

RECORD OF PROCEEDINGS

MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, September 13, 2022

Chair Jim McCaskey called the Trustees Regular meeting to order at 6:30pm with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Todd Ray present. Mr. McCaskey led the Pledge of Allegiance.

Mr. McCaskey stated that the Trustees had warrants to sign. The Trustees signed warrants 18946 through 18998 dated 9/13/22, totaling \$545,037.86. The Trustees signed the 8/31/2022 monthly payroll EFT vouchers 186 through 191, and the 9/02/2022 bi-weekly payroll EFT vouchers 192 through 199, totaling \$8,863.07, and the 9/16/2022 bi-weekly payroll EFT vouchers 201 through 208, totaling \$8,829.52.

Minutes

Andy Bushman moved to approve the minutes of the Trustees Regular Meeting Tuesday, August 23, 2022, as presented. Irene McMullen seconded; with a unanimous vote, 2-0, the motion carried. Chair Jim McCaskey abstained.

Public Comment

Resident Rich Ferlin addressed the Board and presented a written statement, along with photographs, to each Trustee detailing a series of contentious interactions with a next-door neighbor on his street, Fowlers Mill Road. Elements of the ongoing dispute include traffic view obstruction caused by a bush growing at the end of the driveway, drainage problems in the ditch, and driveway encroachment on a property line. He requested Trustee involvement to resolve the problems.

FIRE DEPARTMENT

Munson Fire Chief Mike Vatty reported that the flooring upgrades in the station entry-way are completed and look very good. Munson Fire provided the scheduled shifts at the Great Geauga County Fair again this year. Trustee McCaskey thanked the Chief for this support of the Fair. He reported that the Perry Nuclear Power Plant disaster preparedness drill, planned and scheduled for the entire area is underway, and Munson Fire Department was on site, responsible for an Emergency Care Center staged at Notre Dame.

Chief Vatty stated that members of Munson Fire were among the first on the scene at a recent structure fire in a neighboring township, and assisted with rescue efforts and, sadly, the recovery of the two victims of the fire. He said the firefighters have been receiving critical incident stress debriefing and support, both in-house and offered at the county level, to help with coping and resilience.

Chief Vatty noted that October 9 – 15 is Fire Prevention Week. The Department will have important related information in the Township newsletter that will be mailed out in the next week or two.

The new Munson Pumper/Tanker Truck is said to be near completion and almost ready for delivery, but is waiting for light-bar and siren delivery and installation before it can be put into service.

ROAD DEPARTMENT

Road Superintendent Kirk Walker reported that the repairs being made to two of the older trucks in the Road Department fleet have been completed.

Mr. Walker explained that the new dump truck, ordered before the pandemic and delayed in production, may be completed and ready for delivery this winter. The manufacturer, Henderson Truck Equipment, reported cost-of-materials expenses that exceeded \$10,000 due to pandemic delays, and requested reimbursement. Road Superintendent Walker negotiated splitting the excess costs with the vendor, and asked the Trustees to approve a price adjustment.

Andy Bushman moved to approve the price adjustment with Henderson in the amount of \$5,339.12. Irene McMullen seconded. With a unanimous vote the motion carried.

Pie Issue

Road Superintendent Walker reported that a pie purchased at auction at the Great Geauga

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County Fair by Trustee McCaskey was handed off to Road Department truck driver Ross McKinstry at the fairgrounds, with instructions to deliver to the crew. Somehow, it never made it to the Road Department by Tuesday morning.

TOWNSHIP BUSINESS

NDCL Stream Restoration Grant

Irene McMullen moved to authorize herself to sign the agreement with Davey Resource Group for preparation of the conservation covenant that will provide legal protection to cover the area restored by the recently completed project on the property of the Sisters of Notre Dame. Andy Bushman seconded. With a unanimous vote, the motion carried. The project is entirely funded by an EPA grant and Notre Dame Cathedral Latin School.

Email accounts

Mr. Bushman reported that he had explored the cost of adding email accounts for volunteer members of the Township boards and Road Department employees within the Township email system. The cost was minimal. The Trustees agreed to offer the email option to the volunteers and see if they were interested.

Varsity Baseball Field upgrade project

Jim McCaskey reported that the fundraising effort by the Chardon baseball boosters group has raised \$25,000 to date and are proceeding to seek firm quotes from vendors for the artificial turf in the infield. Mr. McCaskey pointed out that drainage problems in the infield still need to be corrected, and felt the Board could address this part of the project. He said he would get a firm quote from P. Ianiro Lawn and Garden for fixing the drainage, and report back to the Board.

Andy Bushman reported that he will be getting prices for “direct burial” wire (does not need conduit) and will meet with Road Superintendent Walker on-site to determine route and distance for trenching and burial of wire to provide power to the scoreboards on ballfields at Munson Township Park.

FISCAL OFFICER

Resolution 2022-36: Fund Transfer

Andy Bushman moved to approve Resolution 2022-36, a transfer of funds within the Road and Bridge Fund in the amount of \$5,339.12. Irene McMullen seconded. Motion carried with a unanimous vote. [The resolution is included on a separate page as part of the minutes.]

Other Business

Trustee Andy Bushman reported that he met with Office Manager Paula Friebertshauser to prepare a maintenance check-off list of tasks needed to take care of Township park and Town Hall facilities. When completed, he will send it out to the Trustees to review.

Outside meetings

Mr. McCaskey attended the County Planning Commission meeting earlier in the day. Mr. Bushman attended the County Safety Commission meeting the previous Friday.

Public Comment

Resident Carol Maver expressed concerns about recent break-ins of vehicles parked at nearby county parks while people use the parks, and the possibility of similar incidents at Munson parks.

Resident Joe Bastuli offered a suggestion that the Township could post short, informational videos on the Township website, presenting on topics such as fire safety, road department topics, and introducing employees.

Resident Rich Ferlin asked the Trustees to look into re-programming the Township phones, to update them so that messages left at the Fire Station will be signaled by a blinking light on more than one desk phone in the station.

Resident Joe Otto asked a question about the cost-of-materials increase approved by the Trustees.

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Encumbrances

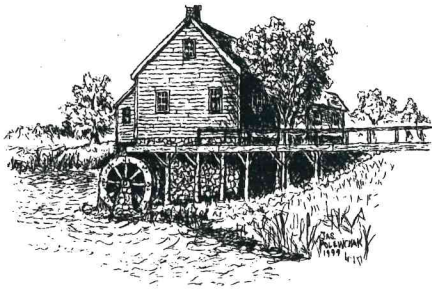
Andy Bushman moved to approve the encumbrance sheet as written. Irene McMullen seconded; motion carried with a unanimous vote.

Morton Salt	Road salt, bulk purchase	\$10,000.00
Site Tech, Inc.	Work order change, tennis courts	\$4,800.00
Geauga County Engineer	Road salt/cinder bulk purchase	\$6,761.72
Blanket	Operating supplies, Road Dept.	\$20,000.00
Persistence of Vision printing	Fall newsletter printing	\$500.00
Henderson Products, Inc.	Cost adjustment, truck on order	\$5,339.12
Waste Management	Trash hauling, parks	\$200.00

Motion to Adjourn

Andy Bushman moved to adjourn the meeting at 7:10pm. Irene McMullen seconded; motion carried with a unanimous vote.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
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Resolution 2022-36

Be it resolved by the Trustees of Munson Township, in a regular session on the 13th day of September, with the following members present, James J. McCaskey, Irene H. McMullen, and Andrew J. Bushman, that

Andy Bushman moved the adoption of the following resolution:

That the 2022 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the Road and Bridge Fund, a within fund transfer, as follows:

\$5,339.12 to 2031-760-750-0000 Motor vehicles

from 2031-760-730-0000 Improvement of sites

Irene McMullen seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	<u>ye</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Todd R. Ray, September 13, 2022
Todd Ray, Fiscal Officer