



Minutes of the
Munson Township
Park and Recreation Board
Meeting

Wednesday, October 17, 2012

The meeting was called to order at 6:01pm by Bob Marn.

Present: Robert Marn (Chairman), Joe Rosboril, John Kaczynski and Charlie Pitcock.

MINUTES

Joe Rosboril made a motion which was seconded by Charlie Pitcock, to approve the meeting minutes from September 11, 2012 and September 22, 2012. Passed unanimously.

OLD BUSINESS:

Basketball Court Fence

Jim Teichman and Andy Bushman are working on this project and obtaining quotes.

Baseball Field Prep Specifications

Nothing to report at this time.

Nero Trails

At the September meeting of the Park Board which was held at Nero Nature Preserve, the members and Andy Bushman, Trustee observed that there were several posts installed along the meadow and no one knew who installed them. Bob Marn investigated this matter and learned that Andy Bushman had instructed Jim Teichman, Road Superintendent, to install 12-4"x4" posts to mark a trail at Nero Nature Preserve

Joe Rosboril said that Mr. Bushman has talked to a Boy Scout in regards to making two, and possibly four, trail head kiosks to mark the trails. The Scout will have to present his idea to the Park Board for approval. Joe will talk to Lisa Breier to get more information. The Park Board feels that a total of two trail head kiosks would be sufficient, one at Scenic River and one at Nero Nature Preserve. The Park Board feels that benches are needed more at this time.

Slab Removal and Electric Enclosure at Nero Park

Mr. Jim Teichman obtained 6 quotes for the slab removal at Nero Nature Preserve with the lowest quote being \$6,600 or \$2,700 to cover the slab with topsoil. The Trustees approved covering the slab with soil. The slab was covered with topsoil by S.A.M. Landscaping Inc. This job is now complete.

Projects for Scouts

Joe Rosboril is working on this matter. He plans on attending a Scout meeting on Monday, October 22, 2012.

Park Bleachers – Safety Review

Jon Schroeter and Joe Rosboril are currently working on this matter. Their findings will be discussed at the next meeting.

Paving of Parking Lots at Scenic River and Munson Township Park

The Trustees approved the paving of Scenic River Retreat parking lot but not the Munson Township Park parking lot. The Park Board will add the Munson Township Park project to the 2013 budget. The Park Board would like to promote sled riding at Scenic River Retreat for the upcoming winter.

Nero Park Entrance off Ravenna Rd.

Nothing to report at this time.

Age 2-5 Playground Site

The Trustees have approved Meyer Design to do the site prep for the new playground since it would be a turnkey job with Meyer Design also installing the playground. The contracts are signed with the installation to be completed by November 15, 2012. Bob Marn will talk with Ready To Haul to see if they will be ready to mulch as soon as the playground is completed. Ready To Haul gave Munson Township a \$300 price break on the mulch that is much appreciated. They also discounted the first load of mulch purchased earlier in the season since the township has ordered more mulch to complete the project. Joe Rosboril made a motion which was seconded by John Kaczynski, to remove the old railroad ties from the old 2-5 year old playground site at Munson Township Park and to also remove the old railroad ties at the abandoned playground site at Nero Nature Preserve. Grass and trees should be planted. Passed unanimously. In regards to the new playground, Bob Marn talked with Chris Meyer of Meyer Design Inc. who suggested that rubber playground mats should be placed under the mulch at slide exits and under each swing area. An estimate was given to Mr. Marn for 9 mats including installation totaling \$1,170. John Kaczynski made a motion which was seconded by Bob Marn, to approve the quote for the rubber mats for the slide exits and under each swing area at Munson Township Park. Passed unanimously.

NEW BUSINESS:

Outdoor Flea Market Review

The attached report was emailed to Park Board members.

Breakfast with Santa – December 8, 2012

The date was moved to Saturday, December 8, 2012. Julie Johnston will have flyers distributed at the Fire Department on Halloween. The Park Board

and Boy Scouts will help with decorations and set-up on Friday, December 7, 2012 and meet at 6:30am on the day of the event. The first breakfast is scheduled at 8am. The boy Scouts will cook the pancakes and are in need of volunteers to cook the sausage. The Park Board will discuss the details more at their next meeting.

Park Board Chairman – 2013

The Park Board needs to select its Chairman for 2013. Both Bob Marn's and Jon Schroeter's terms on the Park Board are up at the end of this year. Joe Rosboril is willing to be Park Board Chairman for 2013 for a one year term. He asks that all of the Park Board members pitch in and help out to make the job easier. Bob Marn made a motion which was seconded by Charlie Pitcock, to approve Joe Rosboril for Park Board Chairman for 2013. Passed unanimously.

Projects and Budgets 2013

This is the perfect time of year for Park Board members to drive through Munson parks to see what projects need to be done. The Park Board will get a list of projects together that they feel is a realistic plan for Munson Township parks for 2013. They will work on getting cost estimates and will submit both for Trustee approval.

Community Day Picnic 2013

Park Board members discussed the annual Community Day Picnic and decided to make some changes for 2013. They feel it would be advantageous to make it later in the day since it is cooler outside and possibly more residents will attend since many work on Saturdays. The Park Board members would like to scale down some of the events and have the vendors sell some of the food at reasonable prices instead of the township absorbing the food bill. The discussion continued saying that a 50/50 and grand prize raffle drawing could be offered with selling of tickets starting in June for this August event. This would be in place of the Chinese auction. The talk of having two bands, one in each pavilion was also discussed. Bob Marn made a motion which was seconded by Joe Rosboril to downsize Community Day Picnic 2013 with the event being from 3pm to 8pm, offering fewer games, vendors selling some of the food, getting a band or two to play music in the pavilions, selling beer and wine coolers, selling of 50/50 and grand prize raffle tickets in June to replace the Chinese auction and silent auction. Passed unanimously. More discussion about this event will occur at the November meeting.

OTHER BUSINESS

Kristy Bluemmel had submitted a park inspection report that stated Munson Township Park and Scenic River Retreat restrooms were both cleaned but a strong odor still continues to be a problem at the eloo at Scenic River Retreat. Tim Kearns, Munson Township Zoning Inspector, contacted the

vendor for quotes on vents. Trustee, Andy Bushman, will talk to Tim Kearns to see where the vent quote stands. The Park Board feels strong about getting the vents working properly and feels that the company that sold it to us should fix the problem. The Park Board has brought this problem up for months and nothing has been done yet.

ATTACHMENT:

Outdoor Flea Market Expense Summary

ADJOURNMENT:

Joe Rosboril made a motion to adjourn the meeting at 6:56pm which was seconded Bob Marn and unanimously approved.

The next meeting will be held Tuesday, November 13, 2012 at 5:30pm at Town Hall

_____ Chairman _____ Secretary
Robert Marn Julie Johnston

cc: Park Board Members
Township Trustees and Fiscal Officer
Road Superintendent