

Held Monday, April 2, 20 12

The special meeting was called to order at 6:30pm by Chairman Todd Ray with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The meeting opened with the Pledge of Allegiance. Warrants 10270-10273 dated 3/30/12 and EFT Vouchers 2002-2017 for the 3/30/12 monthly and bi-weekly payrolls in the amount of \$16,861.92 were signed between meetings. Warrants 10274-10276 dated 3/29 and 3/31/12 totaling \$303.35 were signed.

#### MOWING CONTRACTS

The special meeting was called to review the status and decisions regarding the mowing contracts. Having identified a potential conflict of interest with a family member quoting for the contract, Mr. Ray recused himself from discussion or voting. Mrs. McMullen and Mr. Bushman sought guidance from the Prosecutor's office. Based on the information provided, it was Assistant Prosecutor Rebecca Schlag's opinion that the board should use the same process for quotes as for bids and award contracts to the contractors with the lowest quotes. At the last meeting, the road superintendent stated that all of the contractors were qualified, based on their past performance. Because of this, there was no basis for the trustees to choose one company over another.

Mrs. McMullen moved and Mr. Bushman seconded to award the following contracts for mowing for 2012: Town Hall and Triangle, Munson Valley Landscaping, \$4,990.00; Maple Hill Cemetery, Munson Valley Landscaping, \$5,340.00; Fowlers Mill Cemetery, Munson Valley Landscaping, \$2,650.00; Munson Township Park, Munson Valley Landscaping, \$11,870.00; Scenic River Retreat, Ray Landscape Service, Inc., \$3,010.00; Nero Nature Preserve, Ray Landscape Service, Inc., \$2,490.00. Roll call vote: Mr. Bushman, yes; Mrs. McMullen, yes; Mr. Ray, abstain. Motion carried.

#### MICROWAVE FOR ROAD DEPARTMENT

The road superintendent requested a new microwave for the road department. Resident Mike Dorka offered to donate a used microwave.

Mr. Ray moved and Mrs. McMullen seconded to accept the donation from Mike Dorka, of a microwave for the road department, with a unanimous vote. Motion carried.

#### PARK BOARD APPOINTMENT

The Park Board recommended that Charlie Pitcock be appointed to the Park Board.

Mr. Bushman moved and Mrs. McMullen seconded to appoint Charlie Pitcock to the Munson Park and Recreation Board to finish the unexpired term of Kristy Bluemmel through December 31, 2014, with a unanimous vote. Motion carried.

#### JOINT MEETING WITH PARK BOARD

The park board has requested a joint meeting with the trustees. Their next meeting is Wednesday, April 11 at 5:30pm.

Mr. Bushman moved and Mrs. McMullen seconded to set the date for a joint meeting between the Trustees and Park Board for Wednesday, April 11, 2012 at 6:30pm, with a unanimous vote. Motion carried.

#### RESOLUTION 2012-14/FUND CERTIFICATION AND TRANSFER

Resolution 2012-14 was made by Mr. Bushman and seconded by Mrs. McMullen to request the budget commission to certify additional revenues and to place them in the NOPEC Grant Fund, and for a within fund transfer in the General Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

#### GNMA INVESTMENT

The board signed forms authorizing the new fiscal officer to be an additional signer for the LPL Financial GNMA Bond through the Middlefield Banking Company.

#### COMPUTER RECYCLING PROPOSAL

The Board reviewed a proposal from resident Mike Dorka to provide a collection site for used computers and monitors at the township recycling site. Mrs. McMullen will contact the prosecutor's office for a contract.

#### TOWNSHIP HALL RENOVATION PROJECT

Mrs. McMullen contacted architect Hank Penttila regarding parking lot plans. The architect will attend the next trustees meeting to discuss the budget. He recommended that the project be divided into three parts for budgeting considerations, the fire department roof, the building renovation, and site planning. Mr. Penttila will contact the Chagrin River Watershed Partners regarding bioswales and other conservation measures. The amount of the budget will affect exterior choices. Resident Jim McCaskey asked if the board had given any more consideration to a second access drive on Auburn Road. The trustees advised that nothing had been approved or

RECORD OF PROCEEDINGS  
MUNSON TOWNSHIP TRUSTEES SPECIAL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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TOWNSHIP HALL RENOVATION PROJECT (continued)

agreed upon yet. Mr. McCaskey suggested that the county be consulted regarding driveway entrances. Mr. Ray will contact the engineer.

COMMUNITY ROOM RENTAL

Mr. Bushman moved and Mrs. McMullen seconded to approve the Geauga GOP meeting (Gliha) on April 11, 2012 at 7pm, approx. 50, with a unanimous vote. Motion carried.

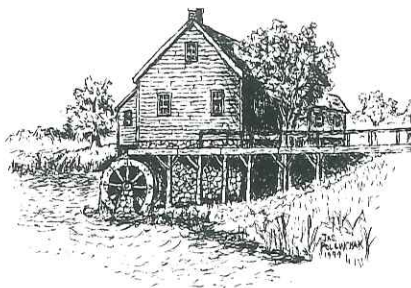
Mr. Bushman moved and Mrs. McMullen seconded to reduce the fee to \$25. Roll call vote: Mr. Bushman, yes; Mrs. McMullen, yes; Mr. Ray, no. Motion carried.

MEETING ADJOURNED

Mr. Bushman moved and Mrs. McMullen seconded to adjourn the meeting at 6:52pm, with a unanimous vote. Motion carried.

Jodd R. Ray Chairman Judith Toth Fiscal Officer





# Munson Township

12210 Auburn Road, Chardon OH 44024-9454

Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2012-14

Be it resolved by the Trustees of Munson Township, in a special session on the 2nd day of April, 2012, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Bushman moved the adoption of the following resolution, that the 2012 Permanent Appropriation be amended as follows:

### Additional Revenues to be Certified

To request the Budget Commission to certify additional money received from NOPEC, Inc. in the amount of \$9,800.00 to be placed in the NOPEC Grant Fund.

### Placement of Additional Revenues in the Permanent Appropriation

That the additional money received be placed in the following line item in the permanent appropriation:

### NOPEC Grant Fund

4901-760-730-0330 Improvement of Sites Road and Bridge 9,800.00

### Transfers Within Funds

In the General Fund, a within fund transfer totaling \$501.49 as follows:

501.49 to 1000-110-315-0000 Election Expenses  
from 1000-760-720-0220 Buildings – Fire Department

Mrs. McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes  
Andrew J. Bushman

Irene H. McMullen, yes  
Irene H. McMullen

Todd R. Ray, yes  
Todd R. Ray

Attest: Judith Toth April 2, 2012  
Judith Toth, Fiscal Officer