



Minutes of the  
Munson Township  
Park & Recreation Board Meeting  
Monday, May 8, 2017

The meeting was called to order at 6:20pm by Jim O'Neill.

Present: Jim O'Neill (Chair), Joe Herczak and John McCreery. Absent: Bert Diehl

**MINUTES**

Jim O'Neill made a motion which was seconded by John McCreery to approve the meeting minutes from April 10, 2017. The motion was passed unanimously.

**OLD BUSINESS:**

Scenic River Retreat Update

Joe Herczak wrote a letter to Pete McDonald from the Western Reserve Land Conservancy explaining what the Park & Recreation Board would like to do with the trails at Scenic River Retreat (attached). Trustee Andy Bushman and Joe Herczak met with Eagle Scouts last Monday. Currently, there are at least three Scouts who would like to work on this project. Mr. Bushman and Mr. Herczak will meet with the Scouts at the park to walk the trails this evening to discuss the project. The Eagle Scouts anticipate this endeavor to be completed by fall. The Scouts involved will present their ideas to the Park & Recreation Board for final approval. Joe Herczak will keep all Park Board members in the loop as things progress.

Easter Egg Hunt – Recap

The Easter Egg Hunt went smoothly and was well attended. Members discussed the event and made notes for next year.

**NEW BUSINESS:**

Fishing Derby – Sunday, May 21

Trustee Andy Bushman heads up this event. Park and Recreation Board members will meet at Scenic River Retreat to welcome and help event goers.

Community Day Games – July 15

Park & Recreation Board members will head-up the games again this year. They were a big hit at the Bicentennial Celebration. The following games will be a part of this year's Community Day Picnic: Bubble Gum Blowing Contest, Shoe Scramble, 3 Legged Race, Egg on Spoon Race, Pie Eating Contest, Wheelbarrow Race, and Water Balloon Toss.

**ATTACHMENT:**

Western Reserve Land Conservancy approval for trail plans at Scenic River Retreat Conservation Easement (CE) property.

**ADJOURNMENT**

Jim O'Neill made a motion to adjourn the meeting at 7:06pm. The next meeting will be held Monday, June 12, 2017 at 6:15pm at Munson Town Hall.

  
Jim O'Neill

Chair



Secretary

Julie Johnston

cc: Park Board Members  
Township Trustees and Fiscal Officer  
Road Superintendent



## Western Reserve Land Conservancy

land • people • community

May 2, 2017

Munson Township  
12210 Auburn Road  
Chardon, OH 44024

**RE: Land Conservancy approval for trail plan at the Munson Township Scenic River  
Retreat Conservation Easement (CE) property**

Dear Munson Township,

I am writing to approval the proposed plan for installing a walking trail at the Munson Township Scenic River Retreat CE property owned by Munson Township. I have attached the proposed plan that was submitted to me on May 1, 2017 by Joe Herczak. The Land Conservancy's approval is contingent upon the township following the proposed plan and all terms of the CE. It is my understanding that the bridges and board walks need to be six feet wide in order to accommodate ORV vehicles in case of emergency. Otherwise, the trail is for walking only.

Thank you for sharing the plans with me. Please keep me informed if there are any major changes to the plans. Feel free to call me if you have any questions regarding your conservation easement or our stewardship program. Thank you for your continuing support of Western Reserve Land Conservancy.

Sincerely,

Pete McDonald

*Director of Land Stewardship*

Enclosures

1. *Scenic River Retreat Trails Request*

## ***Scenic River Retreat Trail Request***

This is a request, dated May 1, 2017, for the construction of trails at the Scenic River Retreat to Western Reserve Land Conservancy. Trail layout and construction details are as follows.

### **Location:**

10900 Mayfield Road, Munson Township

### **Trail Details:**

- The trails will be constructed as walking trails only
  - Vehicles such as ORVs, snowmobiles, ATVs, etc., will not be allowed on the trails
  - Mowers will be allowed only where tall grass on the trails is present
  - Mowing will be restricted to areas between locations "A" & "B", shown in Exhibit A
- The trails will be 5 ft. in width, with a 1 ft. berm on each side
- The trail surface will be permeable and natural (dirt, stone, etc.)
  - Asphalt grindings or anything of that nature will not be used
- Bridges and boardwalks will be 6 feet wide
  - The purpose is for rescue UTV (Utility Terrain Vehicle) access throughout the whole length of the trail, in case of the need to rescue someone who gets injured on the trail

### **2017 Work Scope:**

- The paths will be cleared with the help of volunteers. Refer to Exhibit A.
  - The Munson Road Department, or hired professionals will take down a few of the larger trees that either impede the trail or will be a hazard to users of the trail.
  - Invasive species along and adjacent to the trails will be cleared, as deemed necessary
  - Western Reserve Land Conservancy to aid in their determination
- A mini excavator will be used to build up low areas of the trail and install drainpipe where needed
  - Only clean fill, consisting of clay and topsoil will be used
  - The excavator to be used will have tracks, which will keep disturbance and damage to a minimum.
  - The excavator access will be limited to the previously cleared trails and areas directly adjacent to them
  - The equipment will be cleaned & sprayed down before it is used/brought into the woods.
  - Initially this will be done instead of building any of the boardwalks. Boardwalks will be installed in the areas where this still doesn't take care of the problem.
- Bridges 2, 5, & 15 will be constructed by either the Eagle Scouts, volunteers, or hired professionals. Refer to Exhibit A.
- Boardwalks 14 & 16 will be constructed, by either volunteers or hired professionals, if drainage/water issues have not been corrected through the building up of low areas and installation of drain pipe. Refer to Exhibit A.

## ***Scenic River Retreat Trail Request***

### **2018 Work Scope:**

- The paths will continue to be cleared, as needed, with the help of volunteers.
- Any bridges and boardwalks not completed in 2017 will be constructed, by either the Eagle Scouts, volunteers, or hired professionals. Refer to Exhibit A.

DRAFT

**SCENIC RIVER RETREAT TRAIL LAYOUT**

PROPOSED BOARDWALKS	
BALLOON	LENGTH (FT.)
1	12
3	28
4	50
6	12
7	12
8	20
9	12
11	16
13	12
14	60
16	44
TOTAL	278

PROPOSED BRIDGES	
BALLOON	LENGTH (FT.)
2	12
5	20
10	12
12	12
15	20
TOTAL	76

**TRAIL ENTRANCE (862 FT.)**

**LOOP TRAIL (4150 FT.)**

**SCENIC RIVER TRAIL (855 FT.)**

**TOTAL: 5867 FT. (1.1 MILE)**

