

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, September 24, 2019

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present.

The Chairman led the Pledge of Allegiance and asked everyone to remain standing for a moment of silence to honor Munson Notable Sophie Horvath, who passed away yesterday.

The Board signed warrants 16883-16893 dated 9/24/19 totaling \$7,165.53 and EFT Vouchers 348-356 for the 9/20/19 bi-weekly payroll in the amount of \$8,752.92, and 9/20/19 EFT Voucher 360 for \$831.74 for final pay.

MINUTES

Irene McMullen moved and Andy Bushman seconded to approve the minutes of the September 10, 2019 special meeting, with a unanimous vote. Motion carried.

Irene McMullen moved and Andy Bushman seconded to approve the minutes of the September 10, 2019 regular meeting, with a unanimous vote. Motion carried.

METZENBAUM RENEWAL LEVY

Don Rice gave an interactive presentation on the services provided by Metzenbaum for the developmentally disabled. 950 persons were served last year ranging from 2 months to 90 years, 206 on a 24/7 basis. Early intervention prepares children to attend the public schools and services are provided when they are ready to enter the work force. Their biggest source of revenue comes from local levies.

CHARDON SCHOOLS LEVY

School Superintendent Mike Hanlon and Citizens for Chardon Schools representative Gabrielle Boose asked for support for the Chardon Local Schools bond issue. The committee worked with a consultant to evaluate the current facilities and to make enrollment projections. The cost to renovate would be more than 2/3 of the cost to replace. They proposed construction of grade 6-12 facility, auditorium and stadium and relocation of the transportation facility. She went over deterioration issues with the current high school, built in 1951. If the bond issue passes, August 2023 is the projected date for completion. Grades K-1 will be consolidated at Park and Grades 2-5 at the current Middle School.

PUBLIC COMMENT

Resident Lenore Pikus asked on behalf of resident Robert Brownlee what could be done about the unkempt condition of a neighboring property. She was advised that the Zoning Inspector was in the process of notifying the property owner by letter. Many times this gets results. The next step is to go to the Prosecutor. She asked to be kept appraised of the situation. Resident Joe Bastulli reviewed the situation regarding the light show at Berkshire Hills, his attendance at Zoning and Trustees meetings, and his attempts to get information from the Township. During the learning process they did not feel that they got answers, so retained a lawyer, who was present at the meeting. They questioned whether the manor house should be included in conditional use, and whether proper zoning procedure was followed. They believed that the light show violated the use as a golf course. He asked if anything had been communicated to the operator of the light show.

ROAD REPORT/SUPERINTENDENT KIRK WALKER

Field 2 Drainage

The road department installed 200 feet of drainage to remove the wet spot in the area between second base and the outfield fence on Field #2. They will do a final touchup when the ground settles. They took care of the pitching cages including removal of the hornet nests, and sprayed a vinegar mixture on the weeds on Field 2 and were waiting for results. An estimated 10 gallons would be needed per field. He discussed dragging the fields until the end of fall, which would be an additional maintenance cost. The Board asked him to try 5-10 gallons of a stronger 30 percent vinegar mixture on one of the fields. Resident Deb Roche advised that 20 percent would be sufficient and offered to donate a gallon.

Fence for Side Property Line

The Board discussed a fence along the side property line next to the Vetter ball field for visual and dust control. The road superintendent will get quotes from Auburn Fence, Jackson Fence and from the company that fenced the fuel station. McCaskey also suggested Shannon Fence. Six trees will be taken down. The trees are poor quality and the neighbor had no objection if a fence was installed. The Board discussed relocating the existing fence. The estimated cost for snow guards for the roof of the maintenance building is \$1,500, and the road department will

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ROAD REPORT (continued)

do the installation. The contractors who quoted the job wanted to run screws into the roof. There will be a 25-year warranty on the product.

Irene McMullen moved and Andy Bushman seconded to contract with SnoBlox for \$1,500 for snow guards, with a unanimous vote. Motion carried.

The road department is wrapping up grinding the through roads, and will crack seal and then schedule striping. They are coordinating with homeowners to take down trees that endanger wires.

FIRE DEPARTMENT REPORT/ACTING CHIEF MIKE VATTY

The live fire training took place at 11951 Ravenna Road on Sunday, September 22. Twenty Munson Fire Department members participated as well as four from Hambden and six from the Chardon Fire Department. Participants and their families were invited to the fire station afterward for a picnic. Thank you letters will be sent to Best Sand, who donated the structure and paid the fees for permits and asbestos remediation, and to Petronzio Management, who provided parking and a water source. Mr. McCaskey suggested an article in the Township newsletter. Heather Hill evacuation training has been scheduled, and Notre Dame exercises will be designed to take place in October.

GREENBRIER SPEED REDUCTION

Several residents on Greenbrier Drive contacted the Township to request a reduction of the speed limit on their road. Mr. McCaskey contacted the engineer's office for confirmation that Greenbrier is a platted subdivision. If a platted subdivision, the Trustees can reduce the speed limit by resolution.

WYE ROAD SPEED REDUCTION

Mrs. McMullen brought up concerns about the speed limit on Wye Road due to school traffic. Mr. McCaskey will contact the deputy assigned to the Township to do additional patrol. Irene McMullen moved and Andy Bushman seconded to request the engineer's office to conduct a speed study on Wye Road, with a unanimous vote. Motion carried.

INDIGENT BURIAL POLICY

Irene McMullen moved and Andy Bushman seconded to approve the Indigent burial policy for Munson Township, with a unanimous vote. Motion carried. [The policy is included on a separate page as part of the minutes.]

HANDICAP RESTROOM/MUNSON TOWNSHIP PARK

Mr. McCaskey brought up issues with the handicap facilities at the Munson Township Park restroom. Although the restroom passed ADA requirements when it was installed, it does not meet current requirements. He contacted Enzoco to assess the situation. Mr. Bushman suggested using the Department on Aging as a resource as they have the experience and possible funding.

ZONING FEE AMENDMENTS

Irene McMullen moved and Andy Bushman seconded to amend the Munson Township Zoning fees, as presented, with a unanimous vote. Motion carried. [The zoning fees are included on a separate page as part of the minutes.]

BASEBALL DUGOUT LOGOS

The Board addressed a request from Stuart Landies to affix Chardon High School logos on the exterior of the dugouts. They will ask Mr. Landies to decrease the size of the logos and resubmit his request.

WIDENING OF THE INTERSECTON OF AUBURN & 322

Mrs. McMullen spoke with ODOT representatives. They hope to negotiate with the affected homeowners in October and to schedule the next round of drawings and meetings within the next two months.

SCENIC RIVER FIELD MAINTENANCE

On September 20, Mrs. McMullen and resident Marie Valince met with a representative from the Geauga Park District regarding the field habitat at Scenic River. Mowing held off until October will help the small insect population, which is still breeding, in particular the crickets. Keeping 25 percent un-mowed may be good for both the bobolink and insect population. He had several suggestions for future consideration, such as goldenrod and pond maintenance. Pete McDonald from the Western Reserve Land Conservancy was not able to attend but Mrs. McMullen spoke to him afterward.

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RESOLUTION 2019-29/FUND CERTIFICATION AND PLACEMENT

Resolution 2019-29 was made by Irene McMullen and seconded by Andy Bushman to request the Budget Commission to certify grant funds received for the Township park rain gardens in the General Fund and additional fees collected in the Zoning Fund, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

FISCAL REPORT

Mrs. Toth advised that the state auditor would be replacing her UAN printer. The old printer will become the property of the Township and may be used wherever needed. She asked the Board to let her know which projects they planned to complete this year, as she will be reviewing the finances.

OUTSIDE MEETINGS

Mrs. McMullen attended the Department on Aging’s annual meeting on September 15.

COMMUNITY ROOM RENTALS

Irene McMullen moved and Andy Bushman seconded to lease the community room to the Impact Church (Wilson) for a Couples Dinner on November 9, 2019 at 6pm for approx. 100 persons, and to waive the fees, with a unanimous vote. Motion carried.

Irene McMullen moved to lease the community room to Munson Elementary (Laznik) Hot Cocoa with Santa on December 13, 2019 from 4-9pm for approximately 100 persons, and to waive the fees, with a unanimous vote. Motion carried.

PUBLIC COMMENT

Lenore Pikus asked if the Board had considered placing the budget on line and the Township meetings on you tube or on a digital video. Rich Ferlin asked what the next step would be concerning the Berkshire Hills lighting display as they are moving forward with this year’s display. The Board advised it was in the Prosecutor’s hands.

ENCUMBRANCE SHEET

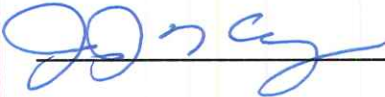
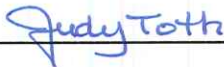
Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for September 24, 2019, as written:

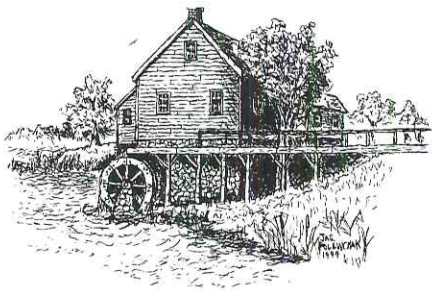
Blanket	Improvement of Sites – Parks	6,333.24
SnoBlox	Snow Guards	1,500.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 7:40pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454

Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2019-29

Be it resolved by the Trustees of Munson Township, in a regular session on the 24th day of September, 2019, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that Mrs. McMullen moved the adoption of the following resolution:

That the 2019 Budget and Permanent Appropriation be amended, as follows:

Additional Revenues to be Certified

To request the Budget Commission to certify additional revenues as follows:

In the General Fund: grant revenues received from the William Bingham Foundation through the Chagrin River Watershed Partners for rain garden improvements at the Munson Township parks, for an increase in the General Fund of \$6,333.24; and

In the Zoning Fund: additional revenues collected for fees, for an increase in the Zoning Fund of \$4,852.00.

Increase Appropriations:

And to place these funds in the following line items in the Permanent Appropriation:

In the General Fund:

1000-760-730-0612	Improvement of Sites {SRR-Rain}	6,333.24
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In the Zoning Fund:

2181-130-190-0000	Other – Salaries	4,200.00
2181-130-211-0000	Ohio Public Employees Retirement System	590.00
2181-130-213-0000	Medicare	62.00

Mr. Bushman seconded the motion and the roll being called, resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

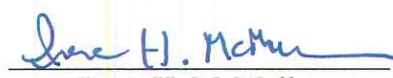
Attest: Judy Toth, September 24, 2019
Judy Toth, Fiscal Officer

Munson Township Zoning Fees

1. **New Homes and Buildings** – Building of a new home or residence, or a commercial, industrial, or medical building shall be a basic fee of \$250.00 for the Zoning Certificate plus .10 per square foot over 2,000 sq. ft.
2. **Additions** – The Zoning Certificate fee for an addition to any principal or accessory structure shall be a basic fee of \$75.00 plus .10 per square foot over 300 square feet. Internal alterations to any building that do not add to the square footage do not require a zoning certificate.
3. **Accessory Buildings** – Includes garages or other storage structures, gazebos, patios, porches, parking lots, and decks shall be a basic fee of \$75.00 plus .10 per square foot over 300 square feet.
4. **Structures** – The Zoning Certificate fee for swimming pools, fences, and CB antennas (examples, but not limited to), shall be \$75.00 excluding flagpoles, student bus stop shelters, mailboxes.
5. **Driveways** – The Zoning Certificate fee to extend, relocate, or add a driveway and/or turnaround shall be \$35.00.
6. **Signs** – The Zoning Certificate fee for permanent signs, wall signs, and single or two-sided signs shall be \$100.00. All temporary signs shall be \$50.00. Alteration fee for a sign shall be \$35.00.
7. **Appeal for Variance** – The fee for an appeal to the Board of Zoning Appeals for a Use Variance, Area Variance or Conditional Use shall be \$300.00. To reapply for a 5-year Conditional Use the applicant's fee is \$300.00.
8. **Continuance** – The fee for a continuance granted by the Board of Zoning Appeals is \$100.00.
9. **Zoning Amendment** – The fee for a zoning amendment shall be \$1,000.00.
10. **Home Occupation** – The Zoning Certificate fee for home occupations that meet zoning requirements is \$50.00.
11. **Wireless Telecommunication Towers** – The fee for Wireless Telecommunications Towers Facilities shall be \$5.00 per foot up to 200 feet, and \$10.00 per foot over 200 feet, with a \$200.00 application fee and annual renewal fee of \$100.00. Fees for Public Utilities are exempt.
12. **Renewal of Zoning Certificate** – To renew a Zoning Certificate the fee shall be \$50.00.
13. **Temporary Offices** – Fee for a temporary office shall be \$50.00 and valid for one (1) year. If requested by the owner, six (6) month extensions can be granted for a \$50.00 fee.
14. **Other Zoning Uses** not listed above that require a Zoning Certificate shall be a fee of \$75.00
15. **Copies of Zoning Resolution** - \$35.00 **Copies of Zoning Map** - \$10.00


Andrew J. Bushman


James J. McCaskey


Irene H. McMullen