

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, November 26, 2019

The meeting was called to order at 6:30pm by Vice-Chairman Irene McMullen with Trustee Andy Bushman and Fiscal Officer Judy Toth present. Trustee Jim McCaskey was absent. Mrs. McMullen led the Pledge of Allegiance.

PUBLIC COMMENT

Residents were present to inquire about the Bethlehem Hills light show at Berkshire Hills Country Club. Joe Bastulli acknowledged the Trustees special meeting with the prosecutor last evening and asked what they could share. Section 519 is still on the books and the light show begins next week. Joe Otto asked for clarification on 519 and who may initiate a zoning amendment. Mr. Bushman reviewed the process. Joan Otto pointed out that the Township was under the original zoning laws since there was no change. Mr. Bastulli was concerned that Berkshire Hills would be allowed to plan other activities. Dawn Bastulli pointed out that this has been going on for a year with no resolution, and the residents urged the Trustees to resolve the issue.

GIFT CARDS

Irene McMullen moved and Andy Bushman seconded to give the members of the volunteer boards \$50 gift cards for the holiday season, not to exceed \$850, with both Trustees voting yes on the roll call. Motion carried.

WRITTEN STANDARDS OF CONDUCT

Irene McMullen moved and Andy Bushman seconded to adopt a written standard of conduct policy, with both Trustees voting yes on the roll call. Motion carried.

RESOLUTION 2019-37/FUND TRANSFER

Resolution 2019-37 was made by Andy Bushman and seconded by Irene McMullen for within fund transfers in the General Fund, with both Trustees voting yes on the roll call. Motion carried. [The resolution is included on a separate page as part of the minutes.]

RESOLUTION 2019-38/AMENDED AMOUNTS AND RATES

Resolution 2019-28 was made by Andy Bushman and seconded by Irene McMullen to accept the amended amounts and rates as determined by the Budget Commission and to authorize the necessary tax levies and certify them to the County Auditor, with both Trustees voting yes on the roll call. Motion carried. [The resolution is included on a separate page as part of the minutes.]

TEMPORARY APPROPRIATION/EMS FUND

Mrs. Toth will prepare the temporary appropriation for the December 10 meeting. She discussed December contract payments from EMS collections. The Board has two options, to ask the Budget Commission to certify collections over the budgeted amount for a late December payment, or to pay the carryover the first meeting in January. Mr. Bushman will discuss these options with the Fire Department.

PUBLIC COMMENT

Mr. Bastulli expressed his discouragement over the Bethlehem Hills lighting issue.

ENCUMBRANCE SHEET

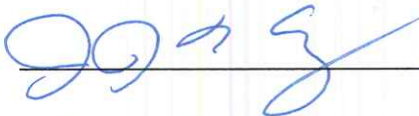
Irene McMullen moved and Andy Bushman seconded to approve the encumbrance sheet for November 26, 2019, as written:

Blanket	Workers Compensation 2020 Premium	7,500.00
Blanket	Other – Communications, Printing & Advertising	327.86

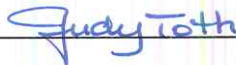
with both Trustees voting yes on the roll call. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 6:51pm, with both Trustees voting yes on the roll call. Motion carried.



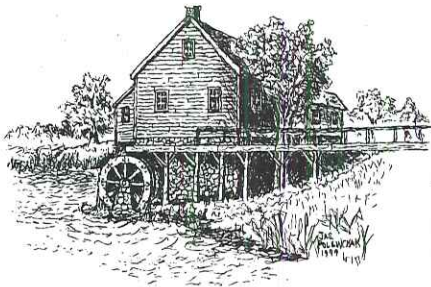
Chairman



Fiscal Officer



Vice-Chairman



Munson Township

12210 Auburn Road, Chardon OH 44024-9454

Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2019-37

Be it resolved by the Trustees of Munson Township, in a regular session on the 26th day of November 2019, at the Munson Township office, with the following members present, Andrew J. Bushman and Irene H. McMullen, that Andy Bushman moved the adoption of the following resolution:

That the 2019 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

5,500.00	to 1000-110-230-0000	Workers Compensation
500.00	from 1000-110-314-0000	Tax Collection Fees
1,000.00	from 1000-110-342-0000	Postage
500.00	from 1000-120-322-0000	Garbage and Trash Removal
1,000.00	from 1000-120-353-0220	Natural Gas – Fire Department
500.00	from 1000-120-519-0000	Other – Dues and Fees
1,000.00	from 1000-310-360-0000	Contracted Services
1,000.00	from 1000-410-323-0000	Repairs and Maintenance
400.00	to 1000-110-349-0000	Other – Communications, Printing & Advertising
400.00	from 1000-120-321-0000	Rents and Leases

Irene McMullen seconded the motion and the roll being called, resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, absent

Irene H. McMullen, yes

Attest: Judy Toth, November 26, 2019
Judy Toth, Fiscal Officer

RESOLUTION 2019-38

AMENDED

Tax Year 2019 (2020 Collection Year)

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34, 5705.35

The Board of Trustees of Munson Township, Geauga County, Ohio, met in regular session on the
(Regular or Special)

26 day of November, 2019 at the office of Munson Township

with the following members present:

Andrew J. Bushman

Irene H. McMullen

M r. Bushman moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2020 ; and

WHEREAS, The Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Munson Township, Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES										
FUND	Amount to Be Derived from Levies Inside 10 Mill Limitation				Amount Approved by Budget Commission Outside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
									Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I				Column II				III	IV
General Fund		478	488	00					2.00	
Road and Bridge Levy Fund		239	243	00		614	343	00	1.00	4.85
Police Levy Fund										
Fire Levy Fund										
Fire and Emergency Levy Fund										
Fire OP & APP Fund					1	325	368	00		6.05
Fund										
Fund										
TOTAL		717	731	00	1	939	711	00	3.00	10.90

SCHEDULE B						
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES						
FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)				
General Fund: Levy authorized by voters on not to exceed _____ years						
General Fund: Levy authorized by voters on not to exceed _____ years						
General Fund: Levy authorized by voters on not to exceed _____ years						
1976 Road and Bridge Fund: Levy authorized by voters on November 5, 2019 not to exceed _____ 5 _____ years	2.10		130	674	00	
1994 Road and Bridge Fund: Levy authorized by voters on November 6, 2018 not to exceed _____ 5 _____ years	2.00		312	835	00	
2007 Road and Bridge Fund: Levy authorized by voters on November 7, 2017 not to exceed _____ 5 _____ years	0.75		170	834	00	
Road and Bridge Fund: Levy authorized by voters on not to exceed _____ years						
Police Levy Fund: Levy authorized by voters on not to exceed _____ years						
Police Levy Fund: Levy authorized by voters on not to exceed _____ years						
Police Levy Fund: Levy authorized by voters on not to exceed _____ years						
2012 Fire Levy Fund: Levy authorized by voters on November 6, 2012 not to exceed _____ Continuing _____ years	1.00		227	779	00	
2008 Fire Levy Fund: Levy authorized by voters on November 6, 2018 not to exceed _____ 5 _____ years	1.00		227	779	00	
1994 Fire Levy Fund: Levy authorized by voters on November 4, 2014 not to exceed _____ 5 _____ years	0.65		101	671	00	
2016 Fire & Emergency Fund: Levy authorized by voters on November 8, 2016 not to exceed _____ 5 _____ years	1.65		377	215	00	
2005 Fire Fund: Levy authorized by voters on November 3, 2015 not to exceed _____ 5 _____ years	1.75		390	924	00	
Fund: Levy authorized by voters on not to exceed _____ years						

and be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

M rs. McMullen _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

M . <u>Andrew Bushman</u>	<u>Yes</u>
M <u>Shane H. McMillan</u>	<u>yes</u>
M _____	_____

Adopted the _____ 26 _____ day of _____ November , 2019 _____.

Judith L Toth
Fiscal Officer of the Board of Township Trustees of
Munson Township
Geauga County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, _____, Fiscal Officer of the Board of Township Trustees of
Munson Township in said County, and in whose custody the Files and Records of said Board are required by the
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original
now on file with said Board, that the foregoing has been compared by me with said original document, and that
the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____.

Fiscal Officer of the Board of Township Trustees of
Munson Township
Gauga County, Ohio

/ A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF TOWNSHIP TRUSTEES,
Munson Township,
Gauga County, Ohio

RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUTIOR.

(Board of Township Trustees)

Adopted _____

Township Fiscal Officer

Filed _____

County Auditor

By _____
Deputy Auditor