

Minutes of the  
Munson Township  
Park and Recreation Board  
Meeting

Wednesday, March 21, 2012

The meeting was called to order at 5:30 pm. by Bob Marn.

Present: John Kaczynski, Robert Marn (Chairman), Jon Schroeter, Joe Rosboril

**MINUTES**

John Kaczynski made a motion which was seconded by Bob Marn, to approve the meeting minutes from February 15, 2012. Passed unanimously.

**OLD BUSINESS:**

Basketball Court Fence

Joe Rosboril is currently working on getting the estimates for a 6' fence around the basketball court. He will have them for the next meeting.

Tennis Court Parking – Zoning Variance and Cost

Zoning certificate was denied. We need to apply for a zoning variance. Robert Marn, as agent for the Trustees, will attend the Board of Zoning Appeals meeting on April 19, 2012.

We will schedule a special meeting to discuss crack repairs on the tennis courts. They may need a top coating. Joe Rosboril is getting estimates for resurfacing the courts.

Explore Possibility of Flower and Herb Sale

The Park Board decided not to hold the event this year. They will consider this for the spring of 2013. Bob Marn will contact Jack Smith to advise him of the Board's decision.

**NEW BUSINESS:**

Community Day Picnic

There was no update at this time.

Indoor Flea Market Results

Bob Marn reviewed the Indoor Flea Market summary. Total vendor fees received was \$555.00; expenses were \$277.86, with a total profit of \$277.14. Summary is attached.

Community Fishing Derby

The event is scheduled for Sunday, May 6, 2012 at Scenic River Retreat. Community Emergency Response Team (C.E.R.T) will volunteer to help with this event along with others. Andy Bushman is organizing this event.

Easter Egg Hunt

The event is scheduled for Saturday, April 7, 2012 at Bass Lake Park. The Easter Bunny will arrive at 10:00 am and the egg hunt will begin at 10:30 am. Park Board members are asked to arrive at 9:30 am. The event signs will be assembled announcing the Easter Egg Hunt and put out this week in three (3) locations; in front of Munson Town Hall, at Bass Lake Park and at Heath and Wilson Mills Roads. The Community Emergency Response Team (C.E.R.T) volunteered to help with parking for this event.

New Park Board Member

The Trustees, Bob Marn and one other Park Board member interviewed four (4) applicants on March 20, 2012 to fill the vacancy on the Park and Recreation Board. A decision was made to recommend Charlie Pitcock to the Trustees to fill this volunteer position.

Review Mowing Contracts

Seventeen (17) landscapers were notified to pick up the spec package for mowing our parks and cemeteries for the 2012 season. Six (6) mowing quotes were returned. The Park Board reviewed the summary of the quotes that were returned. Joe Rosboril made a motion which was seconded by Jon Schroeter to recommend the following landscapers as shown:

Town Hall and Triangle Signature Lawns & Landscaping	\$5,118
Munson Township Park McCaskey Landscaping & Design	\$13,100
Scenic River Retreat Ray Landscaping	\$3,010
(Alternate) Munson Valley Landscaping	\$3,820
Nero Nature Preserve S.A.M. Landscaping Inc.	\$3,190

Passed unanimously. The Park Board may hold their May meeting at Nero Park, depending on the weather, to review the projects at that park.

Baseball Field Prep Specifications

The Park Board will develop specifications for preparation of the baseball fields. Because of the unseasonably warm weather the field preparations need to be done now which will not allow time to get competing quotes for the work. McCaskey Landscaping has done this work in previous years and submitted his quote for this year. There was not ample time to write the specs or get additional quotes. Jon Schroeter made a motion which was seconded by John Kaczynski, to approve McCaskey Landscaping to prepare, aerate and roll one baseball fields.. Jon Schroeter and John Kaczynski voted yes and Bob Marn and Joe Rosboril voted no. The motion failed and the matter will be turned over to the Trustees for handling.

### Nero Park Trails

Bob Marn has had phone conversations with the Ohio Department of Natural Resources (ODNR) to get information on design and construction of trails and the possibilities of getting grant money from the state that could be used for the Nero Park trails. Bob Marn will get more information.

We would like to invite the Western Reserve Land Conservancy and Chagrin Water Shed Partners to our May Park Board meeting that may be held at Nero Park, weather permitting.

### Slab Removal and Electric Enclosure at Nero Park

The Park board would like to have the concrete slab removed and the loose wires put in an enclosure. More discussion will be had at the next meeting.

### Projects for Scouts

Two or three Boy Scouts are looking for Eagle Scout community service projects. Several items were mentioned including benches, kiosk signs and trail markers at Scenic River and Nero Parks. Joe Rosboril and Andy Bushman will contact the Scouts. Bob Marn will ask the Trustees if the Township will purchase the supplies needed for the benches and signs after the list of supplies is given to the board.

### **OTHER BUSINESS:**

#### Rest Room Quote

We received a quote from Clemson Portable Restroom, Inc. to provide the portable restrooms at each of the parks. The price is the same as last year. The Board discussed the possibility of having one of the portable restrooms at Bass Lake Park during winter months which was thought to be a good idea. A motion was made by Bob Marn and seconded by Joe Rosboril to approve the quote from Clemson. The motion passed unanimously.

#### Plaque

A Munson resident's child recently passed away and the parents would like us to display a plaque in remembrance of him. The Board discussed the possibility of planting a tree in his name and placing a name plaque on it. Andy Bushman will contact the resident to discuss this idea.

#### Nero Park Parking

The Board discussed the need to provide pull-off parking at Nero Park since there is currently no where to park to use the picnic table and grill next to the entrance driveway. John Kaczynski will get estimates for constructing the pull-off.

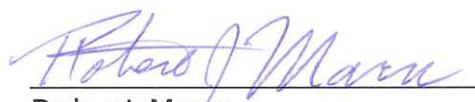

**ATTACHMENTS**

Attached to the minutes is the Indoor Flea Market Summary

**ADJOURNMENT:**

Jon Schroeter made a motion to adjourn the meeting which was seconded by Joe Rosboril and unanimously approved. The meeting was adjourned at 7:17 p.m.

The next meeting will be held Wednesday, April 18, 2012 at 5:30 p.m. at Munson Town Hall.

 Chairman  Secretary  
Robert Marn Julie Johnston

cc: Park Board Members  
Township Trustees and Fiscal Officer  
Road Superintendent

## Indoor Flea Market - February 18, 2012

Space #	Name	Address	Date Rec'd	Payment	Phone #	
# 1	Harvey Hoffman	18965 Snyder Rd., Chagrin Falls 44023	1/6/2012	\$15.00	440-543-9601	
# 2	Maureen Shiffler	8299 Johnnycake Ridge, Mentor 44060	1/9/2012	\$15.00	440-223-2895	
# 3	Bruce Baron	12110 Auburn Rd., Chardon 44024	1/9/2012	\$15.00	216-337-8023	
# 4	Richard Bush	9180 Cedar Rd., Chesterland, OH 44026	1/9/2012	\$15.00	440-729-9615	
# 5	Robert LeBlang	11200 Beechnut Lane, Chardon 44024	1/18/2012	\$15.00	440-286-9435	
# 6	Martha & Ernest Bender	12160 Clark Rd., Chardon 44024	1/19/2012	\$15.00	440-286-3031	
# 7	Patricia Adams	8013 Brentwood Rd., Mentor 44060	1/11/2012	\$15.00	440-954-9794	
# 8	Walter Scott II	18725 Riverview Dr., Chagrin Falls 44023	1/10/2012	\$15.00	440-591-9985	
# 9	Phylliss Gedeon	12095 Country Oaks Trail, Chardon 44024	1/17/2012	\$15.00	440-286-1747	
# 10	Deanna Paterson	11942 Auburn Rd., Chardon 44024	1/17/2012	\$15.00	440-856-5300	
# 11	Beth Bednar	12917 Bass Lake Rd. Chardon 44024	1/17/2012	\$15.00	440-537-2864	
# 12	Mary Rehker	7369 Longview Ave., Mentor OH 44060	1/31/2012	\$15.00	440-255-3889	Needs 2 tables
# 13	Wendy Musgrave	11780 Blue Heron Tr., Chardon 44024	1/24/2012	\$15.00	440-286-1690	
# 14	Jerri Hutcheson	PO Box 316 Burton 44021	1/24/2012	\$15.00	440-785-2972	
# 15	Dan Walter	11185 River Rd., Chardon 44024	1/17/2012	\$15.00	216-409-7933	
# 16	Jessy Koller	11347 Kinsman Rd. Newbury 44065	1/24/2012	\$15.00	440-622-5374	
# 17	Annette Reese	11727 Riverwood, Chardon 44024	1/23/2012	\$15.00	440-286-1831	
# 18	Stephen Wilson	<a href="mailto:wilson50@windstream.net">wilson50@windstream.net</a>	1/11/2012	\$15.00	440-478-2669	
# 19	Stephen Wilson	<a href="mailto:wilson50@windstream.net">wilson50@windstream.net</a>		\$15.00	440-478-2669	
# 20	Stephen Wilson	<a href="mailto:wilson50@windstream.net">wilson50@windstream.net</a>		\$15.00	440-478-2669	
# 21	Stephen Wilson	<a href="mailto:wilson50@windstream.net">wilson50@windstream.net</a>		\$15.00	440-478-2669	
#22	Patti & Tim Hug	13385 Cedar Acres Dr., Chesterland 44026	1/25/2012	\$15.00	440-729-0119	
#23	Tom & Mary Jo O'Neill	5337 Golfway, Lyndhurst 44124	1/25/2012	\$15.00	440-449-1247	
#24	Luann Brown	12455 Fowlers Mill, Chardon 44024	1/25/2012	\$15.00	440-286-2939	
#25	Diane Mack/William Holbert Jr	11047 Old State Rd., Chardon 44024	1/25/2012	\$15.00	440-488-8407	
#26	Carol Vought	12804 Rockhaven Rd., Chesterland 44026	1/31/2012	\$15.00	440-286-3598	
<b>Community Room</b>						
#1	Tim Kearns	11560 Parkway, Chardon 44024	1/6/2012	\$15.00	440.285.7576	
#2	Eleanor Havel	10464 Wye Rd., Chesterland 44026	1/5/2012	\$15.00	440-286-6393	
#3	Anne Keys	13093 Marilyn Dr., Chesterland 44026	1/5/2012	\$15.00	440-729-9865	
#4	Mary Lilly	6660 Hall Rd., Madison 44057	1/4/2012	\$15.00	440-428-9143	
#5	Mary Kowalsky	7863 Birchwood Dr., Chesterland 44026	1/9/2012	\$15.00	440-729-1506	
#6	Karen Fuller	14875 Highview, Newbury 44065	1/10/2012	\$15.00	440-564-7573	
#7	John Squire	11064 Butternut Rd., Chesterland 44026	1/16/2012	\$15.00	440-336-3419	
#8	Judy Toth	12263 Bradford Dr., Chardon 44024	1/17/2012	\$15.00	440-286-9172	
#9	Kathy Colarusso	12873 Manchester Dr., Chesterland 44026	1/9/2012	\$15.00	440-729-3381	
#10	Paula Friebertshauser	12198 Bass Lake Road, Chardon 44024	2/2/2012	\$15.00	440.285.2881	
#10A	Kristen Bass	10662 Wilson Mills Rd., Chardon 44024	2/9/2012	\$15.00	440-226-9584	Hallway

