

Munson Township Park & Recreation Board Meeting

Wednesday, April 20, 2011

The meeting was called to order at 5:30 PM by Chairman Rosboril.

Present: Kristen Bluemmel, John Kaczynski, Tim Kearns, Joe Rosboril, Jonathan Schroeter, Mark Stukbauer. Absent: Robert Marn, Barbara Parkinson, Michael Roche. Others in attendance: Andy Bushman, Julie Johnston, Irene McMullen, Todd Ray. The minutes were taken by Kristen Bluemmel.

Approval of the March 16, 2011 minutes will be held until the secretary is present.

Easter Egg Hunt

Johnston reviewed procedures for Easter Egg Hunt this Saturday, April 23, 2011. Irene McMullen donated 6 wooden eggs from the White House; Andy Bushman donated gift cards. Due to recent weather, the board decided to have Johnston determine the exact location of the Easter Egg Hunt on Saturday morning.

Statement

Bluemmel read a statement (attached) addressing trustee involvement in Park Board meetings. Ray asked the Board if it would be simpler if no trustees attended the meeting. Rosboril indicated that yes, it would be easier if trustees did not attend Park Board meetings. McMullen stated that trustees have no authority to speak or influence decisions during Park Board meetings. Rosboril informed the Board and the audience that poor communication still exists between Munson Baseball League (MBL) and the Park Board. Ray stated that, as decided last year, MBL must submit requests through the Park Board prior to seeking approval from the trustees. Bushman indicated that Jim McCaskey, acting as a representative of MBL, presented a landscaping quote to the Park Board at a prior meeting.

Facebook

Bluemmel stated that the township has created a Facebook page; however, it became apparent that not all of the trustees were aware of its development. Bluemmel removed herself as administrator on the page in order to avoid problems.

Fishing Derby

Bluemmel provided samples of the 2011 Fishing Derby flier and draft proposal letter to trustees. Informational changes this year are 1) including "free event" and 2) including "no fishing license required" on the flier. This year's event will be held on Saturday, May 21, 2011 from 8:00 AM to 12:00 noon. Kearns moved, seconded by Kaczynski, to recommend the Community Fishing Derby proposal, as written, be presented by Kristen Bluemmel to the trustees for approval. Passed unanimously.

Township Park

Bluemmel identified several areas of concern at the township park at Town Hall. 1) large pieces of wood debris throughout the park; 2) old playground pieces (i.e. see saw) behind the small barn; 3) rough terrain and grading needed by the south side of the first ball field, including ruts in the driveway created by winter plowing, and 4) large number of geese causing a nuisance. Kearns identified the concrete playground structure as unsafe due to recent cracking and the size

Township Park (continued)

of the openings. Schroeter moved, seconded by Kearns, to have both the cement playground apparatus and overall large debris removed. Passed unanimously.

Dog Waste Sign

Bluemmel shared photos of a Geauga Park District dog waste sign/unit located at the Sunnybrook Preserve. Board discussed possibility of using a similar sign/unit in Munson Township parks. Kearns will gather pricing information, and will speak with Geauga Park District to determine if their wording is proprietary.

Community Day Picnic

Board reviewed a memorandum (attached) from Paula Friebertshauser regarding the rental of a rock climbing wall and Pirate Bounce Combo. Bluemmel indicated that Bon Appétit Management Company has offered to donate cookies for the 2011 picnic as well as provide 140# of macaroni salad at cost. Kearns will contact Tim Garlack regarding use of the military tank for the 2011 picnic. Kaczynski moved, seconded by Schroeter, to accept the rock wall/Pirate Bounce Combo for \$950.00. Passed unanimously.

Nero Split Rail Fence

Rosboril stated that Road Superintendent, Jim Teichman, will be renting an auger to plant trees at Town Hall. Rosboril suggested that holes for a split rail fence at Nero (located along the top of the planting bed in the parking lot) be dug at the same time. This will prevent additional costs for renting the auger at a later time. Board had previously set aside \$2000.00 for this project in the 2011 budget. Kearns moved, seconded by Schroeter, to recommend placement of a split rail fence at Nero Park to be located along the top of the bed. Holes should be drilled and pricing and footage will be determined. Passed unanimously.

Drainage Around Tennis Courts

Rosboril received three proposals from S.A.M. Landscaping, McCaskey Landscape and Design, and Good Earth Landscaping and Excavating to install a drain around the tennis courts at the Munson Township Park (on Bass Lake Road). Improved drainage should reduce cracking and increase the longevity of the courts. Kaczynski moved, seconded by Stukbauer, to recommend S.A.M. Landscaping proposal for \$3190.00 to improve drainage at the tennis courts and horseshoe pits. Passed unanimously.

Open Discussion

Bluemmel indicated that the American flag flown by MBL should either be lit or taken down at night. Board discussed the need to light all American flags flying in township parks. Rosboril moved, seconded by Kearns, to recommend addressing the flying of American flags at night at all township parks. Passed unanimously.

Schroeter questioned the future of the Klatka property. Board members believe the township has contracted to have the property cleared.

Schroeter stated that the driveway to the recycling bins is in poor condition. As that location is not part of the parks, the Board suggested the issue be raised at a trustee meeting.

Open Discussion (continued)

Schroeter suggested the new traffic counter be first placed at Scenic River Retreat Park. Board discussed using the counter for the Easter Egg Hunt, then moving the counter for the Fishing Derby. Rosboril indicated that posts need to be installed in order to lock the counter in place.

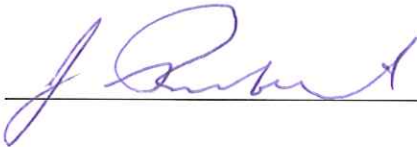
Other Business

None

Adjournment

Rosboril adjourned the meeting at 7:00 PM.

The next meeting will be Wednesday, May 4, 2011 at 5:30 p.m. at Town Hall.



Chairman _____ Secretary

Acting Secretary

cc: Park Board Members
Township Trustees and Fiscal Officer
Road Superintendent

Attachments

SAM Landscaping Quote
McCaskey Quote
Good Earth Landscaping Quote
Fishing Derby Flyer
Fishing Derby April 26 Memo
Easter Egg Hunt Punchlist
Friebertshauser Memo re Inflatables
Statement to Trustees



March 27, 2011

Munson Township
Attn: Tim Kearns
12210 Auburn Road
Chardon Ohio 44024-9454

Installation of Drain Tile:

Installation of drain tile per direction by the Munson Township Zoning Inspector around existing tennis courts. Scope of work includes installing 4" perforated SDR 35 pvc pipe along three (3) sides of tennis courts. A total of 367 feet of perforated pipe will be installed with #57 washed gravel to drain sub-surface of asphalt pad.

Pipe will maintain a slope of .75% from the Munson Elementary property to the Munson Park driveway. Measurements of trench will be 18" wide and 12" deep at the shallowest end and 21" deep at the deepest. Existing grass along fence line and trench will be removed to install approx. 4" of #57 washed gravel to maintain a neat and clean appearance along fence line.

Below are a few options and associated costs to add while the project is underway if desired. The first option is to tie in the 4" drain to the existing 12" drain line running parallel to the gravel driveway. The second is the addition of drainage around the 4 horse shoe pits to drain pits. Turf area disturbed from installation will be repaired where needed.

Proposed amount of base bid: \$ 2,560.00

Add:

Tie in drain tile to 12" pipe as described above: \$180.00

Trench drainage to 4 horse-shoe pits: \$ 450.00

2740.00
3190.00

Terms of Payment:

Invoice will be issued following satisfactory completion of project. Payment in due upon receipt.

Thank you for the opportunity of submitting this proposal. Please call (440) 286-7697 with any questions.

Sincerely,
S.A.M. Landscaping, Inc.


Steve Moore

Accepted: _____

Date: _____

**Munson Township Park Board
Bass Lake Park
Tennis Court Drain Tile**

Installation of schedule 35 perforated pvc pipe around the tennis court. The starting point along the south side will be 10 to 12" deep and the pipe will be installed at a 1% slope towards the driveway; creating a depth of about 26" towards the driveway. The pipe will open to daylight onto the grass. The trench will be 6 to 12 inches away from the asphalt and about 16" wide at the surface. The entire trench will be filled with #57 washstone to the top. The gravel will be exposed at the surface and left lower then the asphalt. All spoilage (soil) will be removed from the work area, dumping site to be determined by road superintendent. Approximately 20 yards of spoilage removed and 30 tons of gravel installed. Lawn repair not included. These specs are what we talked about with Tim Kearns on site.

Total for all the above . . . \$4,994

Option: Drain tile both horse shoe pits. \$ 875

Terms and Conditions

Cancellation: Cancellation by either party at any time will require written notice within 3 days.

Acceptance: I have reviewed the above contractual agreement, and by my signature below, hereby agree to its terms.

Client Signature

Date

 4/1/11

McCaskey Landscape & Design Date
Jim McCaskey, CLP

Good Earth
Landscaping & Excavation
P.O. Box 958
Chardon, Ohio 44024



To: Munson Township Trustees

Date: March 28, 2011

Munson Township

Chardon, Ohio

Contract for drainage work at Munson Township Park, Bass Lake Road:

- 1) Expose existing culvert in park road ditch and install 6 in. tie in.
- 2) Install 6 in. SDR-35 perforated drain from tie-in for item #1, along West side of tennis courts.
- 3) Drain will be approx. 18 in. deep and trench will be back filled to grade with 57 washed gravel.
- 4) Grade South side edge of tennis courts to form pitch away from pavement.
- 5) Install 6 in. SDR-35 perforated drain in bottom of pitch in item #4. Drain will be extended approx. 30 ft. East of tennis courts to align with West side of horse shoe pits.
- 6) Install 6 in. SDR-35 perforated drain from drain in item #5, North along West side of horse shoe pits, then to ditch along park road.
- 7) Expose existing culvert and tie in drain from #6. Back fill and rough grade all disturbed areas. Haul all excess spoils off site.
- 8) Back fill and rough grade all disturbed areas. Haul all excess spoils off site.
- 9) Prepare, seed and straw all disturbed areas.

Total for above work: \$5,450.00

Terms: 50% Deposit:	\$2,725.00
Balance due upon completion:	\$2,725.00

X _____
Good Earth Excavating

X _____
Munson Township



GOIN' FISHIN' IN MUNSON TOWNSHIP

3rd ANNUAL COMMUNITY FISHING Derby

A free event open to all
Munson Township residents
Please join us for a morning of fishing fun
at the Scenic River Retreat pond!

Scenic River Retreat
10900 Mayfield Road
8:00 am to 12:00 noon

Saturday May 21, 2011

DON'T Forget Your FISHING POLE!

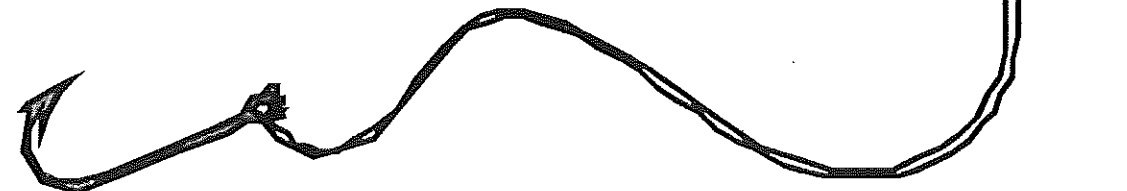
NO FISHING LICENSE Required

Prizes and RAFFLE

Bait Will Be Provided

Catch and release only

For questions, please call 286-9255
Munson Township Park & Recreation Board



April 26, 2011

To: Munson Township Trustees

From: Kristen Bluemmel

Re: Community Fishing Contest

On behalf of the Munson Township Park and Recreation Board, I am requesting approval to hold the Third Annual Community Fishing Contest. The event will be held at the Scenic River Retreat Park pond on Saturday, May 21, 2011 from 8:00 am to 12:00 noon.

Last year's event was attended by approximately 50 township residents. The date of this year's event has been changed in an effort to increase attendance.

The event will be advertised in local papers, on GTV, and through Munson Elementary School (pending Superintendent approval).

The cost of this event is estimated to be \$300.00. Last year's costs were supported entirely through donations. This year, the township can choose to fund the event, or can approve the solicitation of donations to cover the costs.

Easter Egg Hunt

- Meet at Bass Lake Park at 9am?

- Who on the Park Board will be there to help?

- We need a truck to haul straw to park from Western Reserve Co-Op to event and after event to garage for the road crews to use.
 - Who will pick-up straw?
 - Should we pick-up straw Saturday morning or Friday eve?

- A few people should bring rakes to help with the clean up after event. Need volunteers.

- Need 8 stakes to mark off hunt area. I have ribbon to enclose area.

- Bring cameras for photo's

Memo

To: Park Board Members
From: Paula
Date: 4/18/2011
Re: Rock Climbing Wall & Inflatable

We have been getting two inflatables from the same company for \$600.00 for our picnic. In trying to find a rock wall, I came across Solid Rock Sports out of Akron. They have a 25 ft. high Rock Wall and a Pirate Bounce Combo, both fully manned. The cost for rental is typically \$1,393.43. In talking to the manager, he brought the price down to \$950.00, a significant savings of \$443.00. I thought we could try something different this year.

In regards to the rock wall, these are the following requirements:

A person has to be 30lbs or more up to 250lbs. There are four lanes – the two outside are the easy level with the center two being a little more difficult. If it rains (just sprinkling) they can continue to use it, but if it full out rains then due to safety they would have to shut down.



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Wall/Bungee Tramp



PopNoggins



Bungee Trampoline



Rock Climbing Wall

Cannonball Blaster
NEW

Adrenaline Rush



Bungee/Joust Combo



Giant Slide



Obstacle Course



Gladiator Joust



Bungee Basketball



Rock Climbing Wall

Description

The Rock Climbing Wall is as fun as it is challenging. There are 3 levels of difficulty to meet everyone's adventurous spirit. Our Wall is manual belay so we can help and encourage the climbers all the way up. The Wall is available for indoor use as long as the access doorway is at least 9' wide by 8' high.

Suggested Ages

Suits All Ages Equally

Space Requirements

35' L x 20' W x 25' H (preferred)

Electrical Requirements

1 - 20 Amp Circuit (preferred)



Big Glove Boxing



Bungee Run



Velcro Wall



Sumo Wrestling



Pirate Bounce Combo



Mega Bounce



Spiderman Bounce



Bounce House



Cotton Candy Machine



Dunk Tank



Cornhole Toss

Solid Rock Sports LLC • info@solidrocksports.net • 330-594-5171

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Wall/Bungee Tramp



PopNoggins



Bungee Trampoline



Rock Climbing Wall

Cannonball Blaster
NEW

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Giant Slide



Obstacle Course



Gladiator Joust



Bungee Basketball



Pirate Bounce Combo

Description

The 4-in-1 Pirate Bounce Combo has plenty to keep the most active kids busy. Kids can bounce inside, play with the basketball hoop inside, climb the stairs, and slide!

Suggested Ages

Suits All Ages, More Popular with the Younger Crowd

Space Requirements

20' L x 25' W x 16' H

Electrical Requirements

1 - 20 Amp Circuit (preferred)



Big Glove Boxing



Bungee Run



Velcro Wall



Sumo Wrestling



Pirate Bounce Combo



Mega Bounce



Spiderman Bounce



Bounce House



Cotton Candy Machine



Dunk Tank



Cornhole Toss

Solid Rock Sports LLC • info@solidrocksports.net • 330-594-5171

It has become apparent that the scope of the Park Board has evolved from simply coordinating and supporting community events to serving as the stewards of four unique parks. As appointees to the Park Board, we are responsible for recommendations to the township trustees on a wide range of issues. From regular maintenance to improvements to events, we must work hard to identify both issues within and opportunities for our township's beautiful parks.

Recently, it has become increasingly difficult for the Park Board to meet its performance objectives. Interference from township trustees has impeded the progress of our ideas and recommendations. During our meetings, and, sometimes even well after the meetings have ended, we have experienced trustees attempting to comment on, influence, or make decisions on Park Board recommendations. Trustees should be reviewing and discussing Park Board recommendations during Trustee Meetings, not before, during or after Park Board meetings. Feelings of apathy by many of the Park Board members are a direct result of this interference.

From this point forward, the Park Board will discuss and vote on any and all recommendations deemed appropriate for trustee approval. Time for other business will be offered during each meeting, and we believe this is the most appropriate time for any trustee present at the Park Board meeting to make personal comments on our ideas and recommendations.

We fully understand that our recommendations may not always be approved by the trustees. We only ask that each recommendation have an opportunity to be reviewed by all the trustees during the Trustee Meetings.

Thank you in advance for your cooperation.