

Minutes of the  
Munson Township  
Parks and Recreation Board  
Meeting

Wednesday, March 20, 2013

The meeting was called to order at 5:31pm by Joe Rosboril.

Present: Joe Rosboril (Chairman), Robert Marn, Claudia Toth, Jim O'Neill and Art Hollis.

**OLD BUSINESS:**

Basketball Court Fence

Joe Rosboril is currently working on this project.

Baseball Field Prep Specifications

Bob Marn is currently working on this project.

Nero Park Entrance off Ravenna Road

Park Board member Art Hollis stopped to view the area but was unable to enter the Park. He plans on going back after the Park opens in the near future. Art mentioned that the sign on Bean Road only faces in one direction and is approximately 25' from the edge of the road. He suggested a larger sign and it be placed perpendicular to the street for more attention. There is a plan to put another sign on the other side of the driveway and to cut back some of the shrubs so the signs can be more noticeable. Art will look into a sign on Ravenna Road directing vehicles to the Park. Joe Rosboril feels that Nero Nature Preserve and Scenic River Retreat should remain open during the winter months since we do have some nice days through the season.

**NEW BUSINESS:**

Chardon baseball League

Chardon Baseball League wants to keep communication going and has a wish list of goals and plans (attached to minutes). Jim McCaskey came to the meeting with quotes for the baseball fields. He has prepared the baseball fields for the past ten years, five years free and five years paid for by the Township. The Park Board does not have specs and can't get quotes for that reason. Chardon's Baseball season starts April 1, 2013 with practice typically starting at end of March. The Munson Township Park and Kawalec fields have a few large holes that need immediate attention. The quote will be revised to encompass fixing the holes. Bob Marn made a motion to approve McCaskey Landscape & Design LLC to fix the baseball field at Munson Township Park and Fire Station excluding Major League Field. \$4,900 and half will be paid by Chardon Baseball League which was seconded by Claudia Toth and unanimously approved.

Varsity Field – Since there is a new regime they are willing to put money into the fields. Chardon High School has field use priority during the baseball's main season and the Chardon Baseball League will work around their schedule. They would like to present their plan to the Trustees in hopes that Munson Township will offer additional monies to help out. Major Field is in bad shape and needs attention. Chardon Baseball League is willing to help out. Munson Township Park Board is happy that the field is being used. Chardon Baseball League needs to write a letter stating their needs and the amount of money they would like the Township to pitch in. The shed, owned and maintained by Chardon Baseball League, needs to be moved to a different location. The Park Board recommends that Chardon Baseball League go to the Trustees for approval since they have never been a part of Varsity Field.

### 2013 Projects

Nero Nature Preserve and Scenic River Retreat – The Park Board plans on completing the trails, markers and map etc. Bob Marn is currently working on the trail at Nero Nature Preserve. The Park Board will start on the trails at Munson Township Park with asphalt grindings for the trails and they will work with Road Superintendent Jim Teichman and the Road Department. Claudia Toth visited Scenic River Retreat and recommends another light at the top of the sled hill on the west side of the park. Possibly an outside light on the pavilion would suffice. Joe Rosboril will get a price on the additional light. Claudia Toth will get an estimate for a fireplace in the pavilion where there is already a footer in place. Trustee Irene McMullen is making it a priority to pave the loop at Nero Nature Preserve. It has already been planned and measured. This project has been assigned to Claudia Toth and Art Hollis. They are directed to call Joe Rosboril or Bob Marn with any questions.

### Trees from Road Department

The Road Department is aware that the Park Board would like some trees planted in specific areas. Mark Stukbauer has started on this project.

### Concert Bands

Claudia Toth booked Sunset Country for the Concert In the Park on July 20, 2013. This group played at Concord Township Festival. They will be sending a contract for approval. Dan Zola Orchestra is booked for August 17, 2013 and Joe Rosboril is waiting to hear back from Joey Tomsic or Legend The Band for the June concert.

### Community Day Picnic 2013

The Park Board is not going to get involved with the Community Day Picnic. They will volunteer as individuals not as a Park Board.

**OTHER BUSINESS**

Elliot's Lawn Care and McCaskey Landscape & Design LLC have both submitted quotes for baseball field aeration.

A memo was sent to the Trustees in regard to portable restrooms and trash cans at Munson Township Park. The Park Board reviewed the quote from Clemson Portable Restrooms Inc. The contract starts April 1, 2013.

Joe Rosboril announced that Charlie Pitcock resigned from the Park Board. The Park Board members reviewed a resume from Andrew Gruber who is interested in becoming a Park Board member. The resume will be forwarded to the Trustees.

In the Joint meeting with Trustees on January 16, 2013 the Park Board talked about an incorrect article the Maple Leaf has published. The Park Board asked for a retraction because of the untruth the article portrayed. As of now, there has not been a retraction. This matter needs to be cleared up so the residents are not misled by the untruths. All members, including the new ones, would have to look at a letter to the editor for approval.

Park Board members discussed changing their regular meeting day and time to be held the second Tuesday of each month at 6:30pm to coincide with the Trustees meeting to allow for better communication. All Park Board members agreed to this change.

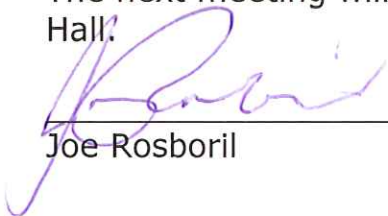
**ATTACHMENT:**

List of Munson Field Improvements / Projects for Chardon Baseball League

**ADJOURNMENT:**

Joe Rosboril made a motion to adjourn the meeting at 6:43pm which was seconded Bob Marn and unanimously approved.

The next meeting will be held Tuesday, April 9, 2013 at 6:30pm at Town Hall.



Joe Rosboril

Chairman



Julie Johnston

Secretary

cc: Park Board Members  
Township Trustees and Fiscal Officer  
Road Superintendent

Park and Recreation Board  
2013 Maintenance Budget

Garbage Totes – 14 total	1,650
Portable Restrooms (2)	1,800
Baseball field prep	4,000
Poison Ivy control	500
Gravel - all parks	2,000
Bathroom cleaning	560
Electric	900
Dues and fees	500
Staining of wood – all parks	500
Mulch – all parks	4,500
Pest control	300
Flowers planted in beds	500
Tennis Courts Nets	300
Insurance	700
Misc. Supplies	5,000
Water Testing	200
Mowing	20,000
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TOTAL	\$43,910

List of Munson Field Improvements/ Projects for Chardon Baseball League (as of March 19th, 2013)

Item Number	Priority	Time Frame	Task Owned By	Task	Status
3	1	Spring 2013	Twp/CBL	Field 2 Munson: Extend the infield out a bit. The grass has grown to a point where older, non T-Ball players have a hard time using it because the infield is too small.	On McKaskey Spring 2013 Contract
5	2	Spring 2013	Twp/CBL	Adjust Vetter Field Draining issue	On McKaskey Spring 2013 Contract
4	3	Spring 2013	CBL	Tractor/Donation of one for Munson Twp Park to help rake fields	Pete Ianiro offered to donate
2	4	Spring 2014	Twp/CBL	Fence on Field 1 Munson. Would like to heighten or move back for safety reasons	Open
6	5	Spring 2013	CBL	Clean up additional debris near upper softball field shed	CBL will get to on clean up days
1	6	Spring 2014	CBL	Sheds at Fire Dept and field 1 / t-ball field - Either rebuild, repair or plan to replace. They have had issues with structure over the last year. Perhaps build with a concession stand	Open