

Held Thursday, March 15, 2012

The meeting was called to order at 6:30pm by Chairman Todd Ray with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Patricia Bayer present. The Pledge of Allegiance was recited. Warrants 10215-10241 dated 3/15 and 3/16/12 totaling \$21,262.86; EFT Vouchers 1991-2001 for the 3/16/12 bi-weekly payroll in the amount of \$10,580.52, and Warrant 1128 dated 3/16/12 in the amount of \$4,135.02 to transfer EMS funds from the lockbox, were signed. Correspondence and the Fiscal Officer’s monthly report for February were available for review.

CEMETERY DEEDS

The board signed cemetery deeds to G.W. Collins II and Barbara Ann Collins for Maple Hill III Cemetery, Lot 319, Grave 8, and Donald A. Whiting, Maple Hill III Cemetery, Lot 321, Grave 14.

TOWN HALL RENOVATION PROJECT

Architect Hank Penttila distributed copies of two preliminary plans, Plan A and Plan B, for the township hall renovation, and a preliminary site plan. Copies were distributed to the residents in attendance. The plans were placed on the township website prior to the meeting. Plan A placed the community room in the front of the building and the offices in the rear. Plan B located the offices in the front next to Auburn Road and the community room at the rear. The architect placed poster boards on two easels and went over the plans. The architect recommended that the entrance be placed on Sherman Road. The board will vote on the preliminary plans at the March 20th meeting.

PARK APPLICANT INTERVIEWS

Mr. Bushman moved and Mrs. McMullen seconded to schedule interviews for the park board on March 20, 2012 after the Audit Committee meeting, with a unanimous vote. Motion carried.

RESOLUTION 2012-06/FUND CERTIFICATION

Resolution 2012-06 was made by Mr. Bushman and seconded by Mrs. McMullen to request the Budget Commission to certify additional funds in the Scholarship Fund and place them in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

BID OPENING

Bids for road materials, virgin asphalt concrete, and catch basins and headwalls were opened at 7:00pm.

Mr. Bushman moved and Mrs. McMullen seconded to waive the reading of the legal notice published February 23, 2012 in the Geauga Maple Leaf, with a unanimous vote. Motion carried.

Road Materials

One bid was received, properly sealed and labeled.

- 1) The Arms Trucking Company, \$500 bid bond from The American Institute of Architects.
Mr. Bushman read the bid amounts.

Virgin Asphalt Concrete

Two bids were received, both properly sealed and labeled.

- 1) Kokosing Materials, Inc., \$500 bid bond from Liberty Mutual Insurance Company.
- 2) Shalersville Asphalt, \$500 bid bond from International Fidelity Insurance Company.

Catch Basins and Headwalls

One bid was received, properly sealed and labeled.

- 1) James Szuszkiewicz, \$500 cashier’s check from JP Morgan Chase Bank.

Mrs. McMullen moved and Mr. Bushman seconded to accept the bids and turn them over to the road superintendent for review and recommendation, with a unanimous vote. Motion carried.

KLINGMANN PROPERTY 13417 ROCKHAVEN ROAD

Zoning Inspector Tim Kearns advised that attempts to reach property owner Kristopher Klingmann to discuss his progress in demolishing the unsafe structure located at 13417 Rockhaven Road, have been unsuccessful. He asked the board to authorize him to begin the process to have the building removed.

Mr. Bushman moved and Mrs. McMullen seconded to allow Zoning Inspector Tim Kearns to start the process for demotion of the property at 13417 Rockhaven Road, with the prosecutor, with a unanimous vote. Motion carried.

FIRE DEPARTMENT

Fire Chief Bernie Harchar reported on a house fire on Cedar Road and attempts to free a horse from a pond. The fire department has not used the override for the Geauga Local Access Cable Corporation public cable station in the past 15 years, and he asked for approval to have it dismantled. Residents would like to use the fire station bay for a United Way fundraiser on April 13 from 6-8pm at a cost of \$10 per person. One hundred to two hundred people are expected to

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES SPECIAL

0827

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Thursday, March 15, 2012

FIRE DEPARTMENT (continued)

attend. The fire department is looking at demo squads from Life Line Vehicles. Demos are less costly to purchase than new vehicles.

ROAD REPORT

Road Superintendent Jim Teichman requested authorization to send up to three men for 3-4 days' training in Lorain in May on combination vehicles to license them to haul equipment with a trailer. This will require a Class A, CDL license, at a cost of \$600 per person. The quotes from local landscapers to mulch the beds at the town hall, cemeteries and parks were substantial, and the road department will do the work. He asked for an encumbrance to purchase 70 yards of mulch at \$18 per yard. The township needs to replace the culvert at Millstone, and he asked the board to sign a letter to the county engineer requesting that its location be staked. Quotes for five boxes for rubbish day were \$2,317.50 from Recycle Tek and \$2,288.50 from Waste Management. PennOhio was much higher. Recycle Tek separates and recycles the materials; Waste Management takes them to the landfill. He recommended that the board try the services of Recycle Tek this year. A separate vendor can be used for scrap tires. PennOhio will allow the township to keep the tire dumpster for an extended period at no additional cost.

Mr. Bushman moved and Mrs. McMullen seconded to allow \$3,000.00 to Recycle Tek for Clean Up Day, with a unanimous vote. Motion carried.

Mr. Bushman moved and Mrs. McMullen seconded to encumber funds to PennOhio for tire cleanup not to exceed \$900.00, with a unanimous vote. Motion carried.

Mr. Teichman asked for a better way to track the money the road department earns from scrap metal recycling, which will be used to buy tools and equipment.

ARCHITECT INVOICE

Mr. Bushman moved and Mrs. McMullen seconded to approve the invoice to architect Hank Penttila in the amount of \$2,555.00, with a unanimous vote. Motion carried.

OUTSIDE MEETINGS

Fiscal officer elect Judy Toth attended the Local Government Officials Conference in Columbus March 7-9.

EXECUTIVE SESSION FOR PERSONNEL PROMOTION

Mr. Bushman moved and Mrs. McMullen seconded to go into executive session at 8:40pm for personnel promotion, with a unanimous vote. Motion carried.

The meeting resumed at 9:49pm.

GREG DEGREEN RESIGNATION

Mr. Bushman moved and Mrs. McMullen seconded to rescind the motion to terminate road department employee Greg DeGreen and to accept his resignation effective March 5, 2012, with a unanimous vote. Motion carried.

SOCCER FIELD LEASE

Mr. Bushman moved and Mrs. McMullen seconded to lease soccer fields at the Munson Township Park to the Geauga Y (Dutton) for a spring soccer league from April 30 through June 24, 2012 Thursdays from 5-7pm and Saturdays from 9am-11am, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Mr. Bushman moved and Mrs. McMullen seconded to lease the Emmons pavilion for a Graduation Party (Baierl) on Saturday, June 9, 2012 from 1-7pm, approx. 60, for a \$25 fee and \$25 security deposit, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Mr. Bushman moved and Mrs. McMullen seconded to lease the community room for a bridal shower (Boazman) on Saturday, April 28, 2012 at 1pm, for approximately 30 people, for a \$75 room fee and \$50 security deposit, with a unanimous vote. Motion carried.

Mr. Bushman moved and Mrs. McMullen seconded to lease the community room for Boy Scout Troop 91 meetings (Ceraolo) on May 7, 14, 21, and June 4, 11, 18, 25, 2012 from 6-9pm, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Bushman moved and Mrs. McMullen seconded to lease the community room to the Breeders and Feeders 4-H Group (Teichman) for a meeting on April 22, 2012 at 1pm, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Bushman moved and Mrs. McMullen seconded to lease the community room to Quilt and Caboodle (Havel) on April 5, May 3, and June 7, 2012 from 10am-4pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

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COMMUNITY ROOM RENTAL (continued)

Mr. Bushman moved and Mrs. McMullen seconded to lease the community room to the Sewing Group (Fabian) on April 19, May 17, and June 21, 2012 from 10am-4pm, approx.9-15, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Bushman moved and Mrs. McMullen seconded to lease the community room to the Maple Hills Church for Easter service (Hobbes) on April 8, 2012 at 11am, set up prior, approx.30-40, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Mr. Bushman moved and Mrs. McMullen seconded to approve the encumbrance sheet for March 15, 2012, as follows:

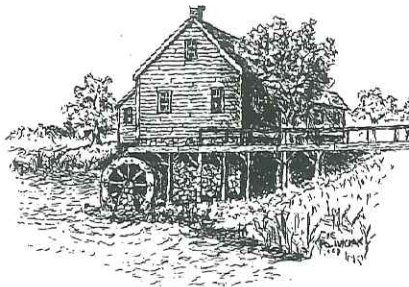
RAM Service Inc.	First Invoice for Wood Burner	5,311.47
Henry A. Penttila, Architect	Architect Services through 2/28	2,555.00
Recycle Tek, Inc.	Recycle Trash Hauling for Trash Day	3,000.00
The PennOhio Corporation	Scrap Tire Hauling for Trash Day	900.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Mr. Bushman moved and Mrs. McMullen seconded to adjourn the meeting at 9:45pm, with a unanimous vote. Motion carried.

Goddard R. Ray Chairman Judith L. Toth Fiscal Officer



Munson Township

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Resolution 2012-06

Be it resolved by the Trustees of Munson Township, in a special session on the 15th day of March, 2012, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Bushman moved the adoption of the following resolution, that the 2012 Permanent Appropriation be amended as follows:

Additional Funds to be Certified

Request the Budget Commission to certify ADDITIONAL funds in the Scholarship Fund in the amount of \$4,616.55 to be placed in 9751-990-990-0000 Other – Other Financing Uses. The Budget Commission certified only \$3,350 which was in error.

Mrs. McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, Yes
Andrew J. Bushman

Irene H. McMullen, yes
Irene H. McMullen

Todd R. Ray, yes
Todd R. Ray

Attest: Patricia A. Bayer March 15, 2012
Patricia A. Bayer, Fiscal Officer