

RECORD OF PROCEEDINGS  
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, October 12, 20 21

Chairman Andy Bushman called the meeting to order at 6:30 pm, with Trustees Irene McMullen and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Mr. Bushman stated that the Trustees had warrants to sign. Trustees signed warrants 18320 - 18353 dated 10/12/2021, totaling \$204,729.70, and the October 15, 2021, bi-weekly payroll EFT vouchers 357 through 364, totaling \$7,466.96.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. No one in attendance offered comment.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that the Call volume for the year continues to be back up to typical level and is heading toward 1,250 calls for the year. He reported that the new ambulance (squad) on order is scheduled for delivery, possibly in two weeks. Trustees addressed the matter of the water softener system for the Fire Station and Town Hall. Irene McMullen moved to approve the purchase and installation agreement for a water treatment system with Sunrise Springs, not to exceed \$9,500.00. Andy Bushman seconded the motion. With a unanimous vote, the motion carried.

ROAD DEPARTMENT

Road Superintendent Kirk Walker noted that the remodeling project in the Road Maintenance Building is about ready to go to bid. The crew hope to begin demolition phase as soon as this fall, pending the outcome of bids. He updated the Board on enhanced safety measure at the intersection of Fowler's Mill Rd. and Sherman Road.

TOWNSHIP BUSINESS

RESOLUTION 2021-33 / Establish Speed Limit on Klatka Drive

Chair Andy Bushman noted that the Trustees have completed observations of traffic on Klatka Drive in the past two weeks, as due diligence to consider a request to reduce the posted speed limit on that sub-division road. Andy Bushman moved to approve Resolution 2021-33, the reduction of the posted speed limit on Klatka Dr. to a maximum of 25 miles per hour, including the installation of appropriate signs on the roadway. Irene McMullen seconded the motion. With a unanimous vote, the motion carried.

Township Park Scoreboards

Andy Bushman provided an update on the process to have scoreboards installed at Munson Township Park for the ballfields used by Chardon High School varsity softball and baseball. The scoreboards are ordered, with a delivery date not sooner than mid-January 2022. The location of the foundations for the scoreboards have been marked on the ground on site. He met with the vendor to set details for installation of underground conduit and wiring to power the scoreboards; the cost of the underground cable will determine final costs.

Ballfield maintenance

Ms. McMullen moved to approve a proposal for renovation and maintenance work on Zambory Field in Munson Township Park by P. Ianiro Lawn and Garden, Inc. not to exceed \$8,291.25. Andy Bushman seconded. Motion carried with a unanimous vote.

NOPEC proxy

Ms. McMullen moved to approve a proxy vote for Munson Township at the NOPEC annual meeting. Andy Bushman seconded. Motion carried with a unanimous vote.

Leave accrual

Ms. McMullen moved to approve the accrual of sick and vacation leave during Munson Township employee Josh Helm's medical leave. Andy Bushman seconded. Motion carried with a unanimous vote. Trustees will revisit the matter at a November meeting.

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BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, October 12, 20 21

FISCAL OFFICER

RESOLUTION 2021-34 / Certify and Appropriate additional Funds

Irene McMullen moved to approve Resolution 2021-34, to request the Budget Commission to certify additional funds collected and increase the 2021 Permanent Appropriation. Mr. Bushman seconded. Motion carried with a unanimous vote. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2021-35 / Within Fund Transfer

A motion to approve Resolution 2021-35 was made by Ms. McMullen and seconded by Mr. Bushman, that the 2021 Permanent Appropriation be amended by a set of within-fund transfers in the General Fund. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

OTHER BUSINESS

The Trustees did not address any new business matters.

Public Comment

Mr. Bushman asked for public comment. Resident Joe Otto offered comment regarding safety issues on Heath Road. He noted that many pedestrians walk along the roadway, several with their dogs, and he feels the traffic speed warrants consideration for a lower posted speed limit. The Trustees noted that any action to lower the posted limit would require the agreement of Chester Township Trustees because responsibility for Heath Road is shared with Chester Township. Chair Bushman will reach out to Chester Trustees to discuss the matter.

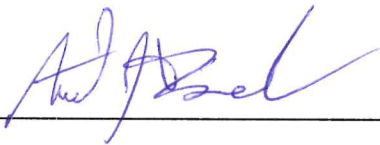

ENCUMBRANCES :

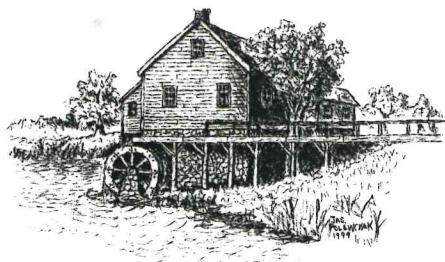
Irene McMullen moved to approve the encumbrance sheet as presented. Andy Bushman seconded. Motion carried with a unanimous vote.

OTARMA	Deductible	\$500.00
Medicount Management, Inc.	EMS billing fees	\$5,000.00
COSE/Medical Mutual	Medical/Hospitalization	\$9,000.00
Blanket	Small tools, equipment, office	\$150.00
Blanket	Operating supplies, cemeteries	\$200.00
Blanket	Repairs and Maintenance, Town Hall	\$3,091.91
Munson Fire Department	Contracted services	\$24,883.82

MEETING ADJOURNED

Irene McMullen moved, and Andy Bushman seconded to adjourn the meeting at 6:43 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer



## Munson Township Board of Trustees Resolution No. 2021-33

### RESOLUTION REDUCING THE PRIMA FACIE SPEED IN A RESIDENTIAL SUBDIVISION PURSUANT TO §4511.21 OF THE OHIO REVISED CODE

WHEREAS, the Munson Township Board of Trustees is of the belief that the statutory speed limit of 55 miles per hour (mph) is greater than is reasonable and safe for Klatka Drive; and

WHEREAS, this Board has caused to be made an engineering and traffic investigation upon the section described above, and

WHEREAS, it is the belief of this Board that such investigation confirms the allegation that the statutory speed limit is unrealistic.

WHEREAS, §4511.21 of the Ohio Revised Code authorizes the Board of Trustees to declare a safe and reasonable prima facie speed limit in residential subdivisions.

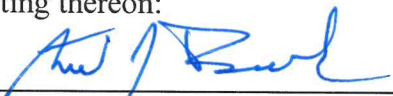
NOW THEREFORE, BE IT RESOLVED by the Munson Township Board of Trustees that the Board hereby declares that a reasonable and safe prima facie speed limit for Klatka Drive shall be 25 mph;

BE IT FURTHER RESOLVED that standard signs, properly posted and giving notice of the prima facie speed limit of 25 mph shall be erected; this Resolution shall become effective once said signs are erected.

Adopted this 12th day of October 2021.

Voting thereon:

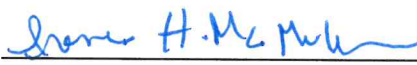
Vote: Yea or Nay

  
Andrew J. Bushman, Chair



absent  
James J. McCaskey, Trustee

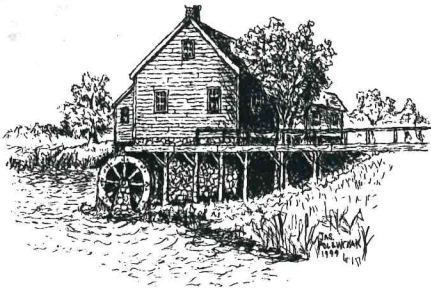
\_\_\_\_\_

  
Irene H. McMullen, Trustee

yes

I certify that the above was adopted by the Board of Trustees of Munson Township, Geauga County, at its October 12, 2021 meeting.

  
Todd R. Ray, Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2021-34

Be it resolved by the Trustees of Munson Township, in a regular session on the 12th day of October, 2021, at the Munson Township office, with the following members present, Andrew J. Bushman and Irene H. McMullen that Irene McMullen moved the adoption of the following resolution:

That the 2021 Budget and Permanent Appropriation be amended, as follows:

### Additional Revenues to be Certified

To request the Budget Commission to certify additional revenues as follows:

In the Ambulance and Emergency Medical Fund: additional revenues collected for EMS billing, \$10,612.09, for an increase in the Fund to \$236,903.03, and

In the Fire Operating and Apparatus Fund: additional Homestead Rollback revenues of \$15,298.27, for an increase in the Fund to \$1,364,813.60; and

In the Special Revenue LCRF Coronavirus Relief Fund 2272, additional revenues collected, in the form of interest earned, \$25.65 for an increase in the Fund to \$23,122.03.

### Permanent Appropriation:

Increase the 2021 Permanent Appropriation by \$56,910.36, as follows:

In the General Fund, \$31,000.00, to be placed as follows:

\$10,000	in	1000-760-740-0120	Machinery, Equipment, Town Hall, and
\$3,000	in	1000-120-323-0000	Repairs and Maintenance, Town Hall, and
\$9,000	in	1000-110-221-0000	Medical/Hospitalization insurance, and
\$9,000	in	1000-610-323-0000	Repairs and Maintenance, parks

In the Fire Operating and Apparatus Fund, \$15,298.27, to be placed in  
2192-220-360-0000 Contracted Services.

In the Ambulance and Emergency Medical Fund, \$10,612.09, to be placed as follows:

\$5,000.00	in	2281-230-319-0000	Other, professional and technical services.
\$5,612.09	in	2281-230-360-0000	Contracted services

Andy Bushman seconded the motion and the roll being called, resulted as follows:

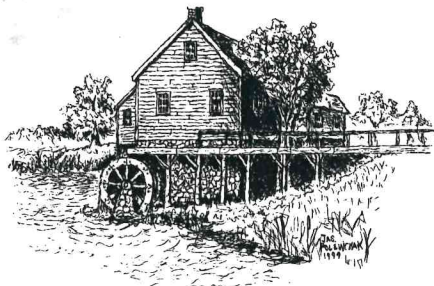
Voting

Andrew J. Bushman, yes  
Andrew J. Bushman

absent,  
James J. McCaskey

Irene H. McMullen, yes  
Irene H. McMullen

Attest: Todd R. Ray, October 12, 2021  
Todd R. Ray, Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2021-35

Be it resolved by the Trustees of Munson Township, in a regular session on the 12th day of October, with the following members present, Andrew J. Bushman and Irene H. McMullen, that

Andy Bushman moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

### Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$150.00 to 1000-110-430-0000 Small tools & minor equipment, office  
\$200.00 to 1000-410-420-0000 Operating supplies, cemeteries, and,  
All from 1000-210-370-0000 Payment to other political subdivision.

\* In the Coronavirus Relief Fund, a within fund transfer as follows:

\$240.30 to 2272-290-599-0000 Other, other expenses,  
From 2272-290-190-0000 Other, salaries.

Irene McMullen seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	yes
absent	
James J. McCaskey	
<u>Irene H. McMullen</u>	yes
Irene H. McMullen	

Attest: Todd R. Ray, October 12, 2021  
Todd Ray, Fiscal Officer

At the request of the fiscal officer:

A motion to approve a correction to Resolution 2021-35,

To strike the within fund transfer of \$240.30 in the Coronavirus Relief fund. The transfer was not necessary and will not be executed by the Fiscal officer.