

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Wednesday, September 30, 20 15

The special meeting was called to order at 7:05am by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen, and Fiscal Officer Judy Toth present. Mr. Bushman led the Pledge of Allegiance. Warrants 13544-13556 dated 9/30/15 totaling \$21,902.38 were signed.

RESOLUTION 2015-43/AMOUNTS AND RATES

Resolution 2015-43 was made by Jim McCaskey and seconded by Irene McMullen to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor, with a unanimous vote. Motion carried. The resolution in its entirety is included on a separate page as part of the minutes.

VACATION POLICY

The Trustees reviewed a spreadsheet of the vacation and sick leave policies of the townships in Geauga County and discussed the township's policy of accruing leave benefits.

Jim McCaskey moved and Irene McMullen seconded to amend the township vacation schedule as follows: 0-5 years, 2 weeks; 6-10 years, 3 weeks; 11 years and over, 4 weeks; and to amend sick leave accrual to 2 weeks per year; all earned on an accrual basis, effective the beginning of the next pay period [October 5, 2015], with a unanimous vote. Motion carried.

PROPOSED 2016 TOWNSHIP ROAD PROJECTS

Mr. McCaskey has a meeting scheduled with the county engineer's office to review the roads proposed for resurfacing in 2016. The Board will make a decision at the next meeting.

PLANNING AND ZONING WORKSHOP

Jim McCaskey moved and Irene McMullen seconded to approve the expense for Tim Kearns, Sandy Schultz, and Lenore Pikus to attend the APA Planning and Zoning Workshop on November 13, 2015 in Westlake not to exceed \$360 plus travel expenses, with a unanimous vote. Motion carried.

SCENIC RIVER TRAILS

Pete McDonald from the Western Reserve Land Conservancy is available October 9th to review the trails at Scenic River. Mr. Bushman agreed to represent the Trustees and to contact Park Board member Claudia Toth to schedule a time.

ROOM RENTAL

Jim McCaskey moved and Irene McMullen seconded to approve the community room rental agreement for a Daisy Troop Parent meeting (Carbone) October 6, 2015 from 6-8pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:51am, with a unanimous vote. Motion carried.

Andy Bushman Chairman Judy Toth Fiscal Officer

RESOLUTION 2015-43

Tax Year 2015 (2016 Collection Year)

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34, 5705.35

The Board of Trustees of Munson Township, Geauga County, Ohio, met in SPECIAL session on the
(Regular or Special)

30TH day of SEPTEMBER, 2015 at the office of MUNSON TOWNSHIP

with the following members present:

ANDREW J. BUSHMAN

JAMES J. McCASKEY

IRENE H. McMULLEN

M Jim McCaskey moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2016; and

WHEREAS, The Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY
BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Inside 10 Mill Limitation			Amount Approved by Budget Commission Outside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
								Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I			Column II				III	IV
General Fund	443	736	00					2.00	
Road and Bridge Levy Fund	221	868	00	588	353	00		1.00	4.85
Police Levy Fund									
Fire Levy Fund									
Fire and Emergency Levy Fund									
Fire OP & APP Fund				539	657	00			2.65
Fund									
Fund									
TOTAL	665	604	00	1	128	010	00	3.00	7.50

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Schedule A, Column II)</small>		
General Fund: Levy authorized by voters on not to exceed _____ years				
General Fund: Levy authorized by voters on not to exceed _____ years				
General Fund: Levy authorized by voters on not to exceed _____ years				
1976 Road and Bridge Fund: Levy authorized by voters on November 4, 2014 not to exceed <u>5</u> years	2.10	120	805	00
1994 Road and Bridge Fund: Levy authorized by voters on November 5, 2013 not to exceed <u>5</u> years	2.00	301	980	00
2007 Road and Bridge Fund: Levy authorized by voters on November 6, 2012 not to exceed <u>5</u> years	0.75	165	568	00
Road and Bridge Fund: Levy authorized by voters on not to exceed _____ years				
Police Levy Fund: Levy authorized by voters on not to exceed _____ years				
Police Levy Fund: Levy authorized by voters on not to exceed _____ years				
Police Levy Fund: Levy authorized by voters on not to exceed _____ years				
2012 Fire Levy Fund: Levy authorized by voters on November 6, 2012 not to exceed <u>Continuing</u> years	1.00	220	757	00
2008 Fire Levy Fund: Levy authorized by voters on November 5, 2013 not to exceed <u>5</u> years	1.00	220	757	00
1994 Fire Levy Fund: Levy authorized by voters on November 4, 2014 not to exceed <u>5</u> years	0.65	98	143	00
Fire & Emergency Fund: Levy authorized by voters on not to exceed _____ years				
2005 Fire Fund: Levy authorized by voters on November 2, 2010 not to exceed <u>Expired</u> years	0.00		0	00
Fund: Levy authorized by voters on not to exceed _____ years				

and be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mrs. McMullen seconded the Resolution and the roll being called upon its adoption

the vote resulted as follows:

MR. BUSHMAN _____

yes

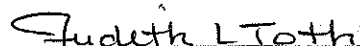
MR. McCASKEY _____

yes

MRS. McMULLEN _____

yes

Adopted the 30TH day of SEPTEMBER, 2015.


 Fiscal Officer of the Board of Township Trustees of
 Munson Township
 Geauga County, Ohio

**CERTIFICATE OF COPY
ORIGINAL ON FILE**

The State of Ohio Geauga County, ss.

I, _____, Fiscal Officer of the Board of Township Trustees of Munson Township in said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____.

Fiscal Officer of the Board of Township Trustees of
Munson Township
Gauga County, Ohio

¹ A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF TOWNSHIP TRUSTEES,
Munson Township,
Gauga County, Ohio

**RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUITOR.**

(Board of Township Trustees)

Adopted _____

Township Fiscal Officer

Filed _____

County Auditor

By _____
Deputy Auditor