



Minutes of the Munson Township Park & Recreation Board Meeting

Tuesday, January 14, 2014

The meeting was called to order at 6:30pm by Joe Rosboril.

Present: Joe Rosboril (Chairman), Art Hollis, Jim O'Neill and Claudia Toth.

MINUTES

Jim O'Neill made a motion which was seconded by Joe Rosboril, to approve the meeting minutes from December 17, 2013. Passed unanimously.

OLD BUSINESS:

2013 Projects

a. Trails at Nero Nature Preserve – Joe Rosboril talked with Trustee Jim McCaskey in regards to the possibility of the Township donating Nero Nature Preserve. Mr. McCaskey will look into this matter further. Mr. McCaskey asked Mr. Rosboril about putting an entrance off of State Route 44. The Park & Recreation Board explored the idea in 2013 to find that it could not be done.

b. Fireplace at Scenic River Retreat – Art Hollis passed out a sketch of a proposed fireplace for Park Board members to view. He found the footers are located at the exterior of the pavilion which may drive up the cost of the fireplace installation. The proposed fireplace will be at the west end of the building. Park Board members would like to have the sides enclosed and hope to get the project started this year. They will present a \$20,000 budget to the Trustees for approval.

c. Parking lot paving and sewers – Drainage has been a problem for years at Munson Township Park and it needs attention. An engineer did surveying work at the problem location. Road Superintendent Jim Teichman has prices for this project.

Park Board members plan on looking into the possibility of an 8' to 10' wide cinder path being installed at Munson Township Park to surround the baseball fields. Per Munson Township Fire Department, the gates located near pavilion #2 are not allowed to be locked. Joe Rosboril would like to see a split rail fence instead of the rocks bordering the parking lot. Park & Recreation Board members feel that they should make the park that is used the most, the best.

Trustee Andy Bushman mentioned to Joe Rosboril the he would like to see the soccer field re-crowned. Park Board members are not aware of any soccer teams in Munson and feel that simply repairing the ruts left from the Knights of Columbus Circus would be sufficient. It is expensive to re-crown the field and the cost difference to repair compared to re-crowning is huge. Repairing the soccer field would most likely cost approximately \$2,000. Park Board members mentioned that the Knights of Columbus did not repair the fields the way they should have been repaired.

NEW BUSINESS:

Elect New Chairman and Vice Chairman of Park Board

Park & Recreation Board members would like the Chair to rotate each year. With the Vice-Chair holding the Chair position the following year. Joe Rosboril made a motion which was seconded by Jim O'Neill to nominate Art Hollis as Park & Recreation Board Chair. Passed Unanimously. Art Hollis made a motion which was seconded by Joe Rosboril to nominate Claudia Toth as Park & Recreation Board Vice-Chair. Passed Unanimously. Claudia Toth made a motion which was seconded by Jim O'Neill to nominate Joe Rosboril as Park & Recreation Board Emeritus. Passed Unanimously.

Budgets 2014

Park & Recreation Board members went over the proposed 2014 budgets which are attached.

Indoor Flea Market February 22nd

Flea Market spaces are sold out.

OTHER BUSINESS

Advertising was placed in the local newspapers for a new Park & Recreation Board member. No one has applied thus far.

ATTACHMENT:

Park & Recreation Board 2014 Budgets: Projects Budget, Maintenance Budget and Events Budget.

ADJOURNMENT:

Joe Rosboril made a motion to adjourn the meeting at 7:55pm.

The next meeting will be held Tuesday, February 11, 2014 at 6:30pm at Munson Town Hall.



Joe Rosboril

Chairman



Julie Johnston

Secretary

cc: Park Board Members
Township Trustees and Fiscal Officer
Road Superintendent

Parks and Recreation Board 2014 Parks Projects Budget			
X	X = High Priority		
	DESCRIPTION		
	Town Hall Park	Estimate	
X	New Playground with Fence	\$ 50,000.00	
X	Bathrooms/flush toilets/electric/conversion of existing garage to a shelter	\$ 30,000.00	
X	New Bleachers	\$ 15,000.00	
	TOTAL	\$ 95,000.00	\$ 95,000.00
	Nero & Scenic River Parks		
	Complete trails - clearing/grading/drainage/foot bridges/markers/posts/maps	\$ 25,000.00	
	TOTAL	\$ 25,000.00	\$ 25,000.00
	Scenic River Retreat		
	Fireplace in pavilion with partial wall enclosure for windbreak	\$ 25,000.00	
	Relocation of existing and planting of new pine trees (by Munson Road Crew)	\$ -	
	Bird Control	\$ 500.00	
	Install lights at top of hill	\$ 2,000.00	
	TOTAL	\$ 27,500.00	\$ 27,500.00
	Munson Township Park		
	New picnic area behind ball fields	\$ 5,000.00	
	Improve baseball field drainage	\$ 3,000.00	
	Repair and re-seed soccer field	\$ 5,000.00	
	Improve access road to back fields	\$ 1,000.00	
	Asphalt grindings - 2 lots/ new playground lot/ sidewalk concrete/ sewers	\$ 30,000.00	
	TOTAL	\$ 44,000.00	\$ 44,000.00
	GRAND TOTAL		\$ 191,500.00

Parks and Recreation Board 2014 Maintenance Budget

Item	Township	Bass Lake	Scenic	Nero	Amount
Baseball Field Prep	x	x			\$ 4,500.00
Bathroom Cleaning		x	x		\$ 600.00
Dues and Fees	x	x	x		\$ 600.00
Electric	x	x	x	x	\$ 1,000.00
Flower Bed Plantings	x	x	x		\$ 600.00
Garbage Totes (14)	x	x	x	x	\$ 1,800.00
Gravel	x	x	x	x	\$ 2,250.00
Insurance	x	x	x	x	\$ 800.00
Misc. Supplies	x	x	x	x	\$ 5,000.00
Mowing	x	x	x	x	\$ 20,000.00
Mulch	x	x	x	x	\$ 4,500.00
Pest Control	x	x	x	x	\$ 350.00
Poison Ivy Control	x	x	x	x	\$ 500.00
Portable Restrooms (2)	x			x	\$ 1,800.00
Staining of Wood	x	x	x	x	\$ 500.00
Water Testing	x	x	x		\$ 250.00
				TOTAL	\$ 45,050.00

2014 Events Proposed Budget - ALL PARKS		
EVENT	Estimate	DATE
Easter Egg Hunt	\$ 500.00	4/19/2014
Community Fishing Derby	\$ 300.00	5/3/2014
Community Day Picnic	\$ 10,000.00	8/2/2014
Flea Markets (Indoor & Outdoor)	\$ 800.00	02/22/14 & 09/06/14
Concerts in the Park (4)	\$ 3,000.00	??? <i>Poor attendance</i>
Breakfast with Santa	\$ 800.00	12/6/2014
TOTAL	\$ 15,400.00	