

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, September 24,

2024

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustees James McCaskey and Nathaniel McDonald and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

The Trustees signed warrants 20414 through 20438 dated 9/24/24, totaling \$16,736.90; and the 9/27/24 bi-weekly payroll EFT vouchers 352 through 358 totaling \$9,856.21.

Mr. McCaskey moved to approve the minutes of the Trustees regular meeting Tuesday, September 10 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote.

Mr. Bushman asked for public comment. No one in attendance offered a comment.

FIRE DEPARTMENT

Fire Chief Mike Vatty was not available to attend the meeting, and no Fire Department representative was in attendance.

ROAD DEPARTMENT

Maintenance Building roofing

The Trustees discussed the quotes Road Superintendent Kirk Walker had received for metal roofing to reroof the salt shed and Building 2. The Trustees had each taken a look at local projects that the contractors had completed. Mr. McCaskey noted that one contractor was local, in Newbury Township, and expressed interest in choosing this nearby contractor. Road Superintendent Walker stated that he was comfortable with any of the contractors and the quality of their work. Mr. McCaskey moved to approve the contract with Somrack Roofing and Construction for the re-roofing of the two Road Department buildings in the quoted amount of \$61,300.00. Nate McDonald seconded the motion, and with a unanimous vote, the motion carried.

The Trustees reviewed the concerns of resident Glenn Kinter regarding the final grading and treatment of the ditch backslope of his property on Sherman Road. Mr. Bushman reported that he had consulted with a local landscaper, who suggested excavating deeper into the backslope, removing more rock, grading it and then planting phlox or English ivy plugs. The vegetation would likely spread across the slope and any remaining rock exposure. Mr. McCaskey will discuss this option with the County Engineer.

TOWNSHIP BUSINESS

Park Board appointment

Chair Andy Bushman reported that the Park Board had interviewed a candidate for their board and agreed that she would be a good addition to their team. They recommended her appointment. Mr. McDonald moved to approve the recommendation and appointment of Ellen Commeau to the Munson Park Board for the remainder of a three year term that ends 12/31/2026. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Dock extension at Scenic River Retreat

Trustee Nate McDonald stated that he had visited the fishing dock on Lake Zosia at Scenic River Retreat and agreed with the recommendation from the Park Board to add a 15-foot extension to allow the dock to reach past the very shallow water near the shoreline. Mr. McCaskey moved to approve the dock extension at the quoted amount of \$5,150.00. Nate McDonald seconded the motion, and with a unanimous vote, the motion carried.

Power-wash Town Hall and Fire Station

The Trustees discussed having the Town Hall and Fire Station exterior cleaned. Road Superintendent Kirk Walker advised that the Road Department crew could complete the power washing this fall using the newly purchased pressure washer.

Security Camera

The Trustees noted that the old security camera in the Town Hall had recently shut down and was not repairable. The office staff had two quotes for replacing the security camera with a newer technology camera, monitor, and expandable system. Mr. McCaskey moved to approve the contract for replacing the security camera system by Santee Lock and More for the quoted amount of \$1,330.12. Nate McDonald seconded the motion, and with a unanimous vote, the motion carried.

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Croatian Lodge/ H2Ohio Stream Restoration project

Nate McDonald updated the Board on the stream restoration project on the Croatian Lodge property on Mulberry Road. He noted that some details had been ironed out, including naming Nate McDonald listed as the signatory on behalf of the Board of Trustees. The final draft of the project contract with Davey Group had been emailed to the other Trustees, and was ready for approval. Mr. McDonald moved to approve the contract for the Croatian Lodge Stream Restoration project with Davey Group, and name Mr. McDonald as the signatory. Jim McCaskey seconded the motion, and with a unanimous vote, the motion carried.

Model Airplane Flying

The Trustees reviewed the proposal by resident Joe Otto to allow tethered model airplane flying on two Township park ballfield properties. Mr. McDonald stated his appreciation for the thorough and comprehensive written proposal that Mr. Otto had provided, and the demonstrations he gave the Trustees. Mr. McCaskey expressed his support for the project and the opportunity to expand the use of the parks to more residents. Mr. Bushman pointed out that the existing field-use forms that the Township requires of any group using the fields would be sufficient for the purposes of the model airplane flyers. Everyone agreed that scheduling flying times would be coordinated with baseball teams' coaches.

Mr. McCaskey moved to approve proceeding with the proposal for the model airplane flying on Township park ballfields, using the required field-use forms. Nate McDonald seconded the motion, and with a unanimous vote, the motion carried.

FISCAL OFFICER

Resolution 2024-39: Fund Transfer

Jim McCaskey moved to approve Resolution 2024-39, a transfer of funds within the General Fund in the amount of \$12,750. Nate McDonald seconded. Motion carried with a unanimous vote. [The resolution is included on a separate page as part of the minutes.]

Other Business

Chair Andy Bushman said that he is in contact with Chardon Schools Superintendent Dr. Hanlon and Athletic Director Doug Snyder and was meeting with them on Thursday to resolve the Munson baseball field lease agreement. He is also meeting this week with the contractor and Road Superintendent Kirk Walker to establish specifics regarding the fall ballfield preparation.

Other Meetings

Nate McDonald reported that he attended the Chagrin River Watershed Partners board meeting the previous week.

Public Comment

A resident expressed support for the suggestion to hire a seasonal part-time employee to handle some maintenance and upkeep tasks on Township facilities and park properties, like the pavilions.

Encumbrances

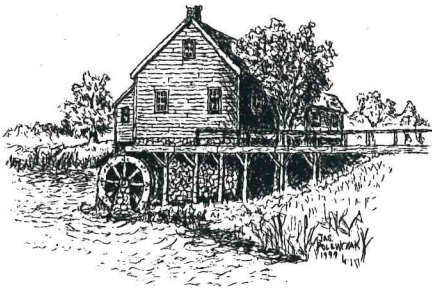
Jim McCaskey moved to approve the encumbrances for Tuesday, September 24 as presented. Nate McDonald seconded. The motion carried with a unanimous vote.

Blanket Office supplies, Administration. \$467.54

Motion to Adjourn

Mr. McCaskey moved and Nate McDonald seconded to adjourn the meeting at 7:05pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2024- 39

Be it resolved by the Trustees of Munson Township, in a regular session on the 24th day of September, with the following members present, Andrew J. Bushman, James J. McCaskey, and Nathaniel J. McDonald, that

JAMES MCCASKEY moved the adoption of the following resolution:



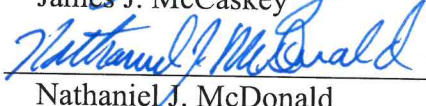
That the 2024 Permanent Appropriation be amended, as follows:

Transfers Within Fund

In the General Fund 1000, a within fund transfer, as follows:

- \$5,000.00 to 1000-610-190-0000 Salaries, parks
- \$700.00 to 1000-610-211-0000 OPERS, parks
- \$50.00 to 1000-610-213-0000 Medicare, parks, and
- \$6,500.00 to 1000-760-740-0120 Capital, Machinery and equipment, Town Hall
- \$500.00 to 1000-120-430-0000 Small tools, minor equipment, Town Hall
- all from 1000-760-750-0330 Capital, Motor vehicles (Road and Bridge)

NATHANIEL MCDONALD seconded the motion and the roll being called, resulted as follows:

	Voting
Andrew J. Bushman	<u>yes</u>
	<u>yes</u>
James J. McCaskey	
	<u>yes</u>
Nathaniel J. McDonald	

Attest: Todd R. Ray, September 24, 2024
Todd Ray, Fiscal Officer