

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, September 27, 20 16

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14448-14459 dated 9/27/16 and 9/30/16 totaling \$120,704.74, EFT Vouchers 795-799 for the 9/30/16 monthly payroll totaling \$7,007.41, and warrant 1235 for \$4,927.78 to transfer EMS collections from the lockbox.

CEMETERY DEED

Cemetery deeds were signed to Timothy J. and Debra A. Garlak, Maple Hill III, Lot 346, Graves 10 & 14, and Suzanne J. Storey, Maple Hill III, Lot 338, Graves 10 & 11.

FIRE REPORT/CHIEF MARK LYNN

Chief Lynn reported they are fine-tuning the grant for the breathing apparatus and have a phone conference with FEMA on Monday. The other participating departments have secured their funding. Payne and Payne, the new owners of the property at the corner of Fowlers Mill and 322, have begun cleaning up the buildings and grounds. He reminded the Trustees that the fire station carpet has not been replaced, which was part of the insurance settlement for the ice damage. Mr. McCaskey will follow up. The department will hear back from ISO in four to six months regarding the Township's rating. He did not expect the rating to change.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Mr. Teichman submitted quotes to weed and fertilize the ball fields and to stripe Sherman, Fowlers Mill, Rockhaven and Woodiebrook Roads.

Andy Bushman moved and Irene McMullen seconded to approve Elliott's LawnCare LLC not to exceed \$640, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to encumber \$11,500 to Aero Mark for striping, with a unanimous vote. Motion carried.

HB 523 MEDICAL MARIJUANA

The Trustees addressed a recommendation from the Munson Zoning Commission to issue a twelve month moratorium on the cultivating, processing, or selling of medical marijuana. They also recommended the option to extend the moratorium as deemed necessary for the immediate preservation of the public health, safety, and welfare of the Township. Mrs. McMullen will consult the prosecutor's office before the Trustees take action. Medical marijuana will be a topic of discussion at the next Geauga County Township Association meeting.

APPOINTED BOARDS

The Trustees discussed the candidates for the appointed boards and when the positions would become available.

ZONING INSPECTOR POSITION

Zoning Inspector Tim Kearns will retire effective December 31st. The Trustees will notify the current Zoning Boards about the open position. The office manager will also be asked to provide the Trustees with a draft letter and a list of Board members from the past four years.

ENGINE BRAKES

The Trustees addressed a request from Dennis Laughlin for a "no engine brake" sign for the corner of Wilson Mills and Auburn. Because they are county roads, Mrs. McMullen will follow up with the County Commissioners.

TIME CAPSULE

The Board will need a list of the items to be included in the Bicentennial time capsule in order to determine its size. They planned to bury the capsule this year.

RESOLUTION 2016-31/FUND CERTIFICATION AND PLACEMENT

Resolution 2016-31 was made by Andy Bushman and seconded by Irene McMullen to request the Budget Commission to certify additional revenues in the Zoning Fund and Fire Operating and Apparatus Fund, and to place them in various line items in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

OUTSIDE MEETINGS

The Geauga County Township Association will hold an educational class on the Ohio Public Works Program & Five Year Road Planning on October 8th at Kent Geauga. The Trustees will check their schedules and also asked the road superintendent to attend.

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COMMUNITY ROOM RENTALS

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Troop 91 Eagle Court of Honor for Erick Jones (Jones) on October 16, 2016 from 8am-6pm, approx. 75, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Cancer Fundraiser (Panko) on October 28, from 4:30pm to closing, approx. 200, and to waive the fees, with a unanimous vote. Motion carried. [Fundraiser fees are not applicable to events prior to November 1, 2016.]

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Troop 91 Eagle Court of Honor for Matthew Richtar (Margolin) on November 27, 2016 from noon-3pm, approx. 60, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a 1st Birthday Party (Riedel-Fire Department) on December 3, 2016 at 4pm, approx. 30, and to reduce the rental fee to \$50 and require the security deposit, with a unanimous vote. Motion carried.

MEETING ROOM RENTALS

Andy Bushman moved and Irene McMullen seconded to lease the meeting room for a Square Dance Round Table (Ramsey) on November 27, 2016 from 2-4pm, approx. 10-15, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the meeting room for a Girl Scout meeting (Ricketts) on January 22, 2017 at 3pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved Irene McMullen seconded to approve the encumbrances for September 27, 2016, as written:

Training Services (Zoning Seminars)	Blanket to 12/31/2016	660.00
Elliott's LawnCare LLC	Weed and Feed Ball Fields	640.00
Aero Mark	Striping Various Roads	11,500.00


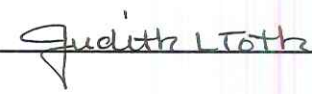
with a unanimous vote. Motion carried.

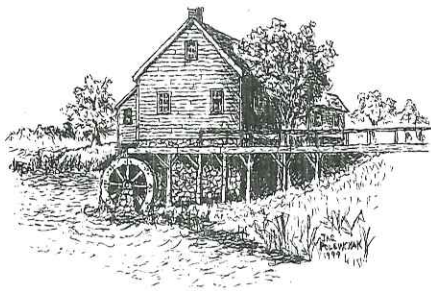
VANDALISM

Mr. Teichman informed the Board that the rear window was broken on the Kobelco during the night. The equipment was parked on Fowlers Mill Road.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:25pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2016-31

Be it resolved by the Trustees of Munson Township, in a regular session on the 27th day of September, 2016, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Mr. Bushman moved the adoption of the following resolution, that the 2016 Budget and Permanent Appropriation be amended as follows:

Additional Revenues to be Certified

To request the Budget Commission to certify additional revenues received in the Zoning Fund in the amount of \$3,000.00, and in the Fire Operating and Apparatus Fund in the amount of \$21,000.00;

Placement of Additional Revenues in the Permanent Appropriation

That the additional revenues be placed in the following line items in the Permanent Appropriation:

Zoning Fund

2181-130-190-0000	Other – Salaries	2,000.00
2181-130-211-0000	Ohio Public Employees Retirement	280.00
2181-130-213-0000	Medicare	32.00
2181-130-318-0000	Training Services	660.00
2181-130-341-0000	Telephone	28.00

Fire Operating and Apparatus Fund

2192-220-360-0000	Contracted Services	21,000.00
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Mrs. McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judith Toth, September 27, 2016
Judith Toth, Fiscal Officer