

RECORD OF PROCEEDINGS

MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, September 28, 2021

Chairman Andy Bushman called the meeting to order at 6:30 pm, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Cemetery Deeds

Mr. Bushman stated that the Trustees had warrants to sign. Trustees signed warrants 18295 - 18318 dated 9/28/2021, totaling \$26,754.48, and warrant 18319 dated 9/29/21, for\$750.00, along with the October 1, 2021, bi-weekly payroll EFT vouchers 247 through 254, totaling \$8,676.89, and the September 30, 2021 monthly payroll EFT vouchers 255 through 260 totaling \$7,856.43.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. Resident Mary Samide offered comments regarding safety concerns caused by wrong-way traffic on Auburn Road entering the one-way southbound lane through the construction zone of the Mayfield/Auburn intersection reconstruction project. The Trustees are aware of the safety issues and have taken steps to coordinate with ODOT, the Geauga County Sheriff, and the Project Supervisor.

FIRE DEPARTMENT

Assistant Fire Chief Brian Gray reported that the Department has made preparations to support community Halloween events at the local elementary schools, and will also host another COVID-safe drive-thru Trick or Treat event at the Fire Station on Halloween.

He asked about Trustees plans for replacing the water softener equipment that serves the Station and the Town Hall. Road Superintendent Kirk Walker presented the Trustees with his recommendation for proposal from Sunrise Springs. The Trustees accepted the recommendation, and then discussed applying the remaining CARES Act funds toward the purchase, along with cash reserves in the General Fund that are not appropriated to cover the balance. Fiscal Officer Todd Ray will prepare funds so that Trustees can approve a purchase agreement at the next meeting.

Assistant Chief Gray then addressed the Board with an account of praise and gratitude for the outstanding work performed by all Fire and Emergency Medical staff who responded to a horrific and tragic motor vehicle crash on Auburn Rd. the preceding week. The crash scene was emotionally and mentally jarring for all of the emergency responders involved, experienced, seasoned veteran staff members as well as the younger members of the department. Despite the intense psychological impacts of the trauma they were experiencing, the staff performed their duties with great skill, care, and professionalism. Chief Vatty and the Department are justifiably proud of the excellent work of Munson Fire in this extra-ordinary, extremely challenging event. The Trustees share that respect and gratitude for their work.

ROAD DEPARTMENT

Road Superintendent Kirk Walker noted that the remodeling project in the Road Maintenance Building has made progress, with some permits pulled and design questions resolved. They hope to reach a demolition/construction phase this fall.

He updated the Board on enhanced safety measure at the intersection of Fowler’s Mill Rd. and Sherman Rd., with all of the approved signage installed, the next action will be the addition of a large, high-visibility white “stop here” bar to be painted on the asphalt in the “stopping zone” in each of the three approaches to the intersection. He expects the white bars to be completed in the next week or so.

Chair Andy Bushman noted that the Trustees should make time to complete observations of traffic on Klatka Drive in the next two weeks, as due diligence to consider a request to reduce the posted speed limit on that sub-division road.

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TOWNSHIP BUSINESS

Township Park Scoreboards

The Trustees discussed the next steps in the process to have scoreboards installed at Munson Township Park for the ballfields used by Chardon High School varsity softball and baseball. The vendor who builds the electronic scoreboards submitted the final quote and purchase agreement for the approved scoreboards. Jim McCaskey moved to approve the purchase of two electronic scoreboards by Daktronics, Inc. of Brookings, South Dakota, for \$11,757. Ms. McMullen seconded. Motion carried with a unanimous vote.

The Trustees noted that installation of underground conduit and wiring to power the scoreboards, including the cost of the underground cable, as well as the foundations for the scoreboards will present additional costs. Private donations have been secured that will cover most, if not all costs for the complete installation.

FISCAL OFFICER

RESOLUTION 2021-31 / Establish Special Revenue Fund 2273

Jim McCaskey moved to approve Resolution 2021-31, to establish a Special Revenue Fund 2273 to receive and account for American Rescue Plan Act funds, and to ask the County Budget Commission to certify and appropriate \$347,930.65 to that Fund. Ms. McMullen seconded. Motion carried with a unanimous vote.

RESOLUTION 2021-32 / Within Fund Transfer

A motion to approve Resolution 2021-32 was made by Ms. McMullen and seconded by Mr. McCaskey, that the 2021 Permanent Appropriation be amended by a set of within-fund transfers in the General Fund. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

OTHER BUSINESS

Ms. McMullen reported that the Croation Center on Mulberry Rd. appears to be ready to move forward and submit an application for an EPA 319 Stream restoration grant. No action is required by the Trustees at this time.

Public Comment

Mr. Bushman asked for public comment. No one in attendance offered comments.

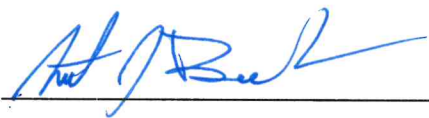
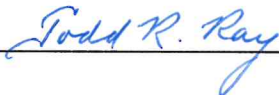
ENCUMBRANCES :

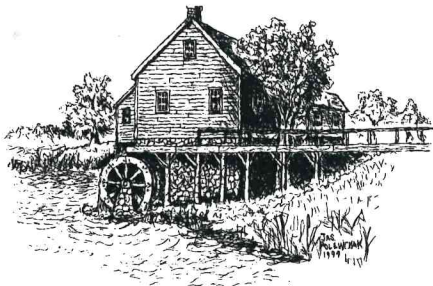
Jim McCaskey moved to approve the encumbrance sheet as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Chardon Postmaster	Postage, bulk permit	\$750.00
Compass Minerals	Road salt bulk purchase	\$15,000.00

MEETING ADJOURNED

Jim McCaskey moved, and Irene McMullen seconded to adjourn the meeting at 7:30 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2021-31

A RESOLUTION ESTABLISHING A SPECIAL REVENUE FUND

Be it resolved by the Trustees of Munson Township, in a regular session on the 28th day of September, 2021, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Jim McCaskey moved the adoption of the following resolution:

Whereas, the nation continues to recover from a pandemic attributed to the Coronavirus COVID19, and,

Whereas the Congress of the United States has passed the American Rescue Plan Act that provides economic resources to state and local government entities to offset expenses and stimulate economic recovery in response to the pandemic, and,

Whereas, the Township has received a direct deposit of funds from the Geauga County Auditor, a distribution of funds provided by the ARP Act, and

Whereas, the Ohio Office of Budget and Management has directed local government entities in Ohio to establish a Special Revenue Fund to receive and track spending of these ARP Act funds,

Now, therefore, be it resolved, that the Munson Township Board of Trustees authorize the Fiscal Officer to establish

Special Revenue Fund 2273- Local American Rescue Plan Fund

And to request the Geauga County Budget Commission to certify additional revenue in the amount of \$347,930.65, and place it in Fund 2273.

Be it further resolved that the Trustees request that the 2021 Permanent Appropriation be amended to increase appropriations in the amount of \$347,930.65, appropriated to account

2273-730-599-0000 Other-other expenses {American Rescue Plan}

~~Irene McMullen~~ seconded the motion, and the roll being called resulted as follows: voting

Andrew J. Bushman, yes

James J. McCaskey, yes

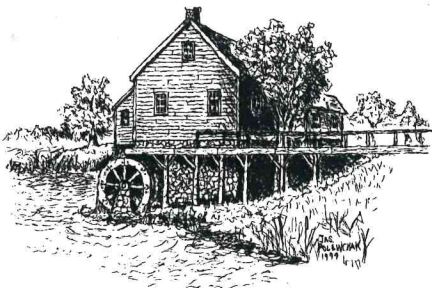
Irene H. McMullen, yes

Irene H. McMullen

Attest: Todd R. Ray, September 28, 2021

Todd R. Ray, Fiscal Officer

9/28/2021



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2021-32

Be it resolved by the Trustees of Munson Township, in a regular session on the 28th day of September, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Irene McMullen moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$1,700.00 to 1000-410-319-0000 Professional and technical services, cemeteries
\$1,000.00 from 1000-410-329-0000 Other property services, cemeteries
700.00 from 1000-410-490-0000 Other, supplies and materials, cemeteries, and,

\$700.00 to 1000-110-342-0000 Postage
\$200.00 from 1000-110-319-0000 Professional and technical services
\$200.00 from 1000-110-591-0000 Contributions, other organizations
\$300.00 from 1000-110-599-0000 Other, other expenses, and

\$150.00 to 1000-110-222-0000 Life insurance
\$600.00 to 1000-110-223-0000 Dental insurance
All from 1000-210-370-0000 Payment to other political subdivision

Jim McCaskey seconded the motion and the roll being called, resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Todd R. Ray, September 28, 2021
Todd Ray, Fiscal Officer