

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, January 18, 20 11

The special meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Todd Ray present. Fiscal Officer Patricia Bayer was absent due to illness. The minutes were taken by Office Manager Judy Toth. The Pledge of Allegiance was recited. Correspondence was available for review.

FIRE DEPARTMENT

Fairmount Minerals Foundation Grant

Ken Przybyla, Best Sand Plant Manager, Joe Kany, Regional Environmental, Health & Safety Coordinator, and Cristine Lewis, Regional Sustainable Development Coordinator, presented Fire Chief Bernie Harchar with a \$50,000 check from the Fairmount Minerals Foundation. The grant was awarded in 2010 to the Munson Fire Department at the recommendation of the Community Investment Committee at the Best Sand facility in Munson Township. The grant will be used to purchase turnout gear, an extractor to clean the gear, and a replacement cot for the oldest squad. Chief Harchar thanked the Fairmount Minerals Foundation for providing the funding for this vitally needed equipment and praised Best Sand for its commitment to community service. In 2010, volunteers worked with the fire department to clean out the dry hydrants. Best Sand employees have also volunteered for park and community clean up projects in Munson. Cristine Lewis read the award letter. Mrs. McMullen expressed the township's appreciation and praised Best Sand for serving as a role model to the rest of the community.

Alpine Valley Incident

Chief Harchar reported that several fire departments responded to an incident Saturday afternoon at Alpine Valley. A ski lift malfunctioned on the quad hill. In 2 hours and 45 minutes, all 86 people were safely removed from the chair lift by Alpine Valley ski patrol and the high angle rescue teams. There were no injuries and no one was transported to the hospital. The incident generated 327 press releases and made the 6:30pm NBC news on television.

WORKSHOP FOR ADDITIONAL SPACE

Mrs. McMullen opened the workshop and asked if the other board members were in agreement that the township needed additional space. Mrs. McMullen was not on the board when a separate building was proposed. She asked if there was a way to resolve the township's need for additional space without building a new building. As part of the board that participated in the process for several years, Mr. Ray was satisfied that there was a need for additional space and also a need to upgrade the quality of the space. Mr. Bushman agreed up to the point that there was a leaky roof that needed to be addressed. The board agreed that the roof was a priority whether or not the township added on to the building. Changes to the roof would also have aesthetic ramifications. Mrs. McMullen suggested implementing a record retention program to reduce the volume of the township's records. She will forward a sample retention list from another township for the board to review. The board discussed adding a larger community room onto the back of the existing building and moving the offices to the front. There is no clear entrance to the township hall. They discussed a better transition into the office space, an entry vestibule, a larger meeting room, and more storage space. Mr. Ray pointed out that there are limitations that have to be accepted when an existing building is renovated, such as existing trusses and load bearing walls. An addition has to blend in with the existing space. The existing building should be made more energy efficient so that future boards will not have to address this issue. Mrs. McMullen referred to several sketches of prior renovation proposals that were in the township files. Each board member was asked to evaluate the township's needs, to make a list of recommendations, and to review the sketches in the files. Mrs. McMullen advised that there are blueprints of the existing building. An architect will not be hired until the board is in complete agreement. The township has a year to plan as the earliest the township could break ground would be the following spring.

Mr. Bushman moved and Mr. Ray seconded to have another workshop on February 15, 2011 at 6:30pm to discuss additional space, with a unanimous vote. Motion carried.

RESOLUTION 2011-03/FUND TRANSFERS

Resolution 2011-03 was made by Mr. Bushman and seconded by Mr. Ray for within fund transfers in the General Fund and Road and Bridge Fund in the 2010 Permanent Appropriation and within fund transfers in the General Fund in the 2011 Temporary Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Held _____ Tuesday, January 18, _____ 20__ 11__

PUBLIC MEETING REGARDING INJECTION WELLS

The board addressed a request from Zoning Inspector Tim Kearns to attend a public meeting regarding injection wells on Thursday, January 20 at 6:30pm, hosted by Hambden Township and the Hambden Grange.

Mr. Bushman moved and Mr. Ray seconded to allow Zoning Commission member Ron Atkinson and Zoning Inspector Tim Kearns to attend a special meeting at the Hambden Grange regarding injection wells, and to be reimbursed mileage, with a unanimous vote. Motion carried.

LEBER BROWN ARCHITECTS

Mrs. McMullen addressed a letter dated December 17, 2010 from LB Architects, which included an invoice for additional architectural and engineering fees incurred during the design phase for the new town hall. Mrs. McMullen will contact the architects and have information for the board at the next meeting.

BZA APPOINTMENT

Mrs. McMullen addressed Sophie Horvath’s one-year re-appointment to the Board of Zoning Appeals. Mrs. Horvath preferred a five-year appointment and felt she deserved an explanation for the lesser term. Mrs. McMullen advised she had a call in to the prosecutor’s office to see if statutorily, the appointment must be for five years, but did not have a response yet. She was in favor of increasing the appointment to five years and asked the Board’s opinion. Mr. Bushman did not want to take action until the board had the prosecutor’s opinion. He asked the board to consider reducing the length of the terms for all of the board members. Mr. Ray agreed to table a decision until the next meeting as the BZA will not meet again until February 17. Mrs.

McMullen will call Mrs. Horvath.

WEB SITE STORMWATER PAGE

Mrs. McMullen prepared an article to be included on the township website educating residents about storm water and advising them how to mitigate storm water issues. The article was reviewed by the Chagrin River Watershed Partners and will include links to related topics. She will shorten the introductory part and resubmit the draft to the board to review. The links remove the responsibility from the township, of revising the article, as best practices evolve.

ENCUMBRANCE SHEET APPROVAL

Mr. Bushman moved and Mr. Ray seconded to approve the encumbrance sheet for January 18, 2011 as written:

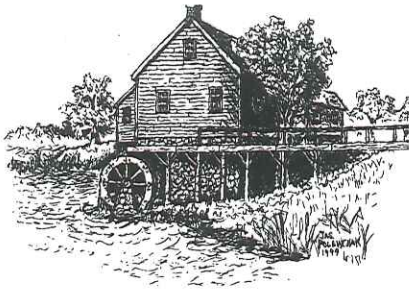
NFPA	3-Year Membership	390.00
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with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Mr. Ray moved and Mr. Bushman seconded to adjourn the meeting at 7:32pm, with a unanimous vote. Motion carried.

 Jane H. McMullen Chairman Patricia A. Bueger Fiscal Officer



Munson Township

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Resolution 2010-61

Be it resolved by the Trustees of Munson Township, in a regular session on the 28th day of December, 2010, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Ray moved the adoption of the following resolution, that the 2010 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

✓ 308.64	to 1000-110-111-0000	Salaries – Trustees
470.59	to 1000-110-112-0000	Salaries – Trustees Staff
176.84	to 1000-110-121-0000	Salaries – Township Fiscal Officer
	all from 1000-110-211-0000	Ohio Public Employees Retirement System
✓ 17,500.00	to 1000-110-221-0000	Medical/Hospitalization
	from 1000-130-190-0000	Other - Salaries

In the Road and Bridge Fund, a within fund transfer, as follows:

✓ 30,000.00	to 2031-330-221-0000	Medical/Hospitalization
	from 2031-330-360-0002	Contracted Services Road Improvement Projects

Mr. Bushman seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes

Irene H. McMullen, yes

Todd R. Ray, yes

Attest: Patricia A. Bayer December 28, 2010
Patricia A. Bayer, Fiscal Officer