

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, September 10,

20

19

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance and asked everyone to remain standing for a moment of silence to remember the victims and first responders of the 9-11 terrorist attack.

The Board signed warrants 16849-16882 dated 9/10/19 totaling \$158,875.42 and EFT Vouchers 330-338 for the 9/6/19 bi-weekly payroll totaling \$10,135.04.

MINUTES

Irene McMullen moved and Andy Bushman seconded to approve the minutes of August 27, 2019, with a unanimous vote. Motion carried.

PUBLIC COMMENT

Resident Dave Partington asked if any action was taken after the executive session at the 3pm meeting, and was advised that the Board took no action.

ADAM MCKINNEY RESIGNATION

Mrs. McMullen noted with great regret that road department employee Adam McKinney resigned after 13 years of service to the township to move on to a good opportunity.

Irene McMullen moved and Andy Bushman seconded to accept Adam McKinney's resignation effective September 6, 2019, with regret, with a unanimous vote. Motion carried.

ROAD REPORT/SUPERINTENDENT KIRK WALKER

Mr. Walker advised the new truck is 14th on the list for a dump body but still hoped to have it in service before the snow flies.

Walker Cellular Phone Allowance – Irene McMullen moved and Andy Bushman seconded to reimburse Kirk Walker \$60 per month for his cell phone charges, with a unanimous vote. Motion carried.

ARAMARK UNIFORM SERVICES

Irene McMullen moved and Andy Bushman seconded that the Township notify Aramark that we do not intend to renew the contract for uniforms at the next renewal, with a unanimous vote. Motion carried. The prosecutor's office will draft the letter for the Trustees, which will be sent in time to give the required 30 days' notice.

FIELD #2 DRAINAGE

The road department checked the wet spot in the area between second base and the outfield fence on Field #2. They found broken clay tiles from the old farm field that may be the cause of the problem.

FIRE DEPARTMENT REPORT/ACTING CHIEF MIKE VATTY

The Fire Department participated in safety days with the Department of Emergency Services. The exercise was an eye-opener for the staff of the DES who, as a result, will be looking into initial responses and paging technology. The live fire training at 11951 Ravenna Road will be September 22 from 8am to noon. Assessments and abatements were done with the cost paid by Best Sand. The Fire Department will have a picnic after the training. Fire training should be done annually to keep up with ISO credits. Petronzio, the neighboring property owner will accommodate parking, and there is a water source available behind the building. Mr. McCaskey asked the Fire Department to put the information on their website so that the public is not concerned. The sheriff's department has been notified regarding traffic. There are some issues with the ODOT roadwork on Route 44 near the intersection of 322. The temporary light is close to the intersection and there have been some accidents. The Chief will contact ODOT.

SCENIC RIVER GUIDED HIKE

Mrs. McMullen advised the Park Board will post temporary signs at Scenic River for the guided hike on Saturday, October 5. They are working on a recommendation for trail markers. Walkers should wear waterproof footwear.

FENCE ALONG SIDE PROPERTY LINE

The Board discussed a fence for the side property line next to the Vetter ball field from the neighbor's house to the telephone pole. Mr. McCaskey addressed grading and the location of the pines. Mr. Walker suggested leaving a buffer for mowing. Mrs. McMullen asked him to mark the trees.

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SCENIC RIVER FIELD MAINTENANCE

On September 20, Mrs. McMullen and a resident will meet with the Western Reserve Land Conservancy and an employee of the Geauga Park District, who has volunteered to share his knowledge, regarding the field habitat at Scenic River.

GEAUGA PARK DISTRICT/BASS LAKE

Mrs. McMullen has not heard back from the Geauga Park District regarding maintenance concerns at Bass Lake in Munson Township. Water lilies are highly regulated and the Park District is waiting to hear back before they can meet with the residents. They can trim the overgrown weeds at the two park benches next to the lake without regulatory control, and have agreed to keep them trimmed.

DON ZAMBORY FIELD MAINTENANCE

Mr. Bushman advised there would not be a second quote and recommended that the Township accept the quote from Pete Ianiro. Mr. McCaskey contacted Doug Snyder. The Township will pay the bill and be reimbursed \$4,000 of the cost by Chardon High School. Irene McMullen moved and Andy Bushman seconded to contract with P. Ianiro Lawn and Garden for an amount not to exceed \$6,500 for infield renovation on the Don Zambory major field, with a unanimous vote. Motion carried. Pete Ianiro was present and offered to check out the wetness issue on Field #2. There will be fill left over from the Zambory field project. Mr. McCaskey asked Mr. Walker to identify the problem before fill is considered. Mr. Ianiro asked about spraying the ball fields. He believed grass clippings blown onto the infield by the mowing contractors was contributing to the weeds. The Board did not want to use pre-emergent on the field, but will consider roundup. Mrs. McMullen suggested including something in the mowing contract next year regarding the clippings.

MAINTENANCE BUILDING RENOVATIONS

The road department will schedule a meeting with the Ohio BWC for their recommendations.

TOWN HALL MEN'S ROOM LIGHTING

Mr. Bushman is negotiating with Electrolite.

EQUIPMENT SALE

Mrs. Toth advised that when equipment is sold, the money is deposited into the fund from which the payment was originally made. She credited \$4,000 to the Fire Operating and Apparatus Fund from the sale of Heavy Rescue 4071, and \$3,105 in the General Fund and \$1,395 in the Fire Operating and Apparatus Fund from the sale of Squad 4054.

AUGUST FINANCIAL REPORT

Irene McMullen moved and Andy Bushman seconded to accept the monthly financial report for August, with a unanimous vote. Motion carried.

OUTSIDE MEETINGS

Mr. Bushman attended a Geauga Safety Council meeting on September 6. Mr. McCaskey attended a Planning Commission meeting on September 10 at 7:30am.

PUBLIC COMMENT

Deb Roche suggested using vinegar on the infields as an alternative for weed control that has worked for her. Rich Ferlin inquired about striping and was advised it would be scheduled after crack sealing and repairs were done. He suggested that the Board ask Bethlehem Lights for a copy of their business plan in order to find out how many days and the number of cars they projected in order to make a profit.

ENCUMBRANCE SHEET

Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for September 10, 2019, as written:

Blanket	Repairs & Maintenance (Rd & Br)	5,000.00
P. Ianiro's Lawn & Garden	Field Maintenance	6,500.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 7:01pm, with a unanimous vote. Motion carried.

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Chairman

[Handwritten signature]

Fiscal Officer