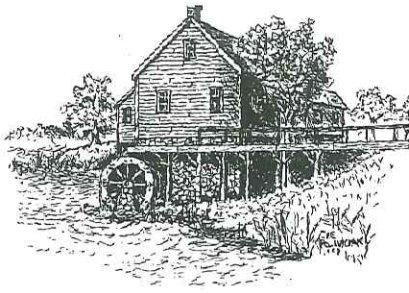
Andrew J. Bushman yes

Andrew J. Bushman, Trustee

Todd R. Ray yes

Todd R. Ray, Trustee

Attest: Patricia A. Bayer September 27, 2011
Patricia A. Bayer, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2011-49

Be it resolved by the Trustees of Munson Township, in a regular session on the 27th day of September, 2011, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Bushman moved the adoption of the following resolution, that the 2011 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

✓ 250.00	to 1000-110-314-0000	Tax Collection Fees
	from 1000-110-230-0000	Workers' Compensation
✓ 3,500.00	to 1000-120-329-0000	Other – Property Services
	from 1000-120-316-0000	Engineering Services
✓ 1,000.00	to 1000-120-323-0000	Repairs and Maintenance
✓ 1,000.00	to 1000-120-420-0000	Operating Supplies
✓ 700.00	to 1000-410-323-0000	Repairs and Maintenance
	all from 1000-760-710-0000	Land
✓ 250.00	to 1000-610-519-0000	Other – Dues and Fees
	from 1000-610-599-0000	Other – Other Expenses

In the Gasoline Tax Fund, within fund transfers, as follows:

✓ 2,000.00	to 2021-330-323-0000	Repairs and Maintenance
✓ 5,000.00	to 2021-330-420-0000	Operating Supplies
✓ 2,500.00	to 2021-760-720-0000	Buildings
	all from 2021-330-360-0002	Contracted Services Road Improvement Projects

Mr. Ray seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes
Andrew J. Bushman

Irene H. McMullen, yes
Irene H. McMullen

Todd R. Ray, yes
Todd R. Ray

Attest: Patricia A. Bayer September 27, 2011
Patricia A. Bayer, Fiscal Officer

✓ entered 9-29-11