

Minutes of the
Munson Township
Park and Recreation Board
Meeting

Tuesday, November 13, 2012

The meeting was called to order at 5:30pm by Bob Marn.

Present: Robert Marn (Chairman), Joe Rosboril and Jon Schroeter

MINUTES

Jon Schroeter made a motion which was seconded by Joe Rosboril, to approve the meeting minutes from October 17, 2012. Passed unanimously.

OLD BUSINESS:

Basketball Court Fence

Andy Bushman recently gave Jim Teichman two quotes to review. This matter will be discussed more in depth at the December meeting.

Baseball Field Prep Specifications

Bob Marn and John Kaczynski are still gathering information needed to write the specs which will be presented at the December meeting.

Nero Trails

This project will be moved to the 2013 budget list.

Park Bleachers – Safety Review

There are no quotes for the bleachers to review at this time. The third base side of the bleachers located at Vetter field at Town Hall Park does not meet specifications required by KLA, Risk Management. The Park Board is waiting to see if any of the renovations at Town Hall will affect the grounds in that area before any recommendations are made. This project will be added to the 2013 budget.

Nero Park Entrance off Ravenna Rd.

Nothing to report at this time.

Age 2-5 Playground Site

Meyer Design has started the playground installation job. They are drilling the holes and planning on completing the playground by the middle of next week. The rainy weather held them up from an earlier start date. Munson Township Road Department has moved the tree that was in the way. The Road Department will grade the excess soil from the project. A progress report will be given at the December meeting.

NEW BUSINESS:

Presentation of Boy Scout Project

Casey O'Donell, a Boy Scout, attended to present the construction drawings and material list for the kiosks at Nero Nature Preserve and Scenic River Retreat that he plans on building for his Eagle Scout project. The project will be started as soon as it is approved by the Park Board and the Trustees and he has enough money to purchase the material. Casey plans on finishing the project this year. The Park Board needs to mark the locations where the kiosks will be installed. Joe Rosboril made a motion which was seconded by Jon Schroeter, for the Park Board to mark the kiosk locations at Scenic River Retreat and Nero Nature Preserve for the Eagle Scout Project of Casey O'Donell which will be completed by the end of the year. Passed unanimously. The drawings are attached.

Breakfast with Santa – December 8, 2012

Joe Rosboril would like to donate all of the profits (not to exceed \$250) from the pancake breakfast to Boy Scout Troop #91 since they do the majority of the work at this event. The 2011 breakfast expense was \$873 with the profit of \$239.91. The Boy Scout donation idea will be brought up to the Trustees after the Breakfast with Santa when the Park Board knows the profits. Joe Rosboril made a motion which was seconded by Bob Marn to ask the Trustees to encumber \$700 for Breakfast with Santa. Passed unanimously. Boy Scouts will help with decorations and set-up on Friday, December 7, 2012 at 3:15pm. The Park Board will meet on Saturday at 6:30am for the scheduled event.

Projects and Budgets 2013

As mentioned in last month's meeting, the Park Board has a realistic list of projects for Munson Township parks for 2013. The Park Board is hoping that the renovations at the town hall will lend itself to cleaning up its campus. Certain bleachers at Munson Township Park may not be in compliance with safety standards. Trustee Andy Bushman said that the bleachers are owned by Munson Township and not Chardon High School. The bleaches will be in the budget for 2013. Nero Nature Preserve is the main focus for 2013. Scenic River will offer winter sled riding and offer Concerts In the Park during the summer months.

Community Day Picnic 2013

Park Board members discussed the points from last month's meeting; Besides holding the event later in the day, the Park Board would like to scale down some of the events and have the vendors sell some of the food at reasonable prices instead of the township absorbing the food bill. The discussion continued saying that a 50/50 raffle and grand prize drawing could be offered with selling tickets starting in June for this August event. This would be in place of the Chinese auction. They discussed of having two

bands, one in each pavilion. Many people show every year and we want to change it up to attract additional people. Jon Schroeter stated he is fine with the time change and hopes the road crew could be more involved with the clean-up. The Park Board will ask the Trustees for approval of recommended changes after the Park Board's December meeting.

OTHER BUSINESS

Hank Penttila, the architect for the Township Hall expansion project, attended the Park Board meeting. He liked the idea of cleaning up the campus since that is also his objective. Hank has some issues in regards to playground placement that he would like to talk to the Park Board about. He does not need a decision tonight, but there will be more discussion in the near future on size and placement. Hank promised the Trustees that he would look at the entire campus of the Township Hall. Hank plans to meet with the Park Board at a later date.

An editorial in regards to sled riding was given to Park Board members for review. All of the attending members feel it looks good for publishing in the local newspapers. The Park Board will talk to Jim Teichman, Road Superintendent, about snow removal at Scenic River Retreat for sled riding hill access.


ATTACHMENT:

Construction drawings from Boy Scout, Casey O'Donell

ADJOURNMENT:

Joe Rosboril made a motion to adjourn the meeting at 6:36pm which was seconded Jon Schroeter and unanimously approved.

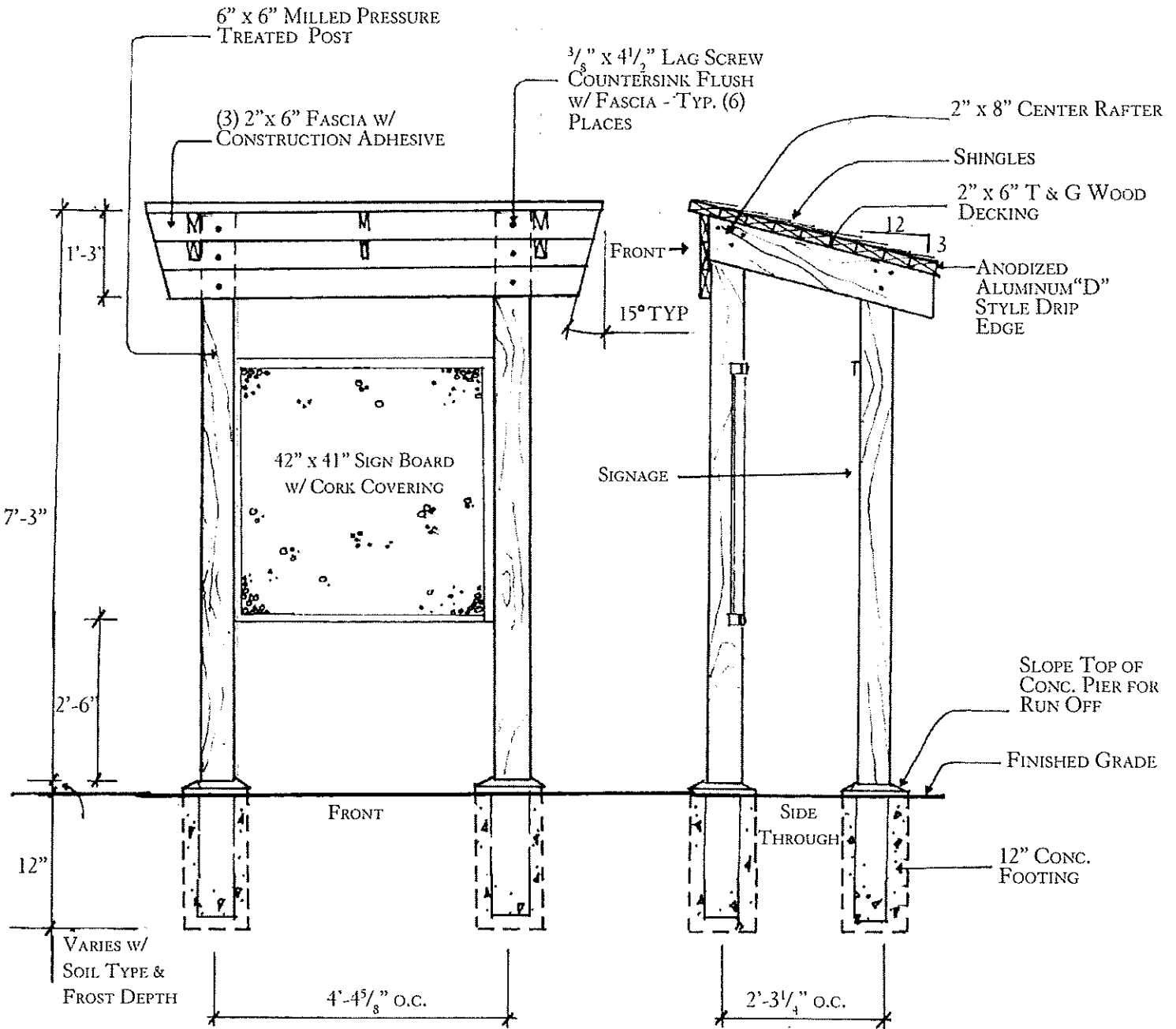
The next meeting will be held Wednesday, December 12, 2012 at 5:30pm at Town Hall


Robert Marn

Chairman  Secretary
Julie Johnston

cc: Park Board Members
Township Trustees and Fiscal Officer
Road Superintendent

COSNTRUCTION DRAWINGS



1 PLAN & SECTION OF WOODEN KIOSK
 L1.8 NTS

POTENTIAL RESOURCES

Earth Products
 515 Cobb Pkwy
 North Marietta, GA 30062
 (770) 424-1479

The Home Depot
 650 Ponce de Leon Ave. NE
 Atlanta, GA 30308
 (404) 892-8042

LEADING & INSPIRING
ACTION
 for
PARKS
 & GREENSPACE

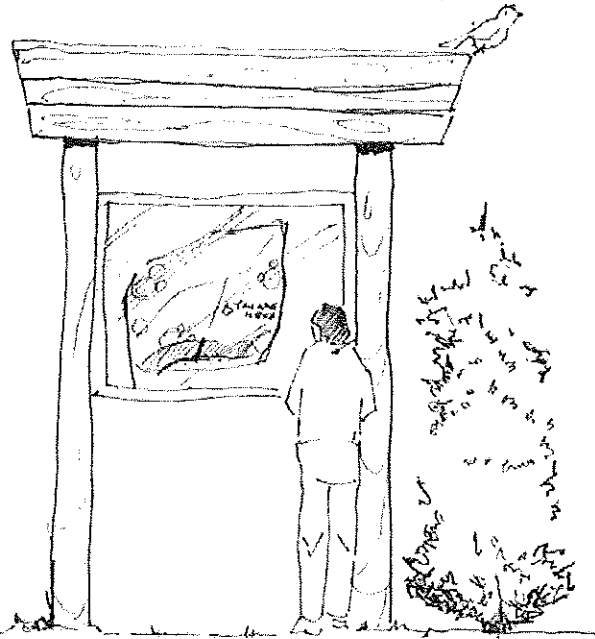
THE PARK PRIDE MISSION

HOW TO BUILD A... WOODEN KIOSK

TOOLS:

- (1) power drill with screwdriver bit
- (1) wheelbarrow
- (1) posthole digger
- (1) hammer
- (1) pair of gloves

ILLUSTRATIVE DRAWING

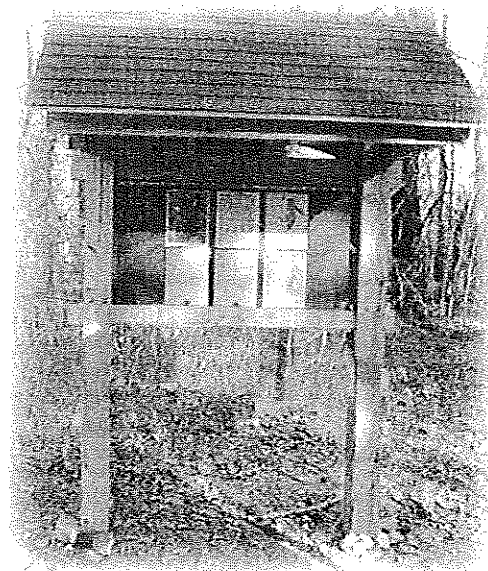


MATERIALS:

- (6) lag screws @ \$3.00
- (4) bags of quikrete @
\$2.87 = \$11.48
- (1) sheet of 48" x 48" plywood
cut at 42" x 41" @ \$23.88
- (3) 2" x 8" planks @ \$58.94
- (9) 2" x 6" planks @ \$26.20
- (4) 6" x 6" pressure treated
posts @ \$87.88
- (1) bundle of chestnut colored
shingles @ \$17.20
- (3) bottles of construction
adhesive @ \$17.94
- (1) aluminum drip edging @
\$4.97
- (1) box of 2.5" wood screws @
\$4.47
- (1) sheet of cork board 40" x 39"
@ \$15.75

TOTAL COSTS:

- tool rental @ \$100.00
- materials @ \$271.71
- total costs @ \$371.71



GENERAL INFORMATION:

- This is a simple wooden kiosk modeled after those found in the Montana State Parks designed by B. Mangum on February 22, 2005.
- 5 people can easily build this structure. The frame is fairly simple to build with 4 posts and the sign board placed between the rear posts.
- The roof is a bit more challenging having shingles and drip edge applied to it.
- The slats must be sealed as well with a construction adhesive. Wood should be pre-cut at Home Depot or someplace similar.