

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, November 9, 20 21

Chairman Andy Bushman called the meeting to order at 6:30 pm, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Cemetery Deeds

Mr. Bushman stated that the Trustees had cemetery deeds to sign. Trustees signed deed #5-334 for Christopher M. and Carol R. Sheehe, Maple Hill Cemetery, section 3, lot 353, graves 14 and 15; deed #5-335 for Christopher H. Powell, Fowlers Mill Cemetery, section 2, lot 345, graves 15 and 16; deed #5-336 for Jerry J. Pollack, Maple Hill Cemetery, section 3, lot 348, graves 11; deed #5-337 for Jerry J. Pollack, Maple Hill Cemetery, section 3, lot 348, grave 12; deed #5-338 for James Charles Varner, Fowlers Mill Cemetery, section 2, lot 345, grave 11; and deed #5-339 for William C. and Jo Ann Nichols, Maple Hill Cemetery, section 3, lot 341, graves 9 through 15; and exchanged two graves, Maple Hill Cemetery section 3, lot 331, graves 11 and 12, returned back to Munson Township; and deed #5-340 for Carmelo and Susan M. Attina, Fowlers Mill Cemetery, section 2, lot 78, graves 7 and 8.

Mr. Bushman stated that Trustees have warrants to sign: warrant numbers 18379 through 18400 dated 11/9/21, totaling \$76,669.33, along with the November 12, 2021, bi-weekly payroll EFT vouchers 286 through 293, totaling \$7,903.12.

Jim McCaskey moved to approve the minutes of Trustees Regular meeting October 26. Irene McMullen seconded. Motion carried, with a unanimous vote.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. Resident Glen Kinter offered a comment noting that the recent improvements made by the Trustees and Road Department to the intersection of Fowlers Mill Road and Sherman Road have made a big difference improving the safety of the intersection.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that October was a busy month for the Fire Department, with 147 total calls and the year-to-date total reaching 1,176 calls. He noted that there have been some performance glitches with the new generator detected during the weekly test-cycling, and these are being addressed by the vendor. The battery back-up system is working well.

ROAD DEPARTMENT

Road Superintendent Kirk Walker reported that they are continuing to work on preparing a bid package for the remodeling project in the Road Maintenance Building. Jim McCaskey noted that in previous discussions he has shared his concerns about the layout of the renovation space and particularly the location of the restroom. He noted that there have been revisions to the drawings prepared by the architect, but the Trustees have yet to take a vote to approve a final plan prior to a bid package being sent out. Trustees agreed to review the current set of drawings in the office, and to be prepared to make final comments ahead of a vote to approve. Superintendent Walker thanked the Fire Department for their help in repairing the baseball field backstop posts and netting using the Munson Fire Department bucket truck.

TOWNSHIP BUSINESS

Vacate Hospital Drive

Chair Andy Bushman presented the Board with the issue of vacating Hospital Drive, the Township road that provides access to University Hospital Geauga Medical Center. University Hospitals have approached the Trustees with a proposal to vacate the roadway, turning it over to the Hospital. Mr. Bushman said that he has taken steps to start to discuss the proposal with relevant parties, including the Geauga County Engineer, the Assistant Prosecutor, Munson Road Superintendent Kirk Walker, and Zoning Inspector Jim Herringshaw. The Trustees agreed to take time over the next month or so to research the proposal, make some determination of the monetary value of the land, it's strategic value to UH Geauga Medical Center, and assess the overall best interests of the community. The Trustees will take up the proposal after doing their due diligence.

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Township Park Scoreboards

Chair Bushman noted that there has been no additional information presented to the Board regarding the installation of the scoreboards.

Town Hall flooring

Jim McCaskey moved to approve the flooring renovation/replacement quotes for the Town Hall kitchen and restroom by Homestead Interiors, not-to-exceed \$6,800.00. Irene McMullen seconded; motion carried with a unanimous vote.

Volunteer Board appreciation gifts

Jim McCaskey moved to approve appreciation gifts, in the form of gift cards, for each volunteer member of the Township Zoning Commission, Board of Zoning Appeals, and Park Board. Irene McMullen seconded; motion carried with a unanimous vote. Each volunteer will receive a \$100 gift card.

2022 Organizational meeting

Jim McCaskey moved to schedule the organizational meeting for the new year to be held Wednesday, January 5, 2022 at 6:30 p.m. at the Town Hall. Irene McMullen seconded; motion carried with a unanimous vote.

FISCAL OFFICER

RESOLUTION 2021-39 / Certification of Additional Funds

Jim McCaskey moved to approve Resolution 2021-39, to ask the County Budget Commission to certify \$.65 of additional interest collected in the Coronavirus Relief Fund, and appropriate that amount to the Fund. Ms. McMullen seconded. Motion carried with a unanimous vote. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2021-40 / Within Fund Transfer

A motion to approve Resolution 2021-40 was made by Ms. McMullen and seconded by Mr. McCaskey, that the 2021 Permanent Appropriation be amended by a set of within-fund transfers in the General Fund; with a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Other Business

Trustee McCaskey discussed the current draft of House Bill 463 being considered by the state legislature. He noted that the legislation would reorganize the composition of County Health District Board governance, and encouraged the Trustees to monitor this legislation, and if passed it could impact the townships' voice in Health District operations.

Chair Andy Bushman noted that the Township has received two applications for consideration of appointment to the Board of Zoning Appeals.

Outside meetings

Jim McCaskey attended the County Planning Commission meeting earlier in the day. Andy Bushman attended the Geauga Safety Council meeting the previous Friday.

Public Comment

Mr. Bushman asked for public comment. Resident Rich Ferlin offered comment on concerns with regard to legislation passed by the state legislature addressing fireworks displays, noting that it may create new problems for residents. Mr. Ferlin also encouraged the Township to make improvements to and update the Township website.

ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

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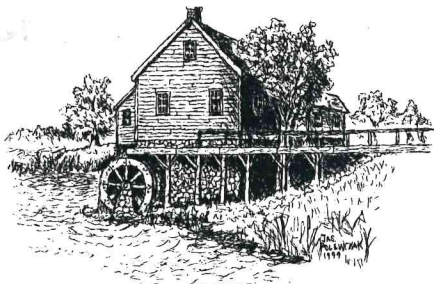
Encumbrances:

S.A.M. Landscaping	Extra, extended season mowing	\$2,277.35
The Illuminating Co.	Electricity, Town Hall	\$2,500.00
Blanket	COVID sanitizing supplies, Road Dept.	\$0.65
	COVID sanitizing supplies, Road Dept.	\$9.35
Blanket	Repairs and Maintenance, Road Dept	\$5,000.00
Citicards	Zoning Com and BZA appreciation	\$1,300.00
	Park Board appreciation	\$400.00

MEETING ADJOURNED

Jim McCaskey moved, and Irene McMullen seconded to adjourn the meeting at 7:03 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2021-39

Be it resolved by the Trustees of Munson Township, in a regular session on the 9th day of November, 2021, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that Mr. McCaskey moved the adoption of the following resolution:

That the 2021 Budget and Permanent Appropriation be amended, as follows:

Additional Revenues to be Certified

To request the Budget Commission to certify additional revenues as follows:

In the Coronavirus Relief Fund: additional interest earned of \$0.65, October, for an increase in the Fund to \$23,122.68

Permanent Appropriation:

Increase the 2021 Permanent Appropriation by \$0.65, as follows:

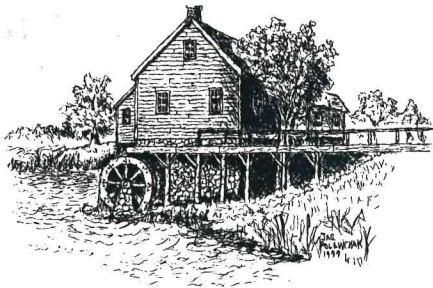
In the Coronavirus Relief Fund, \$0.65, to be placed in

2272-290-599-0000 Other, other expenses.

Irene McMullen seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	<u>ye</u>
<u>James J. McCaskey</u>	<u>YES</u>
<u>Irene H. McMullen</u>	<u>YES</u>

Attest: Todd R. Ray, November 9, 2021
Todd R. Ray, Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2021-40

Be it resolved by the Trustees of Munson Township, in a regular session on the 9th day of November, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Irene McMullen

moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$2,500.00 to 1000-120-351-0000 Electricity, Town Hall
\$500.00 from 1000-760-730-0614 Improvement of sites, parks
\$1000.00 from 1000-760-730-0610 Improvement of sites, parks
\$600.00 from 1000-930-930-0000 Contingencies
\$200.00 from 1000-610-599-0007 Other, other expenses, community picnic
\$200.00 from 1000-410-420-0000 Operating supplies, cemetery

\$1,600.00 to 1000-610-329-0000 Other property services, parks
\$500.00 from 1000-610-322-0000 Garbage and trash removal, parks
\$700.00 from 1000-610-323-0000 Repairs and maintenance, parks
\$400.00 from 1000-610-490-0000 Other supplies and materials, parks

\$6,896.14 to 1000-760-730-0120 Improvement of sites, Town Hall
\$500.00 from 1000-760-730-0410 Improvement of sites, cemetery
\$6,396.14 from 1000-760-740-0120 Machinery and equipment, Town Hall

\$700.00 to 1000-130-599-0000 Other, other expenses, zoning, and
\$400.00 to 1000-610-599-0000 Other, other expenses, parks
all from 1000-760-730-0614 Improvement of sites, parks.

Jim McCaskey

seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	<u>ye</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Todd R. Ray, November 9, 2021
Todd Ray, Fiscal Officer