

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, November 23, 20 21

Chairman Andy Bushman called the meeting to order at 6:30 pm, with Trustee Irene McMullen and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

Cemetery Deeds

Mr. Bushman stated that the Trustees had one cemetery deed to sign. Trustees signed deed #5-341 for Robert L. and Julia A. Johnston, Maple Hill Cemetery, section 3, lot 331, graves 11 and 12.

Mr. Bushman stated that Trustees have warrants to sign: warrant numbers 18401 through 18422 dated 11/23/21, totaling \$44,381.40, along with the November 26, 2021, bi-weekly payroll EFT vouchers 294 through 301, totaling \$8,600.14 were signed by the Trustees. Irene McMullen moved to approve the minutes of Trustees Regular meeting November 9. Andy Bushman seconded. Motion carried, with a unanimous vote.

Fiscal Officer Todd Ray read the following statement regarding minutes: Let the record reflect, by unanimous vote in the regular meeting September 28, 2021 the Trustees approved the minutes of the meeting August 24th and the meeting September 14th.

By unanimous vote in the Trustees meeting October 12, 2021 the Trustees approved the minutes for the September 28 meeting. Record of these votes to approve the minutes was inadvertently omitted from the recorded minutes.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. No one in attendance offered any comment.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that the Fire Department has continued to deal with the difficulties created by the reconstruction of the intersection at Mayfield Road and Auburn Road, noting that the intersection was closed for a short time this week after an excavator ruptured a natural gas main. Chief Vatty told the Trustees that squad 4052 was going into Preston Ford the next day and would be out of service. Chief Vatty said that the Department was currently reviewing the new state law on fireworks displays, looking for ways to work within the law to protect residents and possibly limit the disturbance created by massive fireworks displays.

ROAD DEPARTMENT

Andy Bushman reported that he has been working with Road Superintendent Kirk Walker, and Mr. Walker assured him that the Road Department crew can perform the necessary demolition work on the Road Maintenance Building renovation project. The crew will also handle the interior construction work. By completing much of the project using in-house forces, it will not be necessary to prepare a bid package for the remodeling project. Kirk Walker will get quotes on required electrical work, and possibly some plumbing work that will need to be done by licensed contractors.

Mr. Bushman advised that the Trustees should place \$40,000 in the 2022 temporary appropriations for purchasing materials for the project at the start of the new year.

TOWNSHIP BUSINESS

Township Park Scoreboards

The Trustees discussed the installation of the electronic scoreboards at Munson Township Park. The recommended contractor has provided a quote for the Board but has not communicated a timeline for when they will begin the work. Chair Andy Bushman has made multiple attempts to contact the vendor to get a possible start date, but has not heard back, and believes the contractor is booked out well into the 2022 new year.

The Trustees noted that there are additional costs to be determined for installing underground conduit and wire to deliver electricity to the scoreboards. Based on estimates, the Trustees agreed to have Fiscal Officer Ray to request an additional \$10,000 in appropriations from the Budget Commission.

The Trustees decided to approve the quote for the installation work in order to assure that the Township project gets on the contractor's schedule.

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Irene McMullen moved to approve the scoreboard installation by LMC Services, not to exceed \$17,000. Mr. Bushman seconded. Motion carried with a unanimous vote.

Town Hall rental agreement

Irene McMullen moved to approve a revised rental agreement for the Town Hall. Andy Bushman seconded; motion carried with a unanimous vote.

FISCAL OFFICER

RESOLUTION 2021-41 / Within Fund Transfer

A motion to approve Resolution 2021-41 was made by Ms. McMullen and seconded by Mr. Bushman, that the 2021 Permanent Appropriation be amended by a set of within-fund transfers in the General Fund; with a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Mr. Ray advised that he has prepared the worksheet for the 2022 Temporary Appropriations and the list of encumbrances needed to open the new fiscal year. He will forward this draft to the Trustees to review and will make any changes needed, and would like approval at the next Trustees meeting.

Other Business

No other business was brought up for discussion

Outside meetings

No outside meetings were reported.

Public Comment

Mr. Bushman asked for public comment. Residents asked for an update on when the Mayfield/Auburn intersection reconstruction would be completed, and the intersection restored to full traffic in all directions. The Trustees have not received any updates on a completion date.

ENCUMBRANCES :

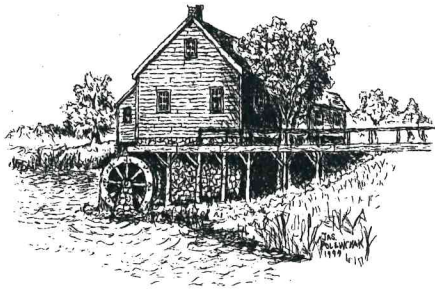
Irene McMullen moved to approve the encumbrance sheet as presented. Andy Bushman seconded. Motion carried with a unanimous vote.

OTARMA	Deductible	\$500.00
Cargill Inc.	Road salt, bulk delivery	\$11,517.16
Waste Management	Garbage and trash hauling, parks	\$150.00
Medicount Management	EMS billing fees	\$2,000.00
Blanket	Office supplies	\$269.50

MEETING ADJOURNED

Irene McMullen moved, and Andy Bushman seconded to adjourn the meeting at 6:40 pm; with a unanimous vote, the motion carried.

 Chairman  Fiscal Officer



Munson Township

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Resolution 2021-41

Be it resolved by the Trustees of Munson Township, in a regular session on the 23th day of November, with the following members present, Andrew J. Bushman and Irene H. McMullen, that

Irene McMullen moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$150.00 to 1000-610-322-0000 Garbage and trash removal, parks
from 1000-120-322-0000 Garbage and trash removal, Town Hall

\$500.00 to 1000-130-599-0000 Other, other expenses, zoning,
from 1000-130-349-0000 Other communications, printing and advertising.

In the Ambulance and Emergency Medical Fund, a within fund transfer, as follows:

\$2,000.00 to 2281-230-319-0000 Other, professional / technical services, EMS billing
from 2281-230-360-0000 Contracted services

Andy Bushman seconded the motion and the roll being called, resulted as follows:

Andrew J. Bushman, Yes Voting

James J. McCaskey, Yes

Irene H. McMullen, Yes
Irene H. McMullen

Attest: Todd R. Ray, November 23, 2021
Todd Ray, Fiscal Officer