

Held Tuesday, September 23, 20 14

The meeting was called to order at 6:30pm by Chair Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 12630-12653 dated 9/23 and 9/30/14 totaling \$124,527.31, EFT vouchers 370-380 for the 9/26/14 bi-weekly payroll in the amount of \$11,225.87 and 385-389 for the 9/30/14 monthly payroll in the amount of \$7,540.21, and Warrant 1190 dated 9/23/14 in the amount of \$6,643.51 to transfer EMS collections from the lockbox.

MINUTES

Andy Bushman moved and Jim McCaskey seconded to approve the minutes of September 9, 2014 as written, with a unanimous vote. Motion carried.

FOWLERS MILL BRIDGE REPLACEMENT PROJECT

The Geauga County Fowlers Mill bridge replacement project was scheduled for September 24th. Affected residents were notified by the electric company that their power would be out during the project. Trustee Bushman informed the Board that he received a phone call from the engineer's office late that afternoon that the project would be delayed another week to 10 days as the company supplying the concrete boxes blew out the form and a new form had to be built. The project was originally expected to be completed before the start of school. Resident Bob Voss inquired about the guardrail. Mrs. McMullen wanted to wait until the project was completed to determine where a guardrail was needed. Mr. Voss was advised that the guardrail could not be installed until the boxes were set and the contractor did the final grading. Mr. Voss pressed the Trustees to have a plan in place as quickly as possible. He was concerned that there would be no guardrail when the road reopened for traffic. The Trustees will contact the engineer's office for a revised time line and inquire if there are revised plans for the guardrail.

FIRE DEPARTMENT

Roof Repair/Insulation

Fire Chief Mark Lynn advised that Boak will be back the first week in October to do the approved insulation and assess what is needed for the town hall and remainder of the fire station. They will determine if the soffit should be extended at that time.

Gauga Hospital Life Pak Donation

He advised that Geauga Hospital will be donating a \$30,000 Life Pak 15 to the fire department. The department will now have two units. The President of the hospital will come to a Trustees meeting to make the donation.

ROAD REPORT/TEICHMAN

Country Oaks Drainage

The Township received an invoice from Time Warner Cable for repairs to the cable on Country Oaks. Road Superintendent Jim Teichman advised that the Ohio Utility Protection Service was notified about the project prior to digging and marked the lines twice. The matter has been referred to the Prosecutor's office.

Fire Department Electrical Supply Box

Funds have been encumbered to replace the electrical supply box in the fire department bay. Mr. Bushman asked the contractor to contact the township to schedule the work.

2015 Road Projects

Mr. Teichman submitted a list of proposed resurfacing projects for 2015. The county engineer's office informed him that Issue 2 funding was expected to be approved for Heath Road, which will be a joint project with Chester Township. The Township's estimated cost is \$100,000. He also wanted the engineer to estimate the cost to resurface Beechnut Lane, Waterfowl Lane, Stephans Way, River Road and Epping Trail, an additional 1.8 miles. No culvert work will be required because these are newer subdivisions.

Andy Bushman moved and Jim McCaskey seconded to approve the road superintendent's list of 2015 road projects, Heath Road, Beechnut Lane, Waterfowl Lane, Stephans Way, River Road and Epping Trail, with a unanimous vote. Motion carried.

EPA Well Inspection

The Ohio EPA completed its inspection of the township well and determined that the contamination was caused by a damaged well casing. There is also an underground steel tank, an old cistern, and the township was given 30 days to remove it. Mr. Teichman contacted Fredebaugh for estimates to repair or extend the well casing. After the road department exposes the casing, Fredebaugh will determine what repairs are needed.

Andy Bushman moved and Jim McCaskey seconded to approve Fredebaugh Well Drilling to do the well repairs not to exceed \$1,000, with a unanimous vote. Motion carried.

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ROAD REPORT (continued)

Scenic River Eloo Restroom

The Park Board raised concerns about wheelchair accessibility to the men's restroom at Scenic River. The urinal was removed. Both restrooms will be made unisex, and the appropriate signs posted.

Tractor Parked on Clearfield Cul-de-sac

Mrs. McMullen addressed a resident complaint regarding the township tractor parked in the cul-de-sac on Clearfield Lane. Mr. Teichman explained that the cul-de-sac was one of the safer locations in the township and that the tractor would be parked there while the road department completed several ditching projects in the vicinity. It takes 45 minutes to drive the tractor back to the township garage. Mrs. McMullen will explain the situation to the resident, but also asked that Mr. Teichman look for other locations to park the vehicle.

Chip and Seal

The contractor will not guarantee the chip and seal job for Sherman Road due to the lateness of the season. The stone needs time to cure and set up. He will honor the quote for next spring if the binder cost does not go up.

Triangle

Mr. McCaskey said that the coneflowers have finished blooming in the triangle and asked the road department to cut them back.

EXECUTIVE SESSION/PERSONNEL DISCIPLINE

Andy Bushman moved and Jim McCaskey seconded to go into executive session at 7:19pm to discuss personnel discipline, with a unanimous vote. Motion carried.

The regular meeting resumed at 7:28pm.

SEPTIC PUMP

Mr. Teichman contacted Wolfram regarding the new septic pump. The pump has been ordered and will be shipped to the township. It may be necessary to clear trees to improve the drainage in the septic area.

ROOF INSULATION

Mr. McCaskey said he checked the area above the ceiling tiles over the road superintendent's desk and the women's restroom but found no evidence of water.

MEETING DATE CHANGE

Andy Bushman moved and Jim McCaskey seconded to have a special meeting on Thursday, October 16, 2014 at 6pm and to cancel the regular trustees meeting on Tuesday, October 14, with a unanimous vote. Motion carried.

PLAYGROUND/WEDRON DONATION

The Township received a \$10,000 donation from Wedron Silica Co. [Best Sand] for the new playground. The Trustees will send a thank-you letter on behalf of the township.

RESOLUTION 2014-40/FUND CERTIFICATION AND TRANSFER

Resolution 2014-40 was made by Andy Bushman moved and seconded by Jim McCaskey to request the Budget Commission to certify a \$10,000 donation from Wedron Silica for the township playground and to place it in the General Fund, and for within fund transfers in the General Fund and Road and Bridge Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

LASER PRINTERS

The township will dispose of two UAN laser printers no longer needed by the township by offering them to the township employees.

Andy Bushman moved and Jim McCaskey seconded to allow 2 Dell printers to be disposed of by offering them to the township employees at \$10.00 apiece, with a unanimous vote. Motion carried.

BOARD OPENINGS

Lenore Pikus will not be seeking reappointment to the Munson Zoning Commission. The Trustees authorized the office manager to advertise for applicants for the openings on the Zoning Commission and Park Board. The deadline for submissions will be Monday, November 3rd.

COUNTY GIS

Geauga County will be replacing the GIS [Geographic Information System] with a ReaLink program. The program is utilized by the township to access property information.

Andy Bushman moved and Jim McCaskey seconded to authorize Tim Kearns, Paula Friebertshauser, and Julie Johnston to attend a workshop for the ReaLink program at the county Auditor's office on October 8th in the evening, with a unanimous vote. Motion carried.

MUNSON TOWNSHIP TRUSTEES REGULAR RECORD OF PROCEEDINGS

1083

Minutes of

Meeting

Tuesday, September 23,

DAYTON LEGAL BLANK, INC., FORM NO. 10148

DOOR SIGNS

The Trustees reviewed a quote for two 12 x 2 engraved acrylic signs, to be mounted with adhesive backing to identify the meeting room and township offices. They questioned the \$18.45 charge for freight and handling. The office manager will be asked to contact local vendors.

HEALTHY MUNSON/ROIZEN EVENT

Mrs. McMullen asked for help in distributing flyers for the Healthy Munson Dr. Roizen, Health Fair event at Notre Dame Educational Center on Tuesday, October 21. The health fair will be from 5-6:45pm and keynote speaker, Dr. Michael Roizen, from 7-8:30pm.

SPEEDING BASS LAKE ROAD

The Trustees received a complaint about speeding on Bass Lake Road across from Munson Elementary. The deputy will be contacted.

COMMUNITY ROOM RENTALS

Andy Bushman moved and Jim McCaskey seconded to lease the community room to the Fit Club (Scarvelli) October 2, 8, 16, 22, 29, 2014, from 6-7:30pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to lease the community room for a birthday party (Gotliebowski) October 11, 2014 at 4:30pm, approx. 40, for \$125 rental fee and \$50 security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to lease the community room for a Scout Meeting (Soncrant) on October 14 and November 13, 2014 at 6:45pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to lease the community room for a party (Deatsch) on November 15, 2014 at 2pm, approx. 150, for a \$125 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to lease the community room for a Munson Mudhen Fundraiser Dance (Toth) November 22, 2014 from 6-10pm, approx. 100, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to lease the community room for a Baby Shower (Johnston-Munson employee) on January 4, 2015 from 10am-6pm, approx. 60, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to lease the community room to the Geauga Engineering and Robotics 4-H Club (Taupieka) January 14, February 11, and March 11, 2014 at 6:30pm, approx. 60, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Andy Bushman moved and Jim McCaskey seconded to lease the Scenic River Pavilion for a Scout meeting (Soncrant) on October 19, 2014 from noon-3pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to lease the Scenic River Pavilion to the Chardon Rotary for a picnic (Wilson) on October 5, 2014 at noon, approx. 30, for a \$250 security deposit, and to waive the rental fee, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved and Jim McCaskey seconded to approve the encumbrance sheet for September 23, 2014, as written:

Munson Fire Department	Fire Contract – Fire Fund	217,132.00
Munson Fire Department	Fire Contract – EMS Fund	40,000.00
Munson Fire Department	Fire Contract – General Fund	100,000.00
Repairs and Maintenance – Amb.	Super Blanket to 12/31/2014	8,201.94
Other Property Services	Blanket to 12/31/2014	2,000.00
Machinery, Equip., Furniture	Blanket to 12/31/2014	250.00
Fredebaugh Well Drilling, Inc.	Well Repair	1,000.00

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

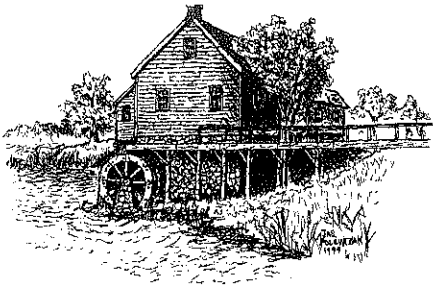
Andy Bushman moved and Jim McCaskey seconded to adjourn the meeting at 7:56pm, with a unanimous vote. Motion carried.

Shirley H. McMullen

Chairman

Judith Toth

Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2014-40

Be it resolved by the Trustees of Munson Township, in a regular session on the 23rd day of September, 2014, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Mr. Bushman moved the adoption of the following resolution, that the 2014 Permanent Appropriation be amended as follows:

Additional Revenues to be Certified

To request the Budget Commission to certify a donation in the amount of \$10,000.00 from Wedron Silica Co. to be used for expenses related to the installation of a new playground at the Town Hall and to place it in the General Fund.

Placement of Additional Revenues in the Permanent Appropriation

That the additional revenues be placed in the following line item in the permanent appropriation:

General Fund

1000-760-740-0120 Machinery, Equipment and Furniture 10,000.00

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

65,000.00	to 1000-220-360-0000	Contracted Services
	from 1000-760-710-0000	Land
250.00	to 1000-760-740-0110	Machinery, Equipment and Furniture – Admin.
	From 1000-110-382-0000	Liability Insurance Premiums
50,000.00	to 1000-760-740-0120	Machinery, Equipment and Furniture (Township)
	from 1000-760-730-0120	Improvement of Sites (Township)

In the Road and Bridge Fund, a within fund transfer, as follows:

2,000.00	to 2031-330-329-0000	Other Property Services
	from 2031-330-360-0002	Contracted Services – Road Improvement Projects

Mr. McCaskey seconded the motion and the roll being called resulted as follows: voting

<u>Andrew J. Bushman</u>	yes
<u>James J. McCaskey</u>	yes
<u>Irene H. McMullen</u>	yes

Attest: Judith Toth, September 23, 2014
Judith Toth, Fiscal Officer