

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES SPECIAL

0829

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, March 20, 2012

The special meeting was called to order at 6:50pm by Chairman Todd Ray with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Patricia Bayer present. The Pledge of Allegiance was recited. Warrants 10242-10253 dated 3/19/12 totaling \$5,635.98 were signed.

MINUTES

Mr. Bushman moved and Mrs. McMullen seconded to approve the March 3, 2012 minutes, as written, with a unanimous vote. Motion carried.

TOWN HALL RENOVATION PROJECT

The board discussed Plan A and Plan B prior to voting. Mr. Ray was in favor of Plan A placing the offices in the rear and the community room at the front of the building. He preferred the office spaces off the lobby and connected to the meeting space and did not wish to expand the building closer to Auburn Road. Mr. Bushman preferred Plan B placing the community room at the rear of the building because it added to the openness and better access to the ball fields and playground. Mrs. McMullen liked Plan A for the placement of the community room and kitchen and for better office flow. She noted that minor changes could still be made once a plan was selected.

Mrs. McMullen moved and Mr. Bushman seconded that Plan A for the Munson Township Hall be approved. Roll call vote: Mr. Bushman, no; Mrs. McMullen, yes; Mr. Ray, yes. Motion carried.

PARK APPLICANT INTERVIEWS

The trustees and Park Board chairman Bob Marn interviewed park board applicants Joseph Birli, Scott Miller, Charlie Pitcock, and Jim O'Neill. Park member John Kaczynski also attended the interviews. The interviews ended at 8:35pm

PARK RESTROOM CLEANING

Mr. Bushman moved and Mrs. McMullen seconded to contract with Custodial Services and Supply Company for the park restrooms at \$20 per week from March 27 through October 30, 2012, with a unanimous vote. Motion carried.

RESOLUTION 2012-07/FUND TRANSFER

Resolution 2012-07 was made by Mr. Bushman and seconded by Mrs. McMullen for a within fund transfer in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

EXECUTIVE SESSION FOR PERSONNEL PROMOTION

Mr. Bushman moved and Mrs. McMullen seconded to go into executive session at 8:39pm for personnel promotion, with a unanimous vote. Motion carried.

The meeting resumed at 9:20pm.

JULIE JOHNSTON HOURS EXTENDED

Mr. Bushman moved and Mrs. McMullen seconded that we allow Paula Friebertshauser to authorize Julie Johnston to work up to five hours extra per week, with a unanimous vote. Motion carried.

SCHOLARSHIPS AWARDED

Mr. Bushman moved and Mrs. McMullen seconded to award the Munson Township scholarships in the total amount of \$500 each for the first eleven candidates as listed on the award list, Audrey Martillota, Halle Herringshaw, John Martillotta, Kelsey Crowley, Holden Pahr, Annah George, Amanda Garlak, Michelle Petsche, Jeffrey Seuffer, Austin Brininger, and Valerie Arko, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Mr. Bushman moved and Mrs. McMullen seconded to lease the community room for Rug Hooking (Webster) on June 18, 2012 from 9am-3pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Mr. Bushman moved and Mrs. McMullen seconded to approve the encumbrance sheet for March 20, 2012, as follows:

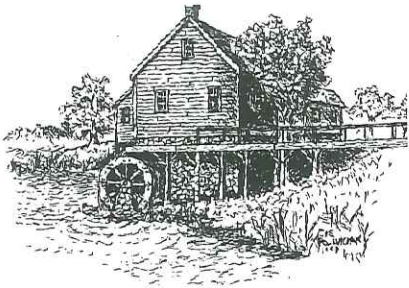
Custodial Cleaning Services	Park Restroom Cleaning	640.00
Small Tools and Minor Equipment	Blanket to 12/31/2012	250.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Mr. Bushman moved and Mrs. McMullen seconded to adjourn the meeting at 9:39pm, with a unanimous vote. Motion carried.

Todd R. Ray Chairman Judith Toth Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2012-07

Be it resolved by the Trustees of Munson Township, in a special session on the 20th day of March, 2012, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Bushman moved the adoption of the following resolution, that the 2012 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, a within fund transfer totaling \$50.00 as follows:

50.00 to 1000-610-599-0005 Other – Other Expenses Flea Market
from 1000-610-599-0000 Other – Other Expenses

Mrs. McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes
Andrew J. Bushman

Irene H. McMullen, yes
Irene H. McMullen

Todd R. Ray, yes
Todd R. Ray

Attest: Patricia A. Bayer March 20, 2012
Patricia A. Bayer, Fiscal Officer

entered
4/2/12