

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, June 26, 20 12

The meeting was called to order at 6:30pm by Chairman Todd Ray, with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The meeting opened with the Pledge of Allegiance. The Trustees signed Warrants 10494-10522 dated 6/26 and 6/29/12 totaling \$114,243.99; EFT vouchers 2086-2091 for the 6/30/12 monthly payroll totaling \$7,619.30; and warrant 1135 dated 6/26/12 in the amount of \$11,111.62 to transfer EMS collections from the lockbox to the primary account. Correspondence was available for the Board to review.

MINUTES

Andy Bushman moved and Irene McMullen seconded to approve the June 12, 2012 minutes, as written, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to approve the June 19, 2012 minutes, as written, with a unanimous vote. Motion carried.

CEMETERY DEEDS

The board signed cemetery deeds to Michael John, Jr. and Kathleen Alice Narusch for Maple Hill III Cemetery, Lot 338, Grave 12; Domingo and Alice M. Medina, Maple Hill III Cemetery, Lot 338, Grave 14; and Judith Toth, Maple Hill III Cemetery, Lot 338, Grave 15.

SWEARING IN OF NEW FIRE ADMINISTRATOR, OFFICERS, AND MEMBERS

The meeting was moved to the community room to swear in the new fire department officers and members. Retiring Fire Chief Bernie Harchar introduced each member to be sworn in and presented him with a framed copy of his oath. Trustee Chairman Todd Ray administered the oath to Fire Chief Mark Lynn, under the title of Fire Administrator/EMS, Assistant Fire Chief Mike Vatty, and the following firefighters and paramedics, full time firefighter/paramedic Daniel Jacobucci; volunteer firefighter/EMT to part-time firefighter/EMT Brian Gray; new part-time firefighter/paramedic Jason Geiss; new volunteer firefighter/paramedic Charles Volt; and new volunteer firefighter/EMT Brendan Cosgriff. Mark Lynn and Mike Vatty were presented with white helmets. Family members pinned on the badges. Mr. Harchar welcomed the new chief and introduced the Munson Fire Department members, and the fire chiefs, fire department members, and administrators from other communities who were present. Following the induction, pictures were taken, and refreshments were served.

The Trustees resumed regular business in the township meeting room at 7:17pm.

PUBLIC COMMENT

Mr. Ray asked for public comment. Several residents were present to raise concerns about the volume and speed of detour traffic on Fowlers Mill Road due to the Auburn/Sherman intersection project. Sheriff's Deputy Chris Weber advised that the county engineer put up additional speed limit signs. A speed trailer was also placed on the road. The trailer cannot be placed in the 35 mile per hour district due to line of site requirements for readings. Mrs. McMullen contacted the county engineer about speed bumps and was told that speed bumps and other similar devices were not advisable. Resident Bob Voss asked if rumble strips could be used to calm traffic. Mr. Bushman will research smaller traffic speed monitors that can be erected in the 35 mile per hour section and will ask the county engineer for additional signage. Mr. Ray asked how much time Deputy Weber could allocate to the problem. Until hiring is completed at the sheriff's department, his time is severely limited. He is spending as much time in Munson as possible during his normal work schedule. The engineer installed traffic counters. A volume increase may justify additional patrol.

TOWNSHIP HALL PROJECT

Architect Hank Penttila reported that the construction documents are nearly done. Framing the roof over the fire station will be the last major issue. He scheduled a meeting with Mike Mihalisin of the County Building Department to go over code regulations, which will influence the final designs. He asked the board to schedule a meeting to review the construction documents. After the documents are reviewed, they will be forwarded to the prosecutor's office. Andy Bushman moved and Irene McMullen seconded to hold a work session with Hank Penttila on Saturday, July 7, 2012 at 7am, with a unanimous vote. Motion carried. Mr. Penttila will give the Trustees a draft to review prior to the work session.

Mr. Penttila advised that HzW will be contacting the office to take samples of materials. Frank Chorba from Land Design was present to address the outstanding issue of the as-built drawing for the septic system. The as-built is the original blueprint with design changes drawn in. Marut was responsible for preparing the as-built and submitted a copy to Land Design. Mr. Chorba gave the trustees a copy from his records, and will provide additional copies to the township and to the health department. The architect will meet with Land Design to work up a

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TOWNSHIP HALL PROJECT (continued)

contract for civil engineering, and will contact the engineer's office regarding the entrance location. The engineer will be invited to attend the July 7 work session. The board also needs to determine the amount of infrastructure they wish to include in the site plan. Bidding will be scheduled after the prosecutor has reviewed the construction documents. Mr. Penttila projected that bids could be awarded by the end of August.

TOWNSHIP PARKS

Park Board Chairman Bob Marn received four quotes for drainage for the playground area at the Munson Township Park and asked the Trustees to encumber funds to Signature Lawns and Landscaping. The board asked if specifications were provided to the contractors before they quoted. Mr. Marn responded that the road superintendent marked it out.

Andy Bushman moved and Irene McMullen seconded to award the drainage for the playground equipment to Signature Lawns and Landscaping for \$710, with a unanimous vote. Motion carried. Mr. Marn received four quotes to dismantle and remove playground equipment at the Munson Township Park behind Pavilion No. 2 and at Nero Nature Preserve. Signature Lawns and Landscaping submitted the lowest quote at \$825.

Andy Bushman moved and Irene McMullen seconded to award the demotion and removal of the playground equipment at Bass Lake and Nero to Signature Lawns and Landscaping, Inc. for \$825, with a unanimous vote. Motion carried.

Road department employee Jason Vatty is interested in the third set of playground equipment slated for removal.

Andy Bushman moved and Irene McMullen seconded to allow Jason Vatty to remove the piece of playground equipment at the Munson Township Park from Playground World at his expense, with a unanimous vote. Motion carried.

Chairman Marn and park board member Joe Rosboril reported on the first park concert for 2012 held Saturday, June 16 at Scenic River. Approximately 150 persons attended. The Swamp Rattlers donated the concert, and are requesting a refund of their \$500 check for a tax write-off. Three more concerts are scheduled for the following third Saturdays, July 21, a Polka band, August 18, an orchestra, and September 15, a rock and roll band. The park board requested \$1,900 for the final three concerts. Mrs. Toth asked the board to encumber \$2,500 on the blanket certificate so that it could also be used for other purposes.

Andy Bushman moved and Irene McMullen seconded that we encumber \$2,500 for Park Board expenses, with a unanimous vote. Motion carried.

The Park Board requested \$250 for advertising expenses for the September 15th Flea Market to be held at the Munson Township Park. Expenses will be reimbursed by the vendor's fees, with a small profit.

Andy Bushman moved and Irene McMullen seconded to encumber \$250 for the flea market on September 15, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to approve concerts at Scenic River on July 21, August 18, and September 15, 2012, with a unanimous vote. Motion carried.

ROAD REPORT

Road Superintendent Jim Teichman asked for authorization to send Trustee Andy Bushman and one road department employee to a Worker's Compensation Safety Training session in Brooklyn, Ohio (by the airport), on August 14th. The township is required to attend.

Andy Bushman moved and Irene McMullen seconded to allow Andy Bushman and one road department member to attend the Bureau of Worker's Compensation safety training on August 14, with a unanimous vote. Motion carried.

Mr. Teichman gave his recommendations for the roads to be micro-surfaced at an estimated cost of \$97,000. Because the cooperative purchasing unit bid price is higher than last year's bid price, he asked the board to go out for bids.

Andy Bushman moved and Irene McMullen seconded to request the county engineer to prepare a bid package for micro-surfacing for Wood Hollow Drive, Sun Ridge Circle, Bridle Trail, North Bridle Trail, Paddock Drive, Valley Vista Drive, Twin Mills Lane, Hemlock Ridge Drive, and Chartley Court, with a unanimous vote. Motion carried.

The township received the cost estimates to resurface Tallow Tree and Regent Park Drive. If the township does the full depth repairs, the estimated cost will be \$100,000. Mr. Teichman recommended that the board wait until the bids come back for micro-surfacing before making a decision. He is also working on an estimate for replay application and will wait for the micro-surfacing results before making a recommendation.

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RESOLUTION 2012-27/COOPERATIVE PURCHASING FOR ROCK SALT

Resolution 2012-27 was made by Andy Bushman and seconded by Irene McMullen to participate in the Ohio Department of Transportation's Cooperative Purchasing Program for rock salt and to approve the agreement, with a unanimous vote. Motion carried.

RESOLUTION 2012-28/FUND TRANSFER

Resolution 2012-28 was made by Irene McMullen and seconded by Andy Bushman for within fund transfers in the General Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

WORKERS COMP GROUP RATING PROGRAM

Andy Bushman moved and Irene McMullen seconded to participate in the Frank Gates Worker's Compensation Group Rating Program for a service fee not to exceed \$1,500, with a unanimous vote. Motion carried.

.75 MILL ROAD LEVY

The board agreed to place a .75 mill road renewal levy on the November ballot. The paperwork will be prepared for the next meeting.

HEALTH INSURANCE RENEWAL

Fiscal Officer Judy Toth advised that the health insurance renewal will be at a 7 percent increase, and is based on age bands because there were fewer than 10 members when it was quoted. The Board will ask the Burnham and Flower Agency to look at other plans. The township will also allow Love Insurance to provide quotes.

JULY 24 MEETING RESCHEDULED

Andy Bushman moved and Irene McMullen seconded to reschedule the July 24 regular meeting to Thursday, July 26, 2012 at 6:30pm, with a unanimous vote. Motion carried. Mrs. Toth may be out of town for the meeting and the Board agreed to make provisions for the minutes.

DEPUTY REPORT

Sheriff's Deputy Chris Weber gave his June report. He advised that the speed trailer was deployed for Fowlers Mill Road this morning.

PAVILION RENTAL

Andy Bushman moved and Irene McMullen seconded to lease Pavilion No. 2 for a birthday party (Kane) on July 14, 2012 from noon-3pm, approx. 10, for a \$50 fee and \$25 security deposit, with unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the Emmons Pavilion for a graduation party (Fogle) on July 28, 2012 from noon-8pm, approx. 75, for a \$50 fee and \$25 security deposit, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Boy Scout Troop 91 meeting (Rischar) on June 28, 2012, from 7-9pm, approx. 16, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to Quilt and Caboodle (Havel) on July 5 and August 2, 2012 from 10am-4pm, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Sewing Group (Fabian) on July 19 and August 16, 2012 from 10am-4pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved and Irene McMullen seconded to approve the encumbrance sheet for June 26, 2012, as follows:

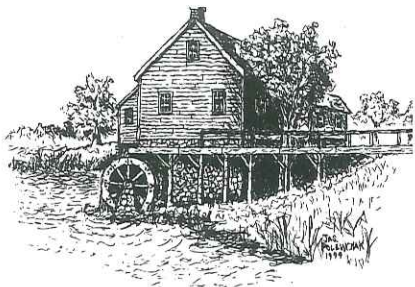
Frank Gates	Worker's Comp Group Rating Program	1,486.00
Other - Other Expenses	2012 Scholarships - Blanket to 12/31/12	5,500.00
Signature Lawns & Landscaping	Drainage for Playground	710.00
Signature Lawns & Landscaping	Demolition/Removal Playground Equip.	825.00
Park Board Concerts-Other Expn.	Blanket to 12/31/2012	2,500.00
Flea Market-Other Expenses	Blanket to 12/31/2012	250.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 8:37pm, with a unanimous vote. Motion carried.

Todd R. Ray Chairman Judith L. Toth Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454

Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2012-28

Be it resolved by the Trustees of Munson Township, in a regular session on the 24th day of June, 2012, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Irene McMullen moved the adoption of the following resolution, that the 2012 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

1,500.00	to 1000-610-599-0000	Other – Other Expenses
	from 1000-610-329-0000	Other – Property Services
1,300.00	to 1000-760-740-0220	Machinery, Equipment, and Furniture
	from 1000-220-430-0000	Small Tools and Minor Equipment

Andy Bushman seconded the motion and the roll being called resulted as follows: voting

<u>Andrew J. Bushman</u>	, <u>yes</u>
<u>Irene H. McMullen</u>	, <u>yes</u>
<u>Todd R. Ray</u>	, <u>yes</u>

Attest: Judith Toth June 24, 2012
Judith Toth, Fiscal Officer