

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES SPECIAL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Saturday, May 7, _____ 20 11 _____

Chairman Irene McMullen opened the workshop at 7am with Trustees Andy Bushman and Todd Ray and Fire Chief Bernie Harchar present. Fiscal officer Patricia Bayer was absent. The minutes were taken by Clerk-pro-tem Andy Bushman.

FIRE CONTRACT WORKSHOP

Chief Harchar discussed his meeting with Jim Homa, Heather Hill CEO. Heather Hill is under the new ownership of Provider Services. The fire department will be getting more non-emergency calls after the renovation of the facility at Heather Hill.

The fire department budget was discussed. 99.9 per cent of the requested increase will be for payroll, to give the part time employees a \$1 per hour increase, and the full time employees a \$1.50 per hour increase.

Training, and training for the training coordinator John Kloski were discussed.

Chief Harchar submitted a proposed budget which listed salaries by category, captain, lieutenant, part time and full time. The chief, assistant chief and administrative secretary's salaries were also discussed.

The Chief advised that currently the department is short three full time employees. Ideal staffing would be four full time employees per shift in addition to the chief and assistant chief.

Levies and funding were discussed. Options of combining levies and continuous levies were considered.

The equipment and turnout gear were discussed. The SCBA, self contained breathing apparatus, will be at its ten year life expectancy within the next two years.

The Chief reviewed the fire and emergency vehicles. The township should replace a command vehicle this year and a squad next year.

Mrs. McMullen asked the Chief to provide a comparison of salaries and budgets with other same size departments.

Chief Harchar advised that his home is up for sale and that he hopes to retire within the next year. His goal is for six months of transition to train the new chief.

The Trustees and Fire Chief will review the contract language. The current contract amount is \$92,500. Mr. Harchar requested a one-year budget increase of \$141,924, which would be an increase of \$11,827 per month, bringing the contract amount to \$104,327 per month.

The workshop concluded at 8:20am.

Irene H. McMullen Chairman Patricia A. Bayer Fiscal Officer
Andy Bushman Clerk-pro-tem