

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, September 12, 20 23

Chair Irene McMullen opened the Trustees Regular meeting at 6:30pm. Those in attendance joined in recitation of the Pledge of Allegiance.

The Trustees signed warrants 19672 through 19709 dated 8/22/2023 through 9/15/2023, totaling \$83,424.70, monthly payroll vouchers 305 -307 totaling \$6,599.15, bi-weekly payroll EFT vouchers 309 through 316 totaling \$9,314.31, monthly Trustee payroll vouchers 324 through 326 totaling \$1,965.01, and bi-weekly payroll EFT vouchers 332 through 339 totaling \$9,274.79.

Minutes

Jim McCaskey moved to approve the minutes of the Trustees Special meeting August 21, 2023 as presented. Andy Bushman seconded. Motion carried 2-0, with Ms. McMullen abstaining. Jim McCaskey moved to approve the minutes of the Trustees Public Hearing and Regular meeting held Tuesday, August 22, 2023, as presented. Andy Bushman seconded, and the motion carried with a unanimous vote, 3-0.

Public Comment

No one in attendance offered public comment.

FIRE DEPARTMENT

Fire Chief Mike Vatty was not available to attend the meeting. Munson Battalion Chief Aric Anderson was present to offer the August report. He provided the Trustees a paper handout and then discussed the report including the following details:

The Department responded to 155 calls in August, with 82 calls for medical emergencies and 30 related to storm wind damage and electrical wire hazards. He pointed out that there were numerous overlapping calls during the storm-response period, and the Department staff make decisions on prioritizing calls when this happens.

Munson Fire Department provided the usual contribution of EMS coverage for the Great Geauga County Fair, and also participated in the Geauga County water-shuttle drill on September 10. Munson was one of only eight fire departments to show for the training drill, out of 20 county fire departments.

The Department also received notice that it has been awarded a Safety Intervention Grant by Ohio Bureau of Workers Compensation, and will receive \$15,936 for purchasing a power hose roller and some related hose handling equipment. These items may take up to 12 weeks to be delivered and put in service, but will make the worksite safer and reduce potential for bending and lifting injuries.

Jim McCaskey thanked the Fire Department for helping with the EMS coverage for the Fair.

Chair McMullen acknowledged that there are Fire Department related matters for the Trustees to discuss, she advised that the Board hold off until the next meeting that Fire Chief Vatty is able to attend and participate in the discussion.

ROAD DEPARTMENT

Road Superintendent Kirk Walker noted that the road widening work on Sherman Rd. has stalled as the contractor completes other projects. He has requested an update on when the work will resume. Most recent report indicates milling and berm widening will begin the week of September 18.

Mr. Walker informed the Trustees that Brookside Rd was scheduled for resurfacing beginning September 25. The Trustees asked that residents most affected by the paving project be notified in advance.

TOWNSHIP BUSINESS

Ms. McMullen advised the Board of the opportunity for the Township to receive financial assistance through the First Energy Community Tree Program. She will research the Program to see how Munson may benefit from participating.

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The Trustees addressed an amended sales order for holiday exterior lighting with Northern Lights, Inc., involving an increase from the original order amount approved at the July 25 meeting. Mr. McCaskey moved to approve the additional charge of \$120. Mr. Bushman seconded. Motion carried with a unanimous vote.

Andy Bushman addressed the request by the Munson Park Board for approval of additional funding for the clearing and mowing of park trails at Scenic River Retreat and Nero Nature Preserve. The Trustees agreed that the additional work could be performed by the respective landscaping vendors that are contracted for each park, at the hourly rate approved with their contracts. Andy Bushman moved to approve the additional work for trails-cutting, not-to-exceed \$400 for Innovative Companies (Scenic River) and \$400 for MBS Landscapes (Scenic River.) Mr. McCaskey seconded. Motion carried with a unanimous vote.

FISCAL OFFICER

Resolution 2023-35: Fund Transfer

Andy Bushman moved to approve Resolution 2023-35, a transfer of funds within the General Fund in the amount of \$6,000. Irene McMullen seconded. Motion carried with a unanimous vote. [The resolution is included on a separate page as part of the minutes.]

Fiscal Officer Todd Ray noted that the fund transfer was necessary to cover significant electricity charge increases that are well above the 8% increase he had budgeted for in July of 2022.

Other Business

No other business was presented.

Other Meetings

Andy Bushman reported that he attended the Geauga Safety Council meeting September 8.

Public Comment

Mr. Kinter offered comment that there has been an increase in traffic enforcement presence by the Geauga Sheriff Department on Fowlers Mill Road, possibly attributed to Trustee McCaskey's contact and request with the Sheriff's office.

Resident Rich Galaska commented on a letter he had sent to the Trustees regarding a culvert replacement, and asked for follow-up.

Encumbrances

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet as presented:

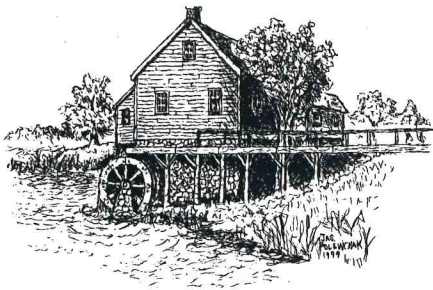
Illuminating Company	Electricity, Town Hall	\$6,000.00
	Streetlighting, contracted services	\$4000.00

The motion carried, with a unanimous vote.

Motion to Adjourn

Jim McCaskey moved to adjourn the meeting at 6:46pm. Andy Bushman seconded, and the motion carried with a unanimous vote.

Irene H. McMullen Chairman Todd R. Ray Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
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Resolution 2023-35

Be it resolved by the Trustees of Munson Township, in a regular session on the 12th day of September, with the following members present, Irene H. McMullen, James J. McCaskey, and Andrew J. Bushman, that

James McCaskey moved the adoption of the following resolution:

That the 2023 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

\$6,000.00 to 1000-120-351-0000 Electricity, Town Hall

from 1000-120-323-0000 Repairs and maintenance, Town Hall

Andrew Bushman seconded the motion and the roll being called, resulted as follows:

<u>Andrew J. Bushman</u>	Voting
<u>James J. McCaskey</u>	yes
<u>Irene H. McMullen</u>	yes

Attest: Todd R. Ray, September 12, 2023
Todd Ray, Fiscal Officer