

Held Wednesday, November 6, 20 13

The meeting was called to order at 6:30pm by Chairman Andy Bushman, with Trustees Todd Ray and Irene McMullen and Fiscal officer Judy Toth present. The Chairman led the Pledge of Allegiance. Warrants 11777-11793 dated 11/6 and 11/8/13 totaling \$87,247.22 and EFT Vouchers 423-432 for the 11/8/13 bi-weekly payroll in the amount of \$10,382.57 were signed. Correspondence was on the table.

ROAD REPORT

Road Superintendent Jim Teichman asked the Board to hire Doug Cross as a full time regular employee. He has passed all of his requirements and his Class B CDL.

Todd Ray moved and Irene McMullen seconded to approve the hiring of Doug Cross as a full time road department employee at a rate of \$14.00 per hour effective November 18, 2013, with a unanimous vote.

Mr. Teichman asked the Board to give him a \$150 clothing allowance and a cell phone allowance of \$10 per pay.

Todd Ray moved and Irene McMullen seconded to allow the new rehire full time employee a cell phone allowance of \$10 per pay and \$150 for a clothing allowance, with a unanimous vote.

Motion carried.

Mr. Teichman requested \$300 for a bucket truck for emergency tree limb removal.

SPEED REDUCTION BASS LAKE COMMUNITY

Mr. Bushman said the Board would need to document the need for a speed reduction before proceeding with a resolution.

TOWN HALL FURNISHINGS

Mark Hamilton from Institutional Diversified presented quotes for office units, tables and chairs. The Board approved the office furnishings but wanted to look at other options for the caucus table and meeting room chairs.

Todd Ray moved and Irene McMullen seconded to order the office desk furniture from Institutional Diversified not to exceed \$10,000, with a unanimous vote. Motion carried.

Office Manager Paula Friebertshauser contacted the Geauga County Building Department and the Geauga County Health Department regarding a stove in the community room to be used for noncommercial purposes only. Neither department had restrictions on this matter, and the Building Department referred Ms. Friebertshauser to the Munson Fire Department. The Fire Department had no objection. Ms. Friebertshauser gave the Board quotes from Bloom Brothers for a stove and refrigerator, which included delivery.

Todd Ray moved and Irene McMullen seconded to approve the purchase of a range and refrigerator from Bloom Brothers not to exceed \$1,600, with a unanimous vote. Motion carried.

The Board authorized Ms. Friebertshauser to get quotes for a vacuum cleaner for the offices and a microwave for the community room kitchen.

ROOM RENTALS

Ms. Friebertshauser advised she was receiving inquiries regarding rental of the caucus room and trustees meeting room. The Board will address fees for the meeting rooms and the new community room. They will also address when a fee should be waived or reduced.

LIQUOR PERMIT HEARINGS

The Board received two liquor permit notifications.

Todd Ray moved Irene McMullen seconded to waive the request for a hearing regarding the transfer of ownership for the liquor permit for Munson Sunmart, 12388 Mayfield Road, with a unanimous vote. Motion carried.

The Board will need additional information to address the liquor permit for Alpine Valley.

ENCUMBRANCE SHEET

Todd Ray moved and Irene McMullen seconded to approve the encumbrance sheet for November 6, 2013 as written:

Operating Supplies – Gas Tax	Blanket to 12/31/2013	1,500.00
Operating Supplies – Road & Bridge	Blanket to 12/31/2013	30,000.00
Gauga Local Access Cable Corp.	Contract Payment	12,027.07
The Illuminating Company	Electricity – Parks	300.00
Repairs and Maintenance – Fire	Blanket to 12/31/2013	9,692.00
Windstream Western Reserve	Telephone Service	400.00
Medicount Management	EMS Billing Service	8,576.00
Munson Fire Department	Contract Services	19,212.00

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Wednesday, November 6, 20 13

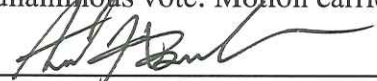
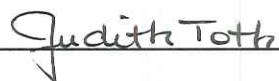
ENCUMBRANCE SHEET (continued)

Electolite	Town Hall: Exterior Parking Lighting	27,855.20
Progressive Building Supply Inc.	Town Hall: Trim & Drop Ceiling	3,137.31
McCaskey Landscape & Design	Town Hall: Landscape	3,327.00
Hi-Lite Maintenance Inc.	Town Hall: Flagpole	3,995.00
Wirtzberger Enterprises, Inc.	Town Hall: Ceiling and Trim	23,195.00
Grade Line, Inc.	Town Hall: Excavation	8,170.00
Hecky's Perfect Touch Painting	Town Hall: Interior Painting	8,500.00
Institutional Diversified	Town Hall: Office Furniture	10,000.00
Bloom Brothers	Town Hall: Appliances	1,600.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 8:25pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer