

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, November 15, 20 16

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Office Manager Paula Friebertshauser (Ms. Friebertshauser took minutes in Fiscal Officer Judy Toth's absence). The Chairman led the Pledge of Allegiance. A moment of silence was held in loving memory of Alice Medina. The Trustees signed warrants 14520-14567 dated 11/15/16 and 11/16/2016 totaling \$37,169.25, EFT Vouchers 866-876 for the 11/18/2016 bi-weekly payroll totaling \$10,573.26, and warrant 1239 DATED 11/15/16 for \$2,107.16 to transfer EMS collections from the lockbox.

SHERIFF REPORT/DEPUTY STEVE SAVOR

Deputy Savor reported that it has been quiet on Bradford Drive and there have been no further RV problems on Burlington. After the first of the year Deputy Sturgill will participate in patrolling Munson. After monitoring Fowlers Mill Road at all different times there have been no speed issues. He commented that on Wilson Mills going towards Heath Road there is a real problem with speeding. Jim McCaskey noted that flashing lights will be back up at Munson School.

FIRE REPORT/CHIEF MARK LYNN

Chief Lynn reported that he met with school officials at Munson Elementary. There has been traffic out on Bass Lake Road from parents dropping off their kids. Mr. Bushman commented that the lights will be on wires or they are looking at solar power. Chief Lynn commented on the grant letter that he sent via email. There was a glitch with the RSCVA grant, so they will not receive it probably until the first quarter of next year.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Mr. Teichman submitted an estimate of \$2,350.00 for damages at Nero Nature Preserve. He commended the Sheriff's Department for catching the guilty party. All Road Department members have their Class "A" CDL licenses except Mark Stukbauer. He was originally scheduled for November 30 but due to a cancellation he will be tested on November 17. They have been working on cleaning up the rain gardens at the parks and getting ready for snow. Since the weather has been nice they have left Nero Park open so people can walk their dogs.

PUBLIC COMMENT - FOWLERS MILL ROAD PROJECT

Several residents were present to discuss the Fowlers Mill Road resurfacing project. Resident Ed Hren, a 30-year licensed Professional Engineer, commented that he had been following the debate regarding the Fowlers Mill project and was worried about liability. He explained that the State of Ohio and the County have detailed specifications. A 400-1,500 traffic count at 45 mph requires a 22' wide pavement. Based on practical experience and the standards he felt a public roadway should not be debated. Rich Ferlin commented that Munson is a township and there have been no accidents relative to safety on Fowlers Mill but there have been on Sherman Road. Mr. Ferlin referred to the Land Use Plan that was created in 1999. It documents what should be done and details eight roads stating that rural roads are supposed to be preserved. He pointed out the reference to Butternut Road and how traffic increased upon widening. Allen Muhic commented there are design standards that back in the 60's and 70's everyone followed; in the 80's and 90's they began to have flexibility and revised them to fit different standards. He wondered if the coring samples showed that the underlay was a problem or if it could possibly be localized within 30 feet. Trustee Bushman mentioned he spoke with Joe Cattell on Sunday regarding a new proposal because the condition of the road base was not as bad as projected. With grant money, Wilson Mills to Mulberry and Sherman Road from Rockhaven to Heath could be repaved with part of the money and they would work to reduce the speed limit to 35mph. Trustee Bushman went on to say that with the Fowlers Mill project reduced to 19' they do not have enough points to qualify for funding. He proposed that the Board reapply for OPWC dollars for Fowlers Mills and Sherman Roads with trees removed and the speed limit reduced to 35mph. Deputy Savor cited a crash near Valley Vista where one teenager was dead on the scene and the other passed shortly thereafter. He felt it was all about safety and cautioned them to do it right. Bruce Oppenheim referred to the safety study where most accidents happened at the corner of Wilson Mills and Fowlers Mill Roads. There were five - three of which were deer hits; one drunk driver; and one distracted lady. He felt Sherman Road was much more dangerous. He commented that he lived on Valley Vista when the accident that Deputy Savor mentioned happened. He felt accidents would increase by widening it. Many residents felt if state dollars could be used on multiple roads why



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PUBLIC COMMENT - FOWLERS MILL ROAD PROJECT (continued)

wouldn't the Board pursue them. Trustee Bushman commented that the engineer is recommending repaving which could solve two roads and still qualify for the \$175,000. Jim McCaskey moved and Irene McMullen seconded to do a speed reduction study for Fowlers Mill and Sherman Roads, with a unanimous vote, motion carried. Andy Bushman moved to withdraw the current OPWC application and apply for repaving Fowlers Mill and Sherman Roads. The motion failed for lack of a second. Mr. McCaskey announced there would be a meeting with the LICC board on Friday at 9:15am. They are going to be under the funding but have a discretionary point. Personally, he felt they were looking to make the road safer and felt 19' with a gravel berm was a fair solution. He wanted to work with everybody but did not want to lose the OPWC monies. Mrs. McMullen pointed out she was on the Long Range Land Use Committee and Mr. Hren was as well and that Butternut is still a concern. She explained she had spoken with Joe Cattell and he assured her that the characterization of the conversation between him and Mr. Bushman was not what was reflected. She pointed out there was an OPWC application submitted with her name on it which she did not authorize but received a copy. She is concerned with the individual conversations that are being held and the controversy and how they may impact the Township's opportunity to qualify for State funding. Irene McMullen made a motion to direct the Geauga County Engineer to review the Munson Township Trustees application for Ohio Public Works Commission Issue 1 dollars for Fowlers Mill Road to reflect a road width of twenty (20) feet, with 24" of berm on both sides, and one foot of clay, CONTINGENT on the Local Integrating Subcommittee NOT voting in favor of the Munson Township Trustees application for a road width of nineteen (19) feet. Irene McMullen is authorized as certifying representative to complete all documentation to reflect this change, if the contingency arises. This motion amends the November 3, 2016 motion made by the Munson Township Trustees. Jim McCaskey seconded said motion. Upon the vote Jim McCaskey voted yes; Irene McMullen voted yes; Andy Bushman voted no. Motion carried 2-1. Trustee Bushman stated he wanted to rescind his support of the Convenience & Necessity for the improvement of Fowlers Mill Road to reflect a no vote. Mr. Oppenheim challenged that Mr. McCaskey and Mrs. McMullen wanted to revise the application to get the points. It was explained that the subcommittee is going to meet on Friday and dependent upon discussion they may decide not to award the discretionary point. The motion of 20' would then be the backup. Ms. Roche questioned why the backup plan could not be the repaving of both Sherman and Fowlers Mill Roads. Mrs. McMullen responded it would most likely be a 57 point proposal as best as the Engineer's office can determine. The timetable was six months ago and does not address the reconstruction. She mentioned Mr. Hajjar did a quick score and texted Mr. Bushman that afternoon that it would be 57 points. Mr. Bushman commented that three discretionary points would make it 60. Mr. McCaskey explained that in a conversation with Mr. Hajjar to repave Sherman and Fowlers Mill he felt it was a lose-lose situation for OPWC dollars. Mrs. McMullen explained that repairs to roads also cost money and over the past six years a lot of time and money has been spent. The Township does not account for man hours and dollars per road. They have tried to microsurface and address substantial repair work for six years and cannot continue to spend dollars when there are other roads. Road Superintendent Jim Teichman felt if it is resurfaced, within five years it will need attention because the new material does not hold up. He felt a good return for the money is to take the bad spots out and restablilize. Mr. Teichman pointed out that they were berming on Fowlers Mill on Tuesday and he took a picture showing one tire on the white line and the other on the yellow line. Mr. Ferlin apologized to Mrs. McMullen for the OPWC application with her name on it; he was told to put her name on it because she was the designated CEO.

NEW BUSINESS

GEAUGA-TRUMBULL SOLID WASTE DISTRICT CONTRACT

Discussion of the proposed contract included adding specific pick up times. Mrs. McMullen had attended a meeting and was told they would start from Warren at 5am. She told them that she wanted Munson to be last. Office Assistant Julie Johnston had called Greg ? and he thought they could schedule it for 8am. Item #12 was added stating no service until after 8am. Irene McMullen moved and Andy Bushman seconded to approve the new Geauga-Trumbull Solid Waste recycling contract (Resolution 2016-36) as amended. Motion carried 3-0.



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RESOLUTION 2016-37/FUND TRANSFER

Resolution 2016-37 was made by Andy Bushman and seconded by Irene McMullen for within fund transfers in the General Fund and Fire Operating & Apparatus, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

DECEMBER 13 MEETING

It was decided to have a get-together to recognize Tim Kearn's service to the community as Zoning Inspector at 6:45pm during the Trustee's meeting. Mr. Kearns is retiring as of December 31, 2016.

AUTHORIZATION FOR LAEPP ATTENDANCE

Andy Bushman moved and Jim McCaskey seconded to authorize Irene McMullen to attend the LAEPP (Local Agricultural Easement Purchase Program) on December 7, 2016; with a unanimous vote. Motion carried.

OUTSIDE MEETINGS

Mrs. McMullen attended a Geauga-Trumbull Solid Waste policy meeting and Senior Services meeting on Monday, November 14 and a meeting with NOPEC on Tuesday, November 15. In regards to NOPEC, she informed the Board that for nine months they will have a good fixed rate for electric. Starting in January the one percent rebate will be gone. They mostly talked about competition and if people are good shoppers there will be no penalty to leave anytime.

FINANCIAL REPORT

Andy Bushman moved and Irene McMullen seconded to approve the monthly Financial report for October; with a unanimous vote, motion carried.

COMMUNITY ROOM RENTALS

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Rotary Luncheon (Croucher) on December 5, 2016 from 10am-2pm, approx. 60, and to waive the fees, with a 2-0 vote (Jim McCaskey abstained) Motion carried.

Andy Bushman moved and Irene McMullen seconded to approve the following room uses as written and waive the fees:

Christ Child Sew-In (Matejka) January 25, February 15 and March 15, 2017 from 9:30am to 2:30pm; approx. 10; and

Girl Scout Meeting (Carbone) February 7 & 21 and March 7, 2017 from 6-8pm; approx. 15; and Girl Scout Meeting (Ricketts) February 19 & 20, 2017 from Sunday 7pm through Monday 4pm; approx. 25; and

Girl Scout Meeting (Ricketts) March 19 from 3-5pm; approx. 12; with a unanimous vote. Motion carried.

PARK PAVILION RENTAL

Andy Bushman moved and Irene McMullen seconded to lease Scenic River Retreat for a Troop 91 Campout (May) on November 18 through November 19, 2017 from 6pm Friday to 6pm Saturday, approx. 25, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved Irene McMullen seconded to approve the encumbrances for November 15, 2016, as written:

Med/Hosp HRA	HRA Deductions/Deposits	6,000.00
Other – Supplies & Materials	Blanket to 12/31/2016	250.00
Rents and Leases (Town Hall)	Blanket to 12/31/2016	120.00
Repairs & Maintenance (Parks)	Blanket to 12/31/2016	500.00
Operating Supplies (Parks)	Blanket to 12/31/2016	300.00
Repairs & Maintenance (Town Hall)	Blanket to 12/31/2016	1,807.73
Munson Fire Department	Contract Payments	61,970.56

with a unanimous vote. Motion carried.

EXECUTIVE SESSION

Andy Bushman moved and Irene McMullen seconded to go into executive session for personnel employment at 7:59pm. The meeting resumed at 8:15pm.

ASSISTANT ZONING INSPECTOR HIRE

Andy Bushman moved and Irene McMullen seconded to hire Jim Herringshaw as Assistant Zoning Inspector effective November 28, 2016 upon acceptance at \$17.00 per hour and up to twenty (20) hours per week, with a unanimous vote. Motion carried.

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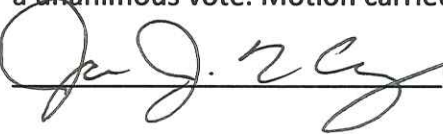
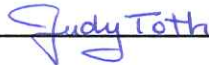
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BOARD APPOINTMENTS

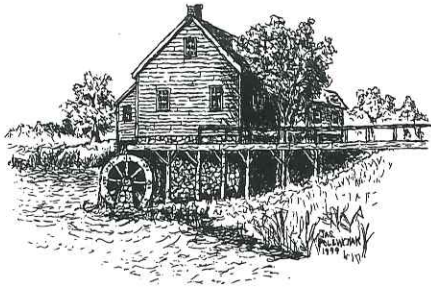
The Board agreed to address board appointments at the November 29 meeting. Mr. Bushman is to talk with Board of Zoning Appeals Chair Dennis Pilawa prior to the next meeting.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 8:20pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer





# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2016-37

Be it resolved by the Trustees of Munson Township, in a regular session on the 15th day of November, 2016, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and James J. McCaskey, that Andy Bushman moved the adoption of the following resolution:

That the 2016 Permanent Appropriation be amended, as follows:

### Within Fund Transfers

#### In the General Fund:

1,000.00	to 1000-120-323-0000	Repairs and Maintenance
	from 1000-610-323-0000	Repairs and Maintenance
120.00	to 1000-120-321-0000	Rents and Leases
	from 1000-120-490-0000	Other – Supplies and Materials

#### In the Fire Operating and Apparatus Fund:

1,970.56	to 2192-220-360-0000	Contracted Services
1,865.58	from 2192-220-314-0000	Tax Collection Fees
84.00	from 2192-220-382-0000	Liability Insurance Premiums
20.98	from 2192-760-740-0000	Machinery, Equipment and Furniture

Irene McMullen seconded the motion and the roll being called resulted as follows:

Voting

Andrew J. Bushman, Yes

James J. McCaskey, Yes

Irene H. McMullen, Yes

Attest: Judith Toth, November 15, 2016  
Judith Toth, Fiscal Officer