

Held Monday, March 4, 20 13

The special meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustees Todd Ray and Irene McMullen and Architect Hank Penttila present. Fiscal officer Judy Toth was absent and the minutes were taken by Township Secretary Julie Johnston. The Pledge of Allegiance was recited. Warrants 11109-11130 dated 3/4/13 totaling \$13,885.55 were signed. Correspondence was reviewed.

MFD 2001 JEEP

Todd Ray moved and Irene McMullen seconded to authorize the sale of the MFD Jeep to Hambden Township for \$6,500.00, with a unanimous vote. Motion carried.

ROAD DEPARTMENT

Todd Ray moved and Irene McMullen seconded to award John's Plumbing of Chardon to separate the water lines between the Fire Department and Town Hall, not to exceed \$400.00 with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Let the record reflect that a Girl Scout Troop (Evans) held a meeting in the community room on February 28, 2013 from 5:30-8:30pm.

Todd Ray moved and Irene McMullen seconded to approve the rental agreement and to waive the fees, with a unanimous vote. Motion carried.

REVIEW OF CONSTRUCTION MANAGER AT RISK - RFQ

The Trustees reviewed the RFQ's with Architect Hank Penttila in regards to the addition to and remodeling of Munson Township Hall short list of Construction Manager at Risk Candidates. The list was narrowed down to 4 contractors; (not listed in order of preference), Welty Building Company LTD. From Cleveland, OH; Enzoco Homes LLC from Munson Township, OH; Erie Affiliates, Inc. from Willoughby Hills, OH and Cold Harbor Building Company from Chardon, OH. A Special Meeting will be scheduled for Saturday, March 9, 2013 at 9:30am. Architect Hank Penttila will meet the short listed contractors at 8:00am for a walkthrough of the project.

Todd Ray moved and Irene McMullen seconded to authorize Hank Penttila to prepare and distribute written communication informing Construction Manager at Risk in regards to the short list and of those not accepted, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded that we identify four companies on the short list for Construction Manager at Risk [Welty Building Company LTD, Enzoco Homes, Erie Affiliates, Inc., and Cold Harbor Building Company], with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to authorize Andy Bushman, Chairman, to apply for the variance of Town Hall project on behalf of the Trustees, with a unanimous vote. Motion carried.


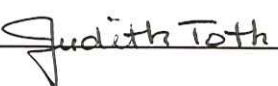
Todd Ray moved and Irene McMullen seconded to hold a Special meeting for the purpose of interviewing the short list of Construction Manager at Risk and other business on Saturday, March 9, 2013 at 9:30am, with a unanimous vote. Motion carried.

PUBLIC COMMENT

There was no public comment.

MEETING ADJOURNED

Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 7:30pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer