

Held Tuesday, April 26, 2011

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Todd Ray and Fiscal Officer Patricia Bayer present. The Pledge of Allegiance was recited. Warrants 9356-9385 dated 4/25, 4/26 and 4/29/11 totaling \$139,118.41, EFT Vouchers 1672-1681 for the 4/29/11 bi-weekly payroll totaling \$10,562.73, and EFT Vouchers 1682-1687 for the 4/29/11 monthly payroll totaling \$8,109.65 were signed. Warrant 1107 dated 4/27/11 in the amount of \$11,886.34 was signed to transfer EMS collections from the lockbox to the primary account. Correspondence was available for review.

RESOLUTION 2011-14/FIRE CONTRACT ADDENDUM

Resolution 2011-14 was made by Mr. Bushman and seconded by Mr. Ray to approve an addendum to the Munson Fire Contract for a one-month operating budget for the month of April in the amount of \$92,500, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2011-15/FUND CERTIFICATION AND TRANSFER

Resolution 2011-15 was made by Mr. Bushman and seconded by Mr. Ray to certify additional inheritance tax and place it in the General Fund, and for a within fund transfer in the Road and Bridge Fund, in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

PARKS

Fishing Derby

Park Board member Kristy Bluemmel distributed a flyer and information sheet about the upcoming fishing derby to be held at Scenic River on May 21 from 8am to noon. All ages are invited to participate. Funding for the event will be provided by an anonymous donor. Mr. Bushman moved and Mr. Ray seconded to authorize the park board to hold a fishing derby at Scenic River Retreat on Saturday, May 21, 2011 from 8am to noon, with a unanimous vote. Motion carried.

Tennis Court Drainage

Park Board member Tim Kearns discussed the need for drain tiles around the tennis courts at the Munson Township Park and submitted four quotes, Good Earth Landscaping & Excavation, \$5,450; McCaskey Landscape and Design, \$4,994, with an \$875 option to drain tile the horse shoe pits; and S.A.M. Landscaping, \$2560 base bid, \$180 tie in drain tile to 12" pipe, \$450 trench drainage to horse shoe pits, and JRL Construction, \$5,400. He recommended that a contract be awarded to S.A.M. Landscaping. Road superintendent Jim Teichman objected to the proposed project because it did not take into account the existing drainage along one side of the courts, and the work could be done by the road department. For the record he asked that in the future, maintenance decisions be left up to the road department. The board will table a decision until the next meeting.

Fence/Playground Structure/Flagpoles

Park Board Chairman Joe Rosboril advised that the park board is recommending that the concrete structures be removed at the township hall playground as they are unsafe. They are requesting fencing for Nero Nature Preserve and lighting for the park flagpoles. The flagpoles must be lit if the flags are flown at night. The Munson Baseball League installed the flagpole at the Munson Township Park and will be responsible for the lighting. Mr. Kearns will check with The Illuminating Company regarding Scenic River and Nero Park. Contractor Jim McCaskey was present and offered his augur to dig the holes for the drainage tiles and fence posts. Mr. Ray moved and Mr. Bushman seconded to authorize the road department to remove the concrete playground apparatus on the township grounds, with a unanimous vote. Motion carried.

VIRGIN ASPHALT CONCRETE BIDS

Mr. Teichman recommended that contracts be awarded to Shalersville Asphalt Company for #301 hot mix and #402 hot mix and to Kokosing Materials, Inc. for #404 alternate recycle hot mix, as the low bidders. Mr. Bushman moved and Mr. Ray seconded to approve the contract to Kokosing Materials, Inc. for virgin asphalt concrete, #404 alternate recycle hot mix, at \$59.50 per ton from May 1, 2011 through April 30, 2012, with a unanimous vote. Motion carried. Mr. Ray moved and Mr. Bushman seconded to approve the contract to Shalersville Asphalt Company for #402 hot mix at \$54 per ton from May 1, 2011 through April 30, 2012, with a unanimous vote. Motion carried. The typed contract did not include #301 hot mix and was corrected and reprinted, and the motion was rescinded.

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, April 26, 2011

VIRGIN ASPHALT CONCRETE (continued)

Mr. Ray moved and Mr. Bushman seconded to rescind the motion for the Shalersville Asphalt 402 hot mix contract, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to contract with Shalersville Asphalt Company for #301 hot mix at \$50 per ton and #402 hot mix at \$54 per ton from May 1, 2011 through April 30, 2012, with a unanimous vote. Motion carried.

Chain Saw

Mr. Teichman requested \$740 for a Jonsered chain saw from R&B Mower. The safety mechanism is broken on the old unit. The board asked if the unit was available from a local vendor and was informed that it was not.

Mr. Ray moved and Mr. Bushman seconded to delete the 1990 Jonsered chain saw from inventory, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to authorize Jim Teichman to purchase a Jonsered CS 7172 chain saw from R&B Mower with a 24" bar, not to exceed \$760, with a unanimous vote. Motion carried.

Nero Building

Mr. Teichman requested authorization to scrap the metal from the steel building, which was removed from Nero Nature Preserve. The materials are stored at the maintenance yard and will be disposed of during rubbish days

Mr. Ray moved and Mr. Bushman seconded to authorize Jim Teichman to dispose of and scrap out the steel from the former Silver Arrow Archery Club building on the Nero property, with a unanimous vote. Motion carried.

RESOLUTION 2011-16/LEGEND CREEK DRIVE RESURFACING PROJECT

Resolution 2011-16 was made by Mr. Ray and seconded by Mr. Bushman to approve the plans and specifications for the final coat on Legend Creek Drive, and to authorize the county engineer to bid out the project, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

NOPEC GRANTS

NOPEC awarded grants totaling \$50,000 for the three projects that were submitted by the township.

Mr. Ray moved and Mr. Bushman seconded to accept the grant award in the amount of \$24,355 for replacement of the old wood and oil burning furnace with an outdoor, stainless steel wood burning unit, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to accept the grant award in the amount of \$7,885 for natural gas heaters for the road department, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to accept the grant award in the amount of \$17,760 for fluorescent and LED lighting for the fire department garage and exterior, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to authorize Chair Irene McMullen to sign the NOPEC grant awards, with a unanimous vote. Motion carried.

NOTABLE RECOGNITION

The board discussed tentative appointments for the 2011 Notable Munson Residents.

GEAUGA COUNCIL FOR ARTS AND CULTURE

Mr. Ray moved and Mr. Bushman seconded to make a donation to the Geauga Council for Arts and Culture in the amount of \$100. Roll call vote: Mr. Ray, yes; Mrs. McMullen, yes; Mr. Bushman, abstain. Motion carried.

SOCIAL NETWORKING MEETING

Mr. Ray moved and Mrs. McMullen seconded to hold a special meeting for the purpose of discussing social networking for the township on Saturday, May 14, 2011 at 8:00am, with a unanimous vote. Motion carried.

Mr. Ray advised that social networking is a catch-all phrase referring to web pages, twitter and facebook.

LEBER BROWN CONTRACT

Mr. Bushman will have information for the board at the next meeting.

TARGET PRACTICE

Mrs. McMullen advised that she received a call that someone is shooting a gun and disturbing the neighbors in the vicinity of Greenbriar Drive. Mr. Kearns will contact the resident who is responsible.

Held _____ Tuesday, April 26, _____ 20 11

GASOLINE TANKS

Mr. Teichman submitted a drawing of the location of the new gasoline tanks. He met with Fire Chief Harchar to determine where they should be placed.

COMMUNITY ROOM TABLES

Mr. Ray moved and Mr. Bushman seconded to approve the purchase of tables and storage carts from Southern Aluminum not to exceed \$5,200, with a unanimous vote. Motion carried.

TOWNSHIP WEB SITE

Office Manager Judy Toth advised that pictures of the Easter Egg Hunt have been placed on the township web site under Community Events. She asked if the board would like pictures of other township events on the website and what procedure the board would like her to follow. The board would like to view pictures before they are placed on the website.

PAVILION RENTAL

Mr. Ray moved and Mr. Bushman seconded to lease the Emmons pavilion to The Child Garden (Onderdonk) for an end of preschool picnic on June 11, 2011 from 10:30am-3pm, approx. 70, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease both pavilions to Munson Elementary School (Henry) for end of year picnics on Friday, June 3 and Monday, June 6, 2011 from 10:30am-2pm, approx. 200 each day, and to waive the fees, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Mr. Ray moved and Mr. Bushman seconded to lease the community room to the Sewing Group (Fabian) on July 21, August 18, and September 15, 2011 from 10am-4pm, approx. 10-12, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved Mr. Bushman and seconded to lease the community room to Quilt and Caboodle (Havel) on July 7, August 4, and September 1, 2011 from 10am-4pm, approx. 10-12, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved Mr. Bushman and seconded to lease the community room to the Christ Child Society (Run) for sew-ins on October 12 and November 9, 2011, from 9am-3pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Mr. Bushman moved and Mr. Ray seconded to approve the encumbrance sheet for April 26, 2011 as written:

Richard A. Beck & Associates	Architectural Plans – Shed Building	100.00
PennCare	Stretcher for Squad	5,700.00
Repairs and Maintenance – Cemetery	Blanket to 12/31/2011	500.00
Operating Supplies – Cemetery	Blanket to 12/31/2011	214.37
Operating Supplies – Road and Bridge	Super Blanket to 12/31/2011	20,000.00
Rents and Leases	Blanket to 12/31/2011	500.00
R & B Mower	Jonsered C52172 Chain Saw	760.00
Geauga Council for Arts and Culture	Membership	100.00
Southern Aluminum	Tables and Storage Cart	5,200.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

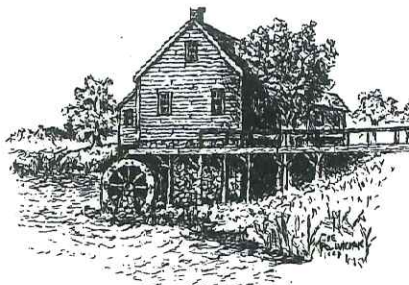
Mr. Ray moved and Mr. Bushman seconded to adjourn the meeting at 7:42pm, with a unanimous vote. Motion carried.

Gene H. Man Chairman Patricia A. Bayer Fiscal Officer

ARTICLE 14

COMPENSATION FOR SERVICES

Date: April 26, 2011



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2011-15

Be it resolved by the Trustees of Munson Township, in a regular session on the 26th day of April, 2011, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Bushman moved the adoption of the following resolution, that the 2011 Permanent Appropriation be amended as follows:

Additional Revenues to be Certified

Request certification of Estate Tax in the amount of \$21,946.49. *(Placed in Revenue Receipts)*

Placement of Additional Revenues in the Permanent Appropriation

Upon certification we will place the above receipts into the following lines in the General Fund:

General Fund

✓ 1000-110-323-0000	Repairs and Maintenance	1,000.00✓
✓ 1000-220-349-0000	Other – Communications, Printing & Adv.	1,500.00 [new line item]
— 1000-410-329-0000	Other – Property Services	500.00 [new line item]
✓ 1000-410-420-0000	Operating Supplies	1,000.00✓
✓ 1000-610-599-0000	Other – Other Expenses	946.49✓
✓ 1000-760-710-0000	Land	17,000.00✓

all entered 4/27
appear on 40005.01

Transfers Within Funds

In the Road and Bridge Fund, a within fund transfer, as follows:

✓ 400.00 to 2031-330-321-0000 Rents and Leases
from 2031-330-360-0003 Contracted Services – Micro-surfacing

Mr. Ray seconded the motion and the roll being called resulted as follows:

Andrew J. Bushman, yes
Irene H. McMullen, yes
Todd R. Ray, yes

Attest: Patricia A. Bayer April 26, 2011
Patricia A. Bayer, Fiscal Officer

Resolution No. 2011-16
RESOLUTION TO ORDER FOR THE ASPHALT SURFACING OF A PORTION OF
LEGEND CREEK DRIVE (TR 751)
Munson Township, Geauga County

WHEREAS, the Board of Township Trustees of Munson Township, Geauga County, has determined by unanimous vote in Resolutions #2010-21 that the public convenience and welfare require the improvement of a portion of Legend Creek Drive (TR 751), and authorized the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code; and

WHEREAS, Chester Township has authorized the Munson Township Board of Trustees to serve as the lead agency for a joint township improvement to improve a portion of Legend Creek Drive; and

WHEREAS, the Geauga County Engineer has completed the plans, profiles, cross sections, estimates, and specifications for the improvement of a portion of Legend Creek Drive (TR 751) in Munson and Chester Townships and has filed the specifications with the Board; and

WHEREAS, the Board of Township Trustees of Munson Township has reviewed the plans, profiles, cross sections, estimates, and specifications and finds them acceptable; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof; and




WHEREAS, the Board of Township Trustees of Munson Township is satisfied that the public convenience and welfare require the proposed improvement of a portion of Legend Creek Drive (TR 751) in Munson and Chester Townships.

NOW THEREFORE, BE IT RESOLVED that the Board of Township Trustees of Munson Township in accordance with Section 5573.06 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of Township Trustees hereby adopts the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5573.07 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Munson Township is hereby ordered to let this project for bids in accordance with Section 5575.02 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received by Patricia A. Bayer, Fiscal Officer, until 5:30 P.M. official local time on May 24, 2011. Bids received will be publicly opened and read aloud at 6:45 P.M. the same day at the Munson Town Hall.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Township Trustees of Munson Township is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:	Vote
 Irene H. McMullen	<u>yes</u>
 Todd R. Ray	<u>yes</u>
 Andrew J. Bushman	<u>yes</u>

I, Patricia A. Bayer, the Fiscal Officer of the Board of Township Trustees of Munson Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on

April 26, 2011.


Patricia A. Bayer, Fiscal Officer