RECORD OF PROCEEDINGS

Minutes of

DAYTON LEGAL BLANK, INC., FORM NO. 10148

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

Held_____Saturday, March 9, _____20___13___

The special meeting was called to order at 9:30am by Chairman Andy Bushman with Trustees Todd Ray and Irene McMullen and Architect Hank Penttila present. Fiscal Officer Judy Toth was absent and the minutes were taken by Clerical Assistant Julie Johnston. The Pledge of Allegiance was recited. Warrants 11131-11144 dated 3/9/13 totaling \$4,758.07 were signed. Correspondence was reviewed.

REVIEW SHORT LIST OF CONSTRUCTION MANAGER AT RISK - RFP

Architect Hank Penttila started with the purpose of the meeting is to introduce the candidates and an opportunity for the construction managers to talk to the Trustees one on one so they can prepare a proposal that is on target. The Trustees met with the four candidates for Construction Manager at Risk. The interviews were conducted in the following order: Cold Harbor Building Company, Enzoco Homes LLC, Erie Affiliates, Inc., and Welty Building Company LTD. The interviews were limited to 30 minutes.

NERO NATURE PRESERVE TRAILS

Irene McMullen would like to locate an old file and go before the Geauga County Commissioners and see if Munson Township can get extra monies toward paved trails at Nero Nature Preserve. Todd Ray stated that we would like to get this project done, proceed like it is going to be funded and if not, we will fund. Munson Township can possibly get 25% of the funding for the trails. In previous years, it was noted that Nero Nature Preserve was located too close in mile proximity to Best Sand and the trails would be duplicated.

COMMUNITY DEVELOPMENT BLOCK GRANT

Irene McMullen asked about applying for a Community Development Grant for handicapped accessible push button doors for the new Town Hall. The Trustees will talk to Architect Hank Penttila in regards to this matter for the three main doors from the lobby into the office. Irene McMullen will call Hank.

PARK BOARD

Todd Ray will talk to Park Board Chairman Joe Rosboril to find out where they are with the trails at Nero Nature Preserve. Mr. Rosboril will be the go to person since he has the knowledge and experience on the trails. Park Board member Bob Marn will be asked to head up the project which has already been vetted by the Park Board and it is a shovel ready project. The Trustees will present the project to the Park Board and show them what we intend to do at Nero Nature Preserve. Mr. Bushman will talk to Joe Rosboril to let him know of this project. The Trustees all agree that the Park Board should proceed with the trails at Nero Nature Preserve in a timely fashion and they will work in coordination with Road Department Superintendent Jim Teichman.

SUMMER EMPLOYMENT AT ROAD DEPARTMENT

Road Superintendent Jim Teichman would like to hire someone for the summer months only. The Trustees reviewed an application.

COMMUNITY DAY PICNIC

Todd Ray spoke with Park Board Chair Joe Rosboril in regards to the Community Day Picnic. The Trustees all agree that the Office Staff and the Event Assistant will coordinate the event with Park Board assistance the day of the event.

COMMUNITY ROOM RENTAL

Todd Ray moved and Irene McMullen seconded to lease the community room to Maple Hills Church – March 31, 2013 Easter Sunday Church Service, 10am - 12:30pm, approx. 40-45, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room to Rainbow Decorative Artists (Jill Boehler) – April 13, 2013; 9am - 3:30pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

PUBLIC COMMENT

There was no public comment.

MEETING ADJOURNED

Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 12:12pm, with a unanimous vote. Motion carried.

Chairman Qualith Toth Fiscal Officer