

Minutes of the Munson Township Park and Recreation Board Meeting

Wednesday, April 11, 2012

The meeting was called to order at 5:30 pm by Bob Marn.

Present: Robert Marn (Chairman), John Kaczynski, Jon Schroeter, Joe Rosboril, and Charlie Pitcock

MINUTES

Joe Rosboril made a motion which was seconded by John Kaczynski, to approve the meeting minutes from March 21, 2012. Passed unanimously.

OLD BUSINESS:

Basketball Court Fence

Joe Rosboril obtained (3) estimates for a 6' fence around the basketball court: \$5,300, \$5,745, and \$5,198. After discussion and considering the high cost of the project, a motion was made by Joe Rosboril and seconded by Bob Marn to cancel the project. The motion was unanimously approved. Joe Rosboril will get three (3) estimates for repair of the existing fence.

Tennis Court Parking – Zoning Variance and Cost

Robert Marn, as the appointed agent for the Trustees, will attend the Board of Zoning Appeals meeting on April 19, 2012. He will present the application for a zoning variance for the tennis court project previously approved by the Trustees.

Explore Possibility of Flower and Herb Sale

Bob Marn contacted Jack Smith to tell him we were not going to proceed with the Flower & Herb Sale and will consider it for next year. Jack Smith will attend our May meeting to discuss the Transit of Venus on June 5, 2012.

Easter Egg Hunt

The Community Emergency Response Team (C.E.R.T) parked the 145 cars that came for this event. Park Board members and Trustee, Irene McMullen passed out approximately 263 bags of candy to the children. Suggestions noted for next year: need for a microphone or megaphone.

New Park Board Member

The Park Board members all gave a big welcome to Charlie Pitcock, the newest member.

Mowing Contracts

The Park Board's mowing contracts recommendation was not accepted by the Trustees. Munson Valley Landscaping was awarded the contracts at the

Township Park, Town Hall, Maple Hill Cemetery and Fowlers Mill Cemetery, and Ray's Landscaping was awarded the contracts at Scenic River Retreat and Nero Nature Preserve.

Baseball Field Prep Specifications

At the last meeting, the Park Board voted not to approve Jim McCaskey's bid for preparation of the baseball fields. However, the Trustees decided to go with his company for the infield prep work. At this time there has not been a decision on the out field prep work. Before this fall, the Park Board will put a list of specifications together so landscapers will know what we are looking for in a quote.

Nero Park Trails

There is nothing to report at this time.

Slab Removal and Electric Enclosure at Nero Park

The Park Board feels the most important goals at this time are the trails and cleaning up the park so it is safe and attractive. The board feels the concrete slab should be removed and the electrical wires enclosed. This information should be presented to the Trustees by Bob Marn for approval.

Projects for Scouts

There is nothing to report at this time. Joe Rosboril will contact the Scouts and report at next meeting.

Remembrance Plaque

The Park Board discussed the possibility of planting a tree with a plaque in a child's name. Trustee, Andy Bushman found out that the child's school will be taking care of this. The Park Board has decided not to do anything further and considers this matter closed.

Nero Park Parking

There is nothing to report at this time. John Kaczynski will get estimates for constructing the pull-off.

NEW BUSINESS:

Community Day Picnic

Paula Friebertshauser, the Community Day Chair, passed out last years flyer for review and minor changes will be made. Former Munson Park Board member Barbara Parkinson, asked if the Geauga Park District can have a booth at the event. Park Board members approved the request. Paula asked Park Board members to ask friends and family if they would volunteer for this event. All Park Board members were assigned businesses to get donations for the Chinese auction. Games will be the topic of the next meeting.

Community Fishing Derby Update

The event is scheduled for Sunday, May 6, 2012 from 9am – 1pm at Scenic River Retreat. Community Emergency Response Team (C.E.R.T) will volunteer to help with this event along with others. The pond will be cleaned of debris and dead fish before this event.

Tennis Court Repair

The cracks were sealed with black road tar by the road crew. The Park Board is not sure what can be done at this time and will look into getting estimates for the needed repair work.

Spring Maintenance List

The Trustees asked that the Park Board prepare a maintenance list to give to Jim Teichman. A list was prepared and Bob Marn will present it to the Trustees.

OTHER BUSINESS:

There was no other business to discuss.

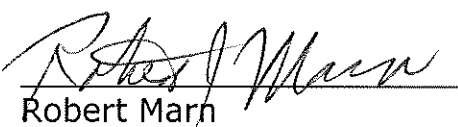
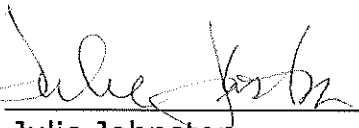
ATTACHMENTS

None

ADJOURNMENT:

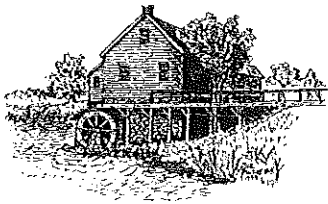
Bob Marn made a motion to adjourn the regular meeting at 6:42 pm which was seconded by John Kaczynski and unanimously approved.

The next meeting will be held Wednesday, May 9, 2012 at 5:30 p.m. at Nero Park, weather permitting.

 Chairman  Secretary
Robert Marn Julie Johnston

cc: Park Board Members
Township Trustees and Fiscal Officer
Road Superintendent

The regular Park board meeting was concluded and a short break was taken prior to the Trustees and Park Board meeting to discuss issues.



Minutes of the Joint Munson Township Park and Recreation Board and Trustees Meeting

Wednesday, April 11, 2012

The meeting was called to order at 6:48pm by Bob Marn.

Present: Robert Marn (Chairman – Park and Recreation Board), John Kaczynski, Jon Schroeter, Joe Rosboril, Charlie Pitcock, Todd Ray (Chairman – Munson Township Trustees), Irene McMullen and Andy Bushman

Bob Marn opened the meeting by stating there is confusion as to whether the Trustees want a Park and Recreation Board or an Event Committee. It seems that many ideas, projects or changes the Park Board recommends to the Trustees are changed or tabled and not heard of again. The Park Board would like to see the Mission Statement for the Park Board and needs to know what are their responsibilities and authority.

The Park Board cited the mowing contracts as an example of the Trustees non-acceptance of Park Board recommendations. The Park Board recommended which mowing quotes they felt should be awarded and recommended them to the Trustees. The Trustees approved a completely different arrangement of contract awards based on unknown reasons. The Park Board chose landscapers in an effort to divide the work up between different companies, all of which were based in Munson. The Trustees stated that the prosecutor's office recommended that the Trustees accept the lowest quotes. Mr. Marn stated that the Park Board's recommendations were not accepted prior to contacting the Prosecutor's office. Had the Trustees approved the Park Board's recommendation they would not have needed to consult with the Prosecutor's office.

There is a lack of communication between the Trustees and Park Board that needs to be addressed. The Park Board is confused on what the Trustees want them to do. They mentioned the recent fish kill at Scenic River. Both the Park Board and the Trustees were calling different entities about the problem. There was no communication between the Trustees and the Park Board. The Trustees are responsible for the pond and Trustee Todd Ray explained that the pond did not require a maintenance expense in the past and they decided to look into a less expensive alternative. There needs to be one person, preferably the Park Board Chair, as a point of contact before any calls are made.

The Trustees mentioned the Township has never spent this kind of money on the Parks. The Park Board stated again that they make recommendations,

but they are not accepted. Park Board members feel there needs to be specific responsibilities so no one is doing double work. The Park Board suggested going through a list of projects with the Trustees so nothing is missed. Trustee Irene McMullen mentioned the Baseball League's frustration since they wanted to donate money to raise the height of the ball field's fence and no one approved the project. Joe Rosboril explained that it was not a donation and the township was to pay for the project. If the project was presented as a donation we would have accepted it. Ms. McMullen advised the Baseball League to attend a Park Board meeting and put it in writing. Trustee Andy Bushman will set up a meeting with Bob Marn and John Lawrence, Baseball League commissioner.

The Park Board feels that Trustees should not attend Park Board meetings since some have strong opinions and their presence is intimidating. A quarterly meeting was suggested. Park Board members expressed concern that if they have an item to be addressed at a Trustees meeting, there is not much time to discuss it and it gets tabled. Trustee Irene McMullen suggested that the Park Board should be put under "old business" on the Trustees meeting agenda so that items that have not had a decision on then would be discussed.

Trustee Todd Ray explained that the old mission statement pre-dates the current activities of the Park Board. Trustee Andy Bushman offered to check his file for the mission statement. Now that the township has a park system, tasks and projects are more instrumental to the parks. There were no events until recent years. He commented that the Trustees have to be more attentive to communication and making sure things get done. Trustee Todd Ray cautioned that just because someone talks to one of them, it does not mean that all the Trustees know about it.

The Park Board commented that the Road Department has to figure out how to handle some jobs and wondered if it would be better to hire out rather than have the road crew do the jobs. The Park Board questioned the use of township resources to get things done, for example, spreading mulch. The Park Board brought up the fact they are told to get three quotes, but then the Road Department does the work. The members felt companies may get upset and start charging for quotes. They suggested that written quotes be given by the Road Department for any job requiring quotes the same as outside vendors are required. The Trustees responded that they would speak with Jim Teichman regarding this matter.

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In conclusion, the following action items are listed below:

- 1- Update mission statement
- 2- There is a need to identify decision making protocol back and forth between the boards.
- 3- Consider meeting again, if not quarterly, then as needed for increased communication.
- 4- Address use of the services of the road dept versus outside contractors.

Todd Ray and Bob Marn will meet to begin the process of completing the action items.

There being no further discussion at this time, Bob Marn made a motion which was seconded by Charlie Pitcock, to adjourn the meeting at 7:17 pm. Passed unanimously.

 Chairman  Secretary
Robert Marn Julie Johnston

cc: Park Board Members
Township Trustees and Fiscal Officer
Road Superintendent