

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, September 14, 20 21

Chairman Andy Bushman called the meeting to order at 6:30 pm, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Cemetery Deeds

Mr. Bushman stated that the Board had cemetery deeds to sign. Deed 5-331, FM II, lot 348 grave 6, to Patrice Rentschler and Re-issued Deed 5-332, MH III, lot 339, graves 7 & 8 to Munson Township. The owner sold back Grave #6 original deed 5-326 dated March 23, 2021. Mr. Bushman noted that the Trustees had warrants to sign. Trustees signed warrants 18244 - 18294 dated 9/14/2021, totaling \$52,758.34, warrant 18295 dated 9/15/21, and the September 17, 2021, bi-weekly payroll EFT vouchers 230 through 237, totaling \$8,604.17.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. No one offered.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that the Department recently completed an audit of the EMS billing account with Medicount Management. Chief Vatty noted the difficulty of these audits because there are differing payment schedules used by private insurers and Medicaid/Medicare, and further complicated by payment processing delays when vehicular crashes undergo litigation. He stated that the audit indicates that overall, the account is sound. Chief Vatty reported that the Fire Department was awarded a FEMA grant for the purchase of a new air compressor for recharging SCBA tanks. The grant is worth \$65,000 and requires a \$3,500 local match from Munson. Per the contract between Munson Fire and the Township Trustees, he must be authorized by the Trustees to enter into a purchase agreement to complete the transaction for the new compressor. Trustee Jim Mccaskey moved to authorize Munson Fire Department to enter into a purchase agreement for the new SCBA compressor, up to \$67,000. Irene McMullen seconded. Motion carried with a unanimous vote.

ROAD DEPARTMENT

Road Superintendent Kirk Walker noted that the Trustees had received his recommendations for Township roads to be submitted to the County Engineer's office for preparing estimates for 2023 road resurfacing projects. The list includes Fowler's Mill Rd. from Mayfield Rd. to Wilson Mills Rd., Brookside Rd., from Springway Rd. to Basswood Rd. Jim McCaskey moved to accept the recommendations of Road Superintendent Walker and forward the list to the County Engineer. Ms. McMullen seconded. Motion carried with a unanimous vote. Mr. Walker reported that he would resume the roadside berm maintenance program in the Legend Creek, Holden Ridge Road and Autumn Ridge Road area. He noted that he has met with several of the residents who had concerns about the berm maintenance project. All residents will be notified by mail in advance, and some residents have elected to take care of the maintenance on their own, at their own expense. Trustees discussed the option of applying for additional funding for Township road repairs through a program sponsored by the Ohio Department of Transportation and funded by stimulus funds created through the America Recovery Act. Mr. Bushman reported that he had discussed the application with ODOT and was fairly certain that Munson would not likely meet the critical criteria for the funding. Munson would be a long shot. The Trustees agreed to submit an application anyway. Trustees also discussed an additional recommendation from the Engineer's office to try to enhance safety at the intersection of Fowler's Mill Rd. and Sherman Rd., namely, the addition of a large, high-visibility white "stop here" bar to be painted on the asphalt in the "stopping zone" in each of the three approaches to the intersection in which traffic must stop. The white bar painted on the road serves as another visual cue for drivers, in addition to the "Stop" signs and the "Stop Ahead" signs posted on each side of the road as a driver approaches the intersection.

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The Trustees support the recommendation. The County Engineer’s staff will mark out the exact location for the bars, and will oversee the installation of high visibility reflective paint as soon as it becomes available. The paint is currently back-ordered. Chair Bushman noted that the Engineer’s office has committed to a comprehensive re-examination of the intersection to consider all options to enhance safety.

TOWNSHIP BUSINESS

Cemetery software

Jim McCaskey moved to approve additional cemetery mapping software work by Pontem Software for \$2,100. Ms. McMullen seconded. Motion carried with a unanimous vote.

Township Signs Repainting

Jim McCaskey moved to approve a proposal from Pam Blair for the repainting of Township signs that are weathered and faded. Ms. McMullen seconded. Motion carried with a unanimous vote. Two signs will be repainted in 2021, for \$2,000.

FISCAL OFFICER

Jim McCaskey moved to accept the extension of the contract for audit services by the accounting firm Charles E. Harris, for the audit periods ending 2021 and 2023, for the amounts listed in the agreement. Ms. McMullen seconded. Motion carried with a unanimous vote.

RESOLUTION 2021-30 / Within Fund Transfer

A motion to approve Resolution 2021-30 was made by Mr. McCaskey and seconded by Ms. McMullen that the 2021 Permanent Appropriation be amended as follows: within fund transfers in the General Fund. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

OTHER BUSINESS

No other business was brought to the attention of the Board.

Outside meetings

Mr. Bushman attended the Safety Council meeting September 10.
Ms. McMullen reported that she met with owners of the Croation Center on Mulberry Road to discuss a possible application for an EPA 319 stream restoration grant as they would like to remove two dams on their property. The owners are exploring partnership with Munson Township and Chagrin River Watershed Partners. Ms. McMullen will update the Board if an application for the project becomes more likely.

Community Room Rental Agreement

Jim McCaskey moved to approve the Community Room rental agreement with the Geauga Financial Networking Group Panel for November 3, 2021, waiving the fees. Ms. McMullen seconded. Motion carried with a unanimous vote.

Public Comment

Mr. Bushman asked for public comment. Resident Glen Kinter offered a comment suggesting that the Township offer a document-shredding event for residents. Resident Carol Maver asked if Sherman Road would be widened. Mr. Bushman responded that a section of Sherman Road west of Fowlers Mill Road was currently on the road project list for 2022, with \$200,000 of Ohio Public Works grant funding available for the Township. The design work was still in process with the Engineer’s office, and the scope and length of the section dependent upon overall cost.

ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

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Stonehuggers Cemetery Restoration	Cemetery monument repairs	\$14,000.00
Gattozzi and Son Funeral Home	Indigent cremation fee	\$850.16
21st Century Media	Flea market advertising	\$106.86
Times Solon-Currents	Flea market advertising	\$80.00
Good News	Flea market advertising	\$30.00
Karlovec Media Group	Flea market advertising	\$80.00
Blanket	Printing, advertising	\$562.00
Blanket	Printing, advert	\$852.35
Lailey Jenkins	Cemetery plot buy-back	\$350.00
Pontem Software	Mapping, cemetery software	\$2,100.00
Geauga County Sheriff's Office	Additional patrol	\$1,000.00
The Illuminating Company	Electricity, cemetery, parks	\$499.84

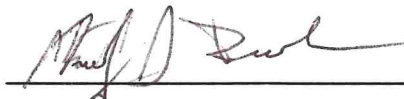
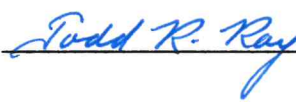
EXECUTIVE SESSION

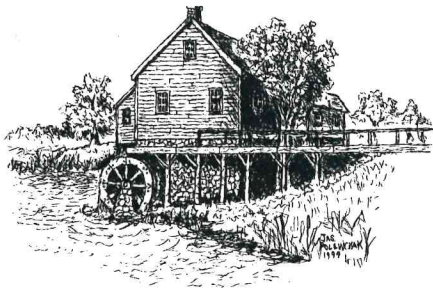
Jim McCaskey moved that the Board enter Executive session at 7:13 pm to discuss pending litigation. Irene McMullen seconded the motion; roll call vote: Ms. McMullen, yes; Mr. Bushman, yes. Mr. McCaskey, yes. Motion carried.

Chair Bushman noted that the Board was back in regular session at 7:30 pm.

MEETING ADJOURNED

Jim McCaskey moved, and Irene McMullen seconded to adjourn the meeting at 7:30 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
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Resolution 2021-30

Be it resolved by the Trustees of Munson Township, in a regular session on the 14th day of September, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Jim McCaskey moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$450.16	to	1000-410-599-0000	Other- other expenses (indigent burial)
\$199.84	to	1000-410-351-0000	Electricity, cemeteries
\$450.00	to	1000-110-349-0000	Other Communications, printing, advertising

All from 1000-610-599-0000 Other expenses, Easter egg hunt, and

\$300.00	to	1000-610-351-0000	Electricity, parks
\$100.00	to	1000-120-519-0000	Other, dues and fees
All from 1000-210-370-0000 Payments, other subdivision, Sheriff patrols			

Irene McMullen seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	<u>Yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Todd R. Ray, September 14, 2021
Todd Ray, Fiscal Officer