

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, May 27, 2025

The meeting was called to order at 6:30pm by Chair James McCaskey, with Trustees Andy Bushman and Nate McDonald and Fiscal Officer Todd Ray present. Mr. McCaskey led the Pledge of Allegiance.

The Trustees signed warrants 20864 through 20903 dated 5/27/25, totaling \$33,375.02, and the 5/23/2025 bi-weekly payroll EFT vouchers 178 through 185, totaling \$10,777.13 and the 5/30/2025 monthly payroll EFT vouchers 190 through 195, totaling \$11,478.47. Before the meeting, Fiscal Officer Todd Ray showed each trustee a numerical change he made and initialed to Resolution 2025-14, correcting the revenue figures in the scholarship fund. The correction did not change the action the Trustees approved by the Resolution.

Minutes

Nate McDonald moved to approve the minutes of the Trustees Special meeting Tuesday, May 6, 2025, as presented. Andy Bushman seconded. Motion carried with a unanimous vote. Nate McDonald moved to approve the minutes of the Trustees Regular meeting Tuesday, May 13, 2025, as presented. Andy Bushman seconded. Motion carried with a unanimous vote.

FIRE DEPARTMENT

Munson Fire Chief Mike Vatty reported that he and Business Manager JP Szczygłowski met with Trustee Andy Bushman and Fiscal Officer Todd Ray for the annual financial review. He noted that the Township had purchased the new Chevy Tahoe chase vehicle in December 2024 from the General Fund. After including the amount received from the sale of the Ford pickup and snow plow (\$21,450) that was receipted to the General Fund, the Fire Department will make a payment to the Township to cover the balance of the cost of the new vehicle, \$28,002, using funds from EMS billing collections. Chief Vatty reminded the Board that a Munson Fire sponsored water shuttle training event is scheduled for June 1 and will be completed with several other fire departments participating, focusing on water fill site and dump site operations.

ROAD DEPARTMENT

Truck repairs

Road Superintendent Kirk Walker reported that the crew used in-house mechanic skills and expertise to complete major repairs on two trucks that were out-of-service. He investigated the cost of sending the trucks out for those repairs, and was confident that the Township saved at least \$10,000 by doing the repairs in-house. Mr. Walker informed the Board that pre-paving projects work is being done on the roads scheduled for repaving, with Rockhaven getting attention first.

TOWNSHIP BUSINESS

Memorial Day Cemeteries

Trustee Jim McCaskey gave praise to the road crew for excellent work done to prepare the cemeteries for Memorial Day, and the other trustees agreed that they were in particularly fine shape despite the challenging weather. Road Superintendent Kirk Walker will share the praise with the crew. He pointed out that the Chardon Girls Lacrosse team volunteers planted flowers in the Maple Hill Cemetery and did a very nice job in the rain, and the Munson Cub Scouts planted flowers in Fowlers Mill Cemetery.

Resolution 2025-15: Geauga/Trumbull Solid Waste District Management Plan

Nate McDonald moved to approve Resolution 2025-15, approval of the Geauga/Trumbull Solid Waste District 5 -Year Management Plan. Andy Bushman seconded. Motion carried with a unanimous vote.

Nero Nature Preserve Stewardship Visit

The Trustees discussed the report from the annual stewardship walk of the Nero Nature Preserve property by Western Reserve Land Conservancy that noted yard waste being dumped on the property from neighboring properties in the Waterfowl Lane neighborhood. The Trustees agreed to send letters to the neighborhood residents asking for cooperation in observing the property boundaries and ceasing the dumping. Nate McDonald moved to approve sending a



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letter to all the adjoining property owners. Andy Bushman seconded. Motion carried with a unanimous vote.

Zoning Variance Fee Waiver

Nate McDonald moved to waive the \$100 continuance fee for the Brownlee Case 25-12. Andy Bushman seconded. Motion carried with a unanimous vote. The continuance was requested by the Board of Zoning Appeals to allow time for the parties to negotiate an amicable solution to a property line issue.

Land Use Plan Update

Trustee Nate McDonald informed the Board that he had met with professional planner Emil Liszniansky, with Envision Group, and the company would like to submit a proposal for assisting the Township through the Land Use Plan process without a formal RFP request. Mr. McDonald suggested that all three planning consultant companies he has interviewed could do the same thing. The other Trustees agreed. Nate McDonald moved to request letters of proposal from three companies, Envision Group, OHM Advisors, and Burton Planning Services by the close of the day on June 9. Andy Bushman seconded. Motion carried with a unanimous vote.

Land Use Plan Committee Appointments

The Trustees discussed their choices for appointments to the Land Use Plan Committee. They acknowledged that it was difficult to select from a group of excellent, worthy volunteers, but it would not be practical for the committee to accept all 16 residents who completed the application process. Trustees completed phone interviews the week of May 19 -23, and shared some observations from those interviews. Nate McDonald stated that he would not advocate for or vote for his brother, Pete McDonald, to be appointed to the committee. After extensive discussion, the Trustees reached consensus.

Nate McDonald moved to appoint Jessica Alpers, Joe Bastulli, Nick Christie, Luciana Janoviak, Mark Kriwinsky, Matthias Lee, Irene McMullen, Mary Beth O'Neill, Melanie Scanlon, Dean Tompkins, and Greg Young to serve on the Land Use Plan Committee. Andy Bushman seconded. Motion carried with a unanimous vote.

Andy Bushman moved to appoint Pete McDonald to serve on the Land Use Plan Committee. Jim McCaskey seconded. Motion carried, 2 – 0, with one abstain. Trustee Nate McDonald abstained.

FISCAL OFFICER

Fiscal Officer Todd Ray reported that he was preparing the draft of the 2026 Budget, and would have it available for the Trustees to review by the next meeting. He noted that he was not budgeting for any Road Department capital equipment purchase in the coming year, as he understood the Trustees' priority was to provide as much funding for road resurfacing projects as possible.

The Trustees acknowledged that, once the current year repaving projects bid numbers were known, they hoped to be able to purchase a new pickup truck for the Road Department in the current year.

Other Business

Nate McDonald commented that the Nero Disc Golf Course opening event was a huge success and was well attended. There is an avid group of disc-golfers who are excited to use the facility. Road Superintendent Kirk Walker indicated that the course fairways will be mowed on a two-week schedule to help facilitate play.

Encumbrances

Nate McDonald moved to approve the encumbrances for Tuesday, May 27 as presented. Andy Bushman seconded. Motion carried with a unanimous vote.

Blanket	Health insurance HRA, admin	\$17,894.93
Geauga County Maple Leaf	Printing and advertising. Road Dept.	\$31.50
Blanket	Printing and advertising, Road Dept.	\$268.50
Blanket	2nd half clothing allowance, Road Dept.	\$1,500.00
Blanket	Repairs and maintenance, cemeteries	\$2,000.00
Streamline Technology Group	Tech and security support	\$3,500.00
The News Herald	Subscription, 26 weeks	\$954.99

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Motion to Adjourn

Nate McDonald moved to adjourn the meeting at 7:59pm. Andy Bushman seconded; motion carried with a unanimous vote.

 Chairman  Fiscal Officer

RESOLUTION NO. 2025-14<sup>5</sup>

**A RESOLUTION IN THE MATTER OF THE APPROVAL OF THE SOLID WASTE MANAGEMENT PLAN FOR THE GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT DISTRICT.**

**WHEREAS**, the Geauga-Trumbull Solid Waste Management District (the District), by its Policy Committee, has adopted a Solid Waste Management Plan for the District; and

**WHEREAS**, pursuant to Ohio Revised Code 3734.55(B), the Board of County Commissioners and the legislative authority of each municipal corporation or township under the jurisdiction of the District must approve or disapprove the Plan by ordinance or resolution;

**WHEREAS**, the Township of Munson in Gauga County, Ohio has reviewed the Plan and considered it a duly called meeting; and

**WHEREAS**, the Plan furthers the public interest; and

**NOW, THEREFORE, BE IT ORDAINED**, that the Solid Waste Management Plan for the Geauga-Trumbull Solid Waste Management District, adopted by the Solid Waste Policy Committee on April 2<sup>nd</sup>, 2025 is hereby approved;

**AND BE IT FURTHER RESOLVED**, that a copy of this Resolution of Approval shall promptly be delivered, or caused to be delivered, to the Solid Waste Policy Committee of the Geauga-Trumbull Solid Waste Management District.

Motion made by Nate McDonald, seconded by Andy Bushman

Upon Call of the following vote resulted:

Trustees

Yea

Nea

Andy Bushman

Jim McCaskey

Nate McDonald

Resolution duly adopted this 27 day of May, 2025.

\_\_\_\_\_  
Chairman

Todd R. Ray  
Fiscal Officer