

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, September 10,

20

24

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustees James McCaskey and Nathaniel McDonald and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

The Trustees signed warrants 20382 through 20413 dated 9/10/24, totaling \$100,391.61; and the 9/13/24 bi-weekly payroll EFT vouchers 341 through 348 totaling \$10,354.73.

Mr. McCaskey moved to approve the minutes of the Trustees Regular meeting Tuesday, August 27 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote.

Mr. Bushman asked for public comment. Munson resident Glenn Kinter expressed frustration with the lack of progress getting the Township to attend to his request to re-establish vegetation on the ditch back-slope at his residence after the Road Department had cut back the bank in preparation for the paving project last summer. He brought the issue to the Board in April. Jim McCaskey indicated that this is not a simple situation to address, and it lacks a clear solution, but stated that he would consult with the County Engineer's office to seek recommendations.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that Munson Fire Department has recruited and hired two new part-time medics. He informed the Board that the Life Pac 45 advanced cardiac monitors and the Lucas mechanical chest compression devices have arrived and the Department will be working with Geauga Hospital to coordinate and begin training staff on the new equipment. He also noted that the Pumper/Tanker truck is scheduled for installation of the new braking system. The Trustees approved the new equipment and brake system at the last meeting.

ROAD DEPARTMENT

Maintenance Building roofing

The Trustees reviewed and discussed the quotes Road Superintendent Kirk Walker had received for metal roofing to reroof the salt shed and Building 2. The Trustees were pleased with the quote with the lowest price, \$54,285, submitted by Trailside Construction LLC of Rome, Ohio, but elected to do their due diligence and visit a project site completed by that roofing vendor before committing to the project.

2025 Road Repaving Projects list

The Trustees discussed the list of potential road resurfacing projects for 2025 that will be submitted to the County Engineer for preliminary estimates. Trustee McCaskey said that he would like to get the list in early so that Munson's road projects would get bid in the earliest round of bidding for the 2025 season, as he believes the Township will get lower bids this way. The list was prepared and presented by Road Superintendent Kirk Walker. It includes Sherman Road, from Bass Lake Road to Auburn Road, the project that is identified on the application for Ohio Public Works Commission funding. The Trustees also agreed to have Rockhaven Road, from Mayfield Road to Sherman Road, along with Sutton Place and Pinehurst Drive included on the list. The Trustees have budgeted about \$1,000,000 for road projects in 2025, plus an additional \$175,000 they anticipate receiving from O.P.W.C. for Sherman Road. Mr. Bushman pointed out that the available funding will not be sufficient to cover all of the roads, but may require a mix-and-match combination to resurface as much roadway as possible.

Jim McCaskey moved to approve the list of roads and submit it to the Geauga County Engineer's office as presented. Nate McDonald seconded the motion. With a unanimous vote, the motion carried.

TOWNSHIP BUSINESS

Dock extension at Scenic River Retreat

The Trustees considered a recommendation from the Park Board to add a 15-foot extension to the fishing dock on Lake Zosia at Scenic River Retreat. The Park Board has a quote from the original vendor/installer, Metalcraft, for \$5,150. Mr. Bushman explained that the extension would allow fishermen using the dock to reach past the shallow water near the shoreline. The Trustees agreed to visit the park and assess the need first-hand.

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Holiday Lighting displays

Chair Andy Bushman reported that the Township has additional grant funding available through NOPEC, and the Trustees have been presented a quote for additional holiday lighting displays that will qualify for grant reimbursement. Mr. McCaskey moved to approve the purchase of a holiday lighting package recommended by the office staff from Christmas Done Bright, Inc., in the amount of \$4,825.00 Mr. McDonald seconded. Motion carried with a unanimous vote.

Croatian Lodge/ H2Ohio Stream Restoration project

Nate McDonald updated the Board on the stream restoration project on the Croatian Lodge property on Mulberry Road. Chagrin River Watershed Partners are currently working on the project contract with Davey Group, the contractor approved at the last meeting. Mr. McDonald anticipates the contract being ready for the Trustees to approve at the September 24 meeting, and will have Nate McDonald listed as the signatory on behalf of the Board of Trustees.

Web Camera proposal

Andy Bushman reported that a final proposal and quote for the camera and installation and details on the web-hosting is not completed at this time.

Storm and Related Emergency Preparedness Planning

Chair Andy Bushman stated that the Board would like to schedule a special meeting with Fire Department administration, and Township personnel to develop plans and protocols for coordinating various services in response to disruptive events in the community such as the windstorm that struck the Township last month. Jim McCaskey moved to schedule a Special Meeting for Emergency Response Planning for Tuesday October 16 at 6:30 pm. Nate McDonald seconded. Motion carried with a unanimous vote.

Model Airplane Flying

Mr. Joe Otto conducted a tethered model airplane demonstration outside immediately after the meeting on the ballfield. He operated a model plane "flight" so that Trustees and observers could have a live experience.

FISCAL OFFICER

The Fiscal Officer had no action to request of the Board.

Other Business

Chair Andy Bushman said that he is contacting baseball field users and stakeholders to set up a meeting. He is also trying to schedule a meeting with Chardon Athletic Director Doug Snyder to get the agreement for use of Munson ballfields finalized.

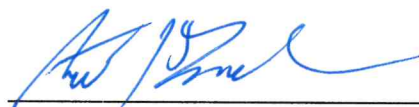
Encumbrances

Jim McCaskey moved to approve the encumbrances for Tuesday, September 10 as presented. Nate McDonald seconded. The motion carried with a unanimous vote.

Blanket	Other property services. Road Dept.	\$1,092.96
Blanket	Other communications, printing, Zoning	\$815.65
Blanket	Other- dues and fees, Town Hall	\$400.00
Innovative Companies Ltd.	Off-season ballfield maintenance	\$1,434.25

Motion to Adjourn

Mr. McCaskey moved and Nate McDonald seconded to adjourn the meeting at 7:15pm; with a unanimous vote, the motion carried.



Chairman



Fiscal Officer