

Held Tuesday, May 10, 20 11

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Todd Ray and Fiscal Officer Patricia Bayer present. The Pledge of Allegiance was recited. Warrants 9386-9424 dated 5/10/11 and 5/13/11 totaling \$27,899.98, EFT Vouchers 1688-1697 for the 5/13/11 bi-weekly payroll totaling \$12,437.74, and Warrant 1108 dated 5/11/11 in the amount of \$10,025.96, to transfer EMS collections from the lockbox to the primary account, were signed. Correspondence and the Fiscal Officer's monthly report for April were available for review. The board signed thank you letters to rubbish day volunteers, Best Sand and the Sheriff's Department, rubbish day contractors, PennOhio and Universal Disposal, to Yoe Nurseries for their generous pricing for perennials and trees for the south corner of the township hall property, and to Enzoco Management for their donation of \$519.80 for the Easter Egg Hunt.

MINUTES

Mr. Ray moved and Mr. Bushman seconded to approve the minutes of April 26, 2011, as written, with a unanimous vote. Motion carried.

FIRE DEPARTMENT WORKSHOP

Let the record reflect the trustees held a workshop on Saturday, May 7 with Fire Chief Bernie Harchar to discuss the fire contract.

PATROL REPORT

Sheriff Deputy Chris Weber reported on April warnings, citations, and incidents and submitted his report. He advised that during the last power outage, the stop light was out at the corner of Mayfield and Bass Lake Road, creating a dangerous situation. Drivers had to stop and take turns entering the intersection and some failed to be that considerate.

PARKS

Park Board Chairman Joe Rosboril requested authorization to have owl boxes constructed by road department employee Adam McKinney and erected at Scenic River. The board agreed to have the owl boxes erected, and if there are not enough donations to cover the expense, the board agreed to pay up to \$50 from township funds from a blanket certificate. Mr. Rosboril submitted a list of recommended maintenance projects for each park. He advised that the quotes from the mowing contractors for mulching the beds were too costly. The mulch will be put in by the road department. Approximately ten more stones are needed to complete the wall at Scenic River, and the work will be done by the road department. He requested additional soil for fill for the south township hall property to prevent mud holes from forming as water is still pooling. Mr. Rosboril offered to meet with the road crew to evaluate what needed to be done. The Trustees encumbered funds to rent a bulldozer.

Dog Waste Signs

Park Board member Tim Kearns showed the board pictures of signs used by the Geauga Park District to ask park patrons to clean up dog waste. The cost of the signs is \$24.50 each with a one time set up fee of \$20. He checked with the park district, and they have no objection to the township using the language on the signs.

BATTING CAGES

Mr. Kearns reported that he has received no response from the owners of the property up for sale, adjacent to the Munson Township Park, regarding removal of the batting cages. Residents have complained about the unsafe condition of the deteriorated structures. The attorney for the property owner assured Mr. Kearns that the letters were forwarded to the owners. The owners have not responded either to their attorney or to the township. Mr. Kearns will prepare a final certified letter and then turn the information over to the county prosecutor.

FIRE DEPARTMENT

Fire Chief Bernie Harchar discussed the trustees' request for a survey of other fire departments. He submitted specifications to purchase a four door, rear two-wheel drive Chevy Tahoe Command Vehicle from Taylor Chevrolet through state bid in the amount of \$28,516.38. He will get quotes for the lights and siren, which will be an additional cost.

Mr. Ray moved and Mr. Bushman seconded to approve the purchase of a new 2011 or 2012 Chevy Tahoe Command Vehicle through a state bid purchase from Taylor Chevrolet not to exceed \$28,600, with a unanimous vote. Motion carried.

NORTH DRIVEWAY

Road superintendent Jim Teichman discussed a new driveway on the north side of the fire station.

RECORD OF PROCEEDINGS MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, May 10, 20 11

RESOLUTION 2011-17/FIRE CONTRACT ADDENDUM

Resolution 2011-17 was made by Mr. Bushman and seconded by Mr. Ray to approve an addendum to the Munson Township Fire Contract for a one-month operating budget for May 2011, in the amount of \$92,500, to be paid on or before May 31, 2011, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

HEAT CABLES

Mr. Teichman recommended heat cables for the apparatus bay roof to prevent ice buildup and leaking. He submitted a quote of \$450 from Jim Krebs to install the electric. The company that manufactured the two existing panel boxes has gone out of business, and the boxes are outdated. Mr. Krebs will submit a quote to upgrade these electric supply sub-panels.

Mr. Ray moved and Mr. Bushman seconded to approve the deicing for the apparatus bay roof by Jim Krebs not to exceed \$450.00, with a unanimous vote. Motion carried.

ROAD DEPARTMENT

Shed Building for Furnaces - Road Superintendent Jim Teichman discussed the shed building, which will be constructed to house the new maintenance department furnaces. The road department will be responsible for the cement floor. Funding for the furnaces will be through a NOPEC grant. Mrs. McMullen advised that the grants were approved and that the township will receive a check for half of the estimated cost. After the projects are completed, the township will be reimbursed for the second half.

Mr. Teichman advised the pipe for the road department access drive has rotted out and needs to be replaced. The sky lights need to be replaced in maintenance building #1. He has one estimate and will get others, and submit them for the Trustees' consideration.

He is working with the office manager to prepare the specifications to bid for a new 4 wheel drive pickup truck as the state bid does not have the vehicle he needs. The specs will be approved by the prosecutor's office.

Demolition of Structures at 10880 Mayfield Road

Zoning Inspector Tim Kearns discussed the tear down of the buildings and the status of the property cleanup. The road department has done some additional work in clearing the buried rubbish. The project has been tied up with the rain. Mr. Kearns and Mr. Teichman will meet with the demolition crew regarding final grading and seeding.

APPARATUS FLOOR LIGHTING

Chief Harchar discussed the need for better lighting for the apparatus floor. Refractions will not work, and he will get additional quotes.

EAGLE RECOGNITIONS/SROKA/DWYER/DEPNER/BLANKENSHIP

Resolution 2011-18 was made by Mr. Ray and seconded by Mr. Bushman to recognize and honor Brett Michael Sroka of Boy Scout Troop 91 for his achievement of the rank of Eagle Scout; Brett's Eagle Project was to remove and build a set of stairs, and to replace shrubs and perennials at Nero Nature Preserve, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Resolution 2011-19 was made by Mr. Ray and seconded by Mr. Bushman to recognize and honor Matthew William Dwyer of Boy Scout Troop 91 for his achievement of the rank of Eagle Scout; Matthew's Eagle Project was to cut in a trail at Scenic River and to place trail markers, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Resolution 2011-20 was made by Mr. Ray and seconded by Mr. Bushman to recognize and honor Michael James Depner for his achievement of the rank of Eagle Scout; Michael's Eagle Project was to clear and improve the path at the Munson Township Park, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Resolution 2011-21 was made by Mr. Ray and seconded by Mr. Bushman to recognize and honor William Lewis Blankenship for his achievement of the rank of Eagle Scout; William's Eagle Project was to build a kiosk for the Munson Township Park near the lower pavilion, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2011-22/FUND TRANSFER

Resolution 2011-15 was made by Mr. Bushman and seconded by Mr. Ray for a within fund transfer in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Tuesday, May 10, _____ 20__ 11

GENERAL HEALTH DISTRICT SURVEY FUNDING

The board addressed a letter dated April 13, 2011 from the Geauga County General Health District requesting a contribution of \$500 from each township, village and city to complete a community health assessment in 2011, to measure the health status of the Geauga County residents. The survey will benefit both the health district and the private and public agencies that provide services to the communities.

Mr. Ray moved and Mr. Bushman seconded to approve the contribution of \$500 to the Geauga County General Health District for a survey as requested in the April 13 letter from Health Commissioner Bob Weisdack, with a unanimous vote. Motion carried.

COMMUNITY PICNIC

The board authorized picnic coordinator Paula Friebertshauser to use the township credit card to make the required deposit to rent the inflatable structures for the community picnic.

MEMORIAL DAY SERVICE

Mr. Ray moved and Mr. Bushman seconded to host Munson Township's Memorial Day ceremony on Monday, May 30, 2011 at 8:30am at the Maple Hill Cemetery, with a unanimous vote. Motion carried.

RECORDS COMMISSION MEETING

Mrs. McMullen moved and Mr. Ray seconded to hold a Records Commission meeting on Friday, May 13, 2011 at 10am, with a unanimous vote. Motion carried.

NOTABLE RECOGNITION

Office Manager Judy Toth was directed to send notification letters to Jack Schinness and George Collins informing them of their selection as Notable Munson Residents for 2011.

PARK BOARD APPRECIATION

Mr. Ray moved and Mr. Bushman seconded to approve appreciation gift certificates in the amount of \$50 per person to the Park Board members for their generous service to the community, with a unanimous vote. Motion carried.

LEBER BROWN UPDATE

Mr. Bushman updated the board on his negotiations with Leber Brown Architects to end the contract for architectural services for the town hall. Leber Brown emailed a counter offer to the board members for their consideration.

OUTSIDE MEETINGS

Mrs. McMullen attended a Chagrin River Watershed Partners meeting on May 3. All of the trustees attended the Ohio EPA public hearing on the realignment of the intersection of Auburn and Sherman Road, which was held at the township hall on Thursday, May 5. Mr. Ray attended a Geauga Growth Partnership meeting on May 9.

ALTERNATE FOR HEALTH DISTRICT ADVISORY COUNCIL

Mr. Ray moved and Mr. Bushman seconded to appoint Chair McMullen as the alternate to the Health District Advisory Council [HDAC], with a unanimous vote. Motion carried.

GROUNDS LEASE

The board addressed a request from Chardon Middle School to lease the Munson Township Park grounds for cross country practice September 14, 2011 from 3-5pm, and meets September 15 and October 14, 2011 from 3-7pm. Chardon Schools will not be able to provide a certificate of insurance until after their insurance is renewed in July. The trustees will hold the dates, but will not formally approve the lease agreement until a current certificate of insurance is provided.

PAVILION RENTAL/MUNSON TOWNSHIP PARK

Mr. Ray moved and Mr. Bushman seconded to lease the Emmons pavilion for a Graduation Party (Finley) on July 16, 2011 from 10am-11pm, approx. 100-150, for a \$25 rental fee and \$25 security deposit, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the Emmons pavilion for a Geauga County Sheriff's Office picnic (Sayre) on August 21, 2011 at 2pm, approx. 60, and to waive the fees, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Mr. Ray moved and Mr. Bushman seconded to lease the community room for a party on May 28, 2011 from 10am-10pm, \$75 room, \$50 kitchen, and \$250 security deposit, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room to Nar-Anon (Derov) for weekly meetings Wednesdays at 7pm, during the months of June, July, and August, 2011, with the exception of June 22, and to waive the fees, with a unanimous vote. Motion carried.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, May 10, 20 11

COMMUNITY ROOM RENTAL (continued)

Mr. Ray moved Mr. Bushman and seconded to lease the community room for a First Communion Party (Baldwin/Lujan) on May 15, 2011 at 5pm, approx. 80, for a \$75 room fee and \$50 security deposit, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room for a Republican Central and Executive Committee meeting (Halford) on Saturday, May 21, 2011 from 8:30am to noon, approx. 60, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to reduce the fee for the Republican Central and Executive Committee meeting to \$25. Roll call vote: Mrs. McMullen, yes; Mr. Bushman, yes; Mr. Ray, no. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room to the Munson Baseball League for baseball photos (Lawrence) on Saturday, May 21, 2011 from noon to 5pm, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Mr. Ray moved and Mr. Bushman seconded to approve the encumbrance sheet for May 10, 2011 as written:

| | | |
|---------------------------------------|----------------------------------|-----------|
| The Illuminating Company | Electric – Maintenance Buildings | 2,500.00 |
| John D. Oil & Gas Meeting | Gas Utility–Commodity–Fire Dept. | 2,500.00 |
| Other – Other Expenses | Blanket to 12/31/2011 | 900.00 |
| Other – Supplies and Materials | Blanket to 12/31/2011 | 500.00 |
| Mulch | Blanket to 12/31/2011 | 3,000.00 |
| Chester Rental | Bulldozer Rental | 500.00 |
| Taylor Chevrolet | Chevrolet Tahoe | 28,600.00 |
| Jim Krebs Electric | Electric Work | 450.00 |
| Geauga County General Health District | Community Health Assessment | 500.00 |

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

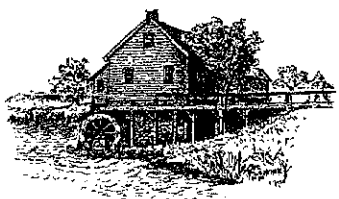
Mr. Ray moved and Mr. Bushman seconded to adjourn the meeting at 8:20pm, with a unanimous vote. Motion carried.

Irene H. McMullen

Chairman

Patricia A. Bayer

Fiscal Officer



**A Resolution of the
Munson Township Trustees
No. 2011-18**

Munson Township recognizes

Brett Michael Sroka

of Boy Scout Troop 91 for his achievement of the Rank of Eagle Scout, the highest rank in scouting, as he adds his name to an elite group of outstanding young citizens.

Brett has shown a leadership style of teaching by example, and strives for excellence both in his personal and social life. In addition to his scouting achievements, Brett helps to motivate his fellow students through the mentoring program at the high school and on the football field, and is a member of the National Honor Society.

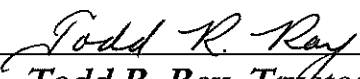
Brett's Eagle Project, to remove and rebuild a set of stairs in the parking lot at the Nero Nature Preserve at 12150 Bean Road in Munson Township, and to replace shrubs and perennials, stands as a monument to his community spirit, and to the leadership and organizational skills that will enable him to achieve his future goals.

It is with great pride that Munson Township records Brett's exemplary accomplishment in the permanent records of the Township.

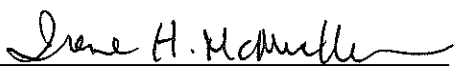
Unanimously approved, this 10th day of May, 2011 by the Board of Township Trustees of Munson Township:



Andrew J. Bushman, Trustee

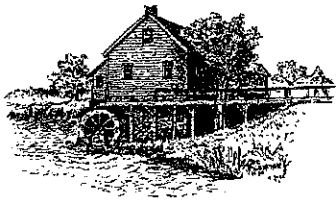


Todd R. Ray, Trustee



Irene H. McMullen, Chairman

Attest:  _____ May 10, 2011
Patricia A. Bayer, Fiscal Officer



A Resolution of the Munson Township Trustees No. 2011-19

Munson Township recognizes

Matthew William Dwyer

of Boy Scout Troop 91 for his achievement of the Rank of Eagle Scout, the highest rank in scouting, as he adds his name to an elite group of outstanding young citizens.

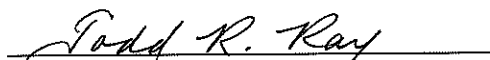
Matt inspires others through living the 12 points of the scout oath and law. He uses the leadership skills he learned in scouting in his school activities, as co-president of his school's creative writing club, and as a member of Leadership Geauga Youth and the National Honor Society. Matt has a strong sense of core values, morals and principles, and lives those every day inspiring others as he serves his fellow man .

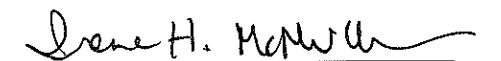
Matt's Eagle Project, to cut a trail and place trail markers at the Munson Township Scenic River Retreat park at 10990 Mayfield Road, stands as a monument to his community spirit, and to the leadership and organizational skills that will enable him to achieve his future goals.

It is with great pride that Munson Township records Matt's exemplary accomplishment in the permanent records of the Township.

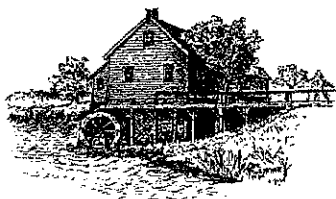
Unanimously approved, this 10th day of May, 2011 by the Board of Township Trustees of Munson Township:


Andrew J. Bushman, Trustee


Todd R. Ray, Trustee


Irene H. McMullen, Chairman

Attest:  May 10, 2011
Patricia A. Bayer, Fiscal Officer



**A Resolution of the
Munson Township Trustees
No. 2011-20**

Munson Township recognizes

Michael James Depner

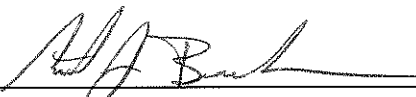
of Boy Scout Troop 91 for his achievement of the Rank of Eagle Scout, the highest rank in scouting, as he adds his name to an elite group of outstanding young citizens.

Mike loves working with others and sharing the knowledge he has gained from church, work, school, and scouting. He is hard working and dedicated to achieving his goals. He strives to live by the scout oath and law by helping and teaching others, and has a deep sense of community, that he demonstrates by participating in his job, 4H, and the Thompson Ledge Dairymen Association. Mike believes in leadership through example and always has a smile to brighten someone's day.

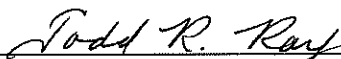
Mike's Eagle Project, to clear and improve the path at the Munson Township Park at 12641 Bass Lake Road, stands as a monument to his community spirit, and to the leadership and organizational skills that will enable him to achieve his future goals.

It is with great pride that Munson Township records Mike's exemplary accomplishment in the permanent records of the Township.

Unanimously approved, this 10th day of May, 2011 by the Board of Township Trustees of Munson Township:



Andrew J. Bushman, Trustee

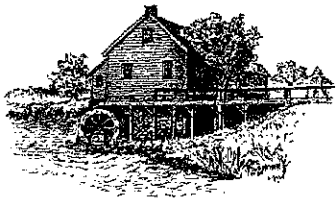


Todd R. Ray, Trustee



Irene H. McMullen, Chairman

Attest:  May 10, 2011
Patricia A. Bayer, Fiscal Officer



**A Resolution of the
Munson Township Trustees
No. 2011-21**

Munson Township recognizes

William Lewis Blankenship

of Boy Scout Troop 91 for his achievement of the Rank of Eagle Scout, the highest rank in scouting, as he adds his name to an elite group of outstanding young citizens.

William is a cheerful young man who is always willing to help others. He is extremely motivated with a strong work ethic that he practices in both sports and academics. William has developed a leadership style based on motivation and respect, learned through football and scouts, that he incorporates into everyday life. He has a strong sense of home, and looks forward to the future and to obtaining the goals that he has set for himself, both in his education and in his personal life.

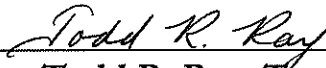
William's Eagle Project, to build a kiosk near the lower pavilion at the Munson Township Park, 12641 Bass Lake Road, stands as a monument to his community spirit, and to the leadership and organizational skills that will enable him to achieve his future goals.

It is with great pride that Munson Township records William's exemplary accomplishment in the permanent records of the Township.

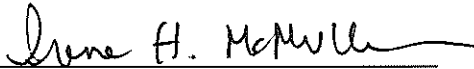
Unanimously approved, this 10th day of May, 2011 by the Board of Township Trustees of Munson Township:



Andrew J. Bushman, Trustee



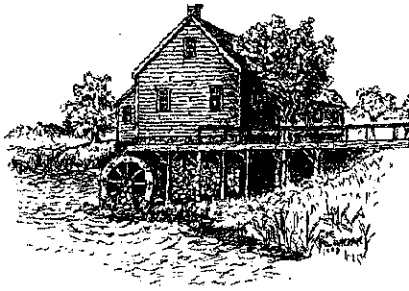
Todd R. Ray, Trustee



Irene H. McMullen, Chairman

Attest:  May 10, 2011

Patricia A. Bayer, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2011-22

Be it resolved by the Trustees of Munson Township, in a regular session on the 10th day of May, 2011, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Bushman moved the adoption of the following resolution, that the 2011 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

✓ 1,500.00 to 1000-610-599-0000 Other – Other Expenses
from 1000-760-730-0610 Improvement of Sites – Parks & Recreation

Mr. Ray seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman Yes
Irene H. McMullen yes
Todd R. Ray yes

Attest: Patricia A. Bayer May 10, 2011
Patricia A. Bayer, Fiscal Officer

*Transferred
5/12/2011*