

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, September 26, 20 23

Chair Irene McMullen opened the Trustees Regular meeting at 6:30pm. Those in attendance joined in recitation of the Pledge of Allegiance.

The Trustees signed warrants 19710 through 19729 dated 9/26/2023, totaling \$111,559.33, monthly payroll EFT vouchers 359 -361 totaling \$6,551.93, and bi-weekly payroll EFT vouchers 347 through 355 totaling \$9,869.83.

Cemetery Deeds

The Trustees signed cemetery deed #5-380 dated September 26, 2023 to Glenda L. Freshley for Fowlers Mill Cemetery, Section 2, lot 113, grave 5.

Minutes

Jim McCaskey moved to approve the minutes of the Trustees Regular meeting September 12, 2023 as presented. Andy Bushman seconded. Motion carried with a unanimous vote.

Public Comment

Resident Dave Partington commented on a recent vehicular accident in a neighboring community involving an ambulance, and stated appreciation for first responders who are at times exposed to personal risk.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that Munson Fire was the first to arrive at a structure fire in a neighboring township, Battalion Chief Caleb Ferroni established site command for the response, and Munson remained on site for two hours, until the fire was out. Chief Vatty updated the Trustees on ongoing equipment maintenance and pumps, ladders, and undercoating of all vehicles, and, with winter approaching, new tires for the command vehicle. He noted that the Department has certified two new dry-hydrant fire ponds in the Township within the last month, and this increases available water resources for fire suppression. He is actively working to recruit two more ponds, and has funding available for installing hydrants at the ponds.

The Chief noted that training classes in three near-by academic programs for first responders are all at full capacity and indicated that this is a positive situation due to the shortage of trained fire-fighter EMTs. It should help with recruiting and staffing in the year ahead.

ROAD DEPARTMENT

New Truck

Road Superintendent Kirk Walker presented the Trustees with quotes for a new truck and related hydraulics, dump bed and plow equipment. The truck will be built and available for delivery to the Township by July of 2024. Mr. McCaskey moved to enter into a contract for a Western Star 47X truck (cab and chassis) with Valley Freightliner, Inc. at the state bid price of \$132,985.00. Mr. Bushman seconded. Motion carried with a unanimous vote.

Mr. McCaskey moved to enter into a contract for the dump body, plow and hitch, salt spreader and hydraulics package at the state bid price of \$97,521.00 with Henderson, Inc.. Mr. Bushman seconded. Motion carried with a unanimous vote.

Mr. McCaskey moved to authorize Fiscal Officer Todd Ray and/or Trustee Andy Bushman to explore financing options for the purchase of both. Mr. Bushman seconded. Motion carried with a unanimous vote.

Future Road resurfacing projects

The Trustees discussed potential roads to be included on a list the County Engineer’s office has requested for preparing estimates for 2024 and beyond. Road Superintendent Walker had provided his list, and Trustee Jim McCaskey encouraged the Board to consider other roads such as Pinehurst, Suttan Place, and Glenwood Drive.

Sherman Road update

Superintendent Walker reported that the contractor had completed the base coat of asphalt on Sherman Road. He said that driveway aprons and the surface coat of the road was scheduled to be completed by the end of the week.

He also noted that Brookside Rd. had been repaved and Hazen Contracting had done an excellent job on the street.



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TOWNSHIP BUSINESS

Ms. McMullen opened a discussion on a request for a liquor permit by a recently established party and event venue, Basil Place, located on Bass Lake Road. She noted that the Trustees had received a few complaints from neighbors in the vicinity of the venue who reported music being played later at night than expected. She asked if the Board might use this the opportunity for the Township to ask for a hearing and discuss noise issues with the operator. The other Trustees agreed.

Jim McCaskey moved to request a hearing for the permit request. Mr. Bushman seconded. Motion carried with a unanimous vote.

Baseball field maintenance

Mr. McCaskey referred to two proposals the Township had received for ballfield infield renovation and repair work from P. Ianiro Lawn and Garden. He said that the Chardon High School Baseball would like to see the work completed this fall if possible, and that they would increase their contribution to the Township to \$6,000 to share expenses for maintenance on the fields the high school uses. Ms. McMullen stated that the quotes came in very late and she had put them on the agenda for the next meeting. Mr. Bushman noted that the Township was seeking a second quote for the work, and he does not like addressing these quotes at the last minute. Mr. McCaskey acknowledged that this was last-minute, but pointed out that the infield work on Zambory Field needed to be done now so that reseeding would be completed while the weather would permit and the seed could still germinate.

Mr. McCaskey moved to approve the infield renovation work to be done by P. Ianiro Lawn and Garden for \$4,326.00. Mr. Bushman seconded. Ms. McMullen, "Yes." Mr. McCaskey, "Yes." Mr. Bushman, "No." Motion carried.

Other Business

No other business was presented.

Other Meetings

No outside meetings were reported.

Public Comment

Mr. Kinter offered comment concerning ditch stabilization on the road widening project on Sherman Rd., the process for paying for resurfacing of Cedar Rd. if it is shared with Newbury Township, and the liquor permit for Basil Place.

Resident Stacy Vatty commented on the noise issues concerning Basil Place, and Trustee communications regarding the Fire Department.

Resident John McCaulley commented on the letter from the Fire Department sent to the Trustees that threatened to terminate the Fire contract but was later described as intended to "light a fire" under the Trustees to motivate action on a levy request. He believes the Trustees needed a "plan B."

Resident Steve Hairston commented on the noise issue concerning Basil Place and asked how affected residents will be notified of the hearing.

Executive Session

At 7:10pm, Jim McCaskey moved to have the Trustees go into Executive Session to address personnel employment, and to invite Mr. Ray to join the session when he is available; Mr. Bushman seconded. Roll call vote: Mr. McCaskey, "Yes." Ms. McMullen, "Yes." Mr. Bushman, "Yes". Motion carried.

The Trustees resumed the regular session at 7:30pm.

FISCAL OFFICER

Resolution 2023-36: Fund Transfer

Jim McCaskey moved to approve Resolution 2023-36, a transfer of funds within the General Fund in the amount of \$3,425.00 . Andy Bushman seconded. Motion carried with a unanimous vote. [The resolution is included on a separate page as part of the minutes.]

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Encumbrances

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet as presented:

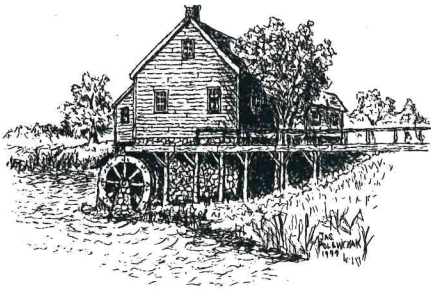
Treasurer, State of Ohio	UAN fees, to cover 2023 increase	\$288.00
Blanket	Operating supplies, Roads	\$20,000.00
Blanket	Repairs and maintenance, Roads	\$2,798.54
Blanket	Repairs and maintenance, Roads	\$4,101.90

The motion carried, with a unanimous vote.

Motion to Adjourn

Jim McCaskey moved to adjourn the meeting at 7:34pm. Andy Bushman seconded, and the motion carried with a unanimous vote.

Jim McCaskey Chairman Todd R. Ray Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2023-36

Be it resolved by the Trustees of Munson Township, in a regular session on the 26th day of September, with the following members present, Irene H. McMullen, James J. McCaskey, and Andrew J. Bushman, that

James McCaskey moved the adoption of the following resolution:

That the 2023 Permanent Appropriation be amended, as follows:

### Transfers Within Funds

In the General Fund, a within fund transfer, as follows:


\$3,425.00 to 1000-610-329-0000 Other property services, parks

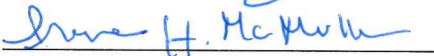
\$2,585.00 from 1000-110-382-0000 Liability insurance premiums, and

\$840.00 from 1000-110-381-0000 Property insurance premiums

Andrew Bushman seconded the motion and the roll being called, resulted as follows:

,  Voting  
Andrew J. Bushman

, yes  
James J. McCaskey

, yes  
Irene H. McMullen

Attest: , September 26, 2023  
Todd Ray, Fiscal Officer