

RECORD OF PROCEEDINGS  
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, May 25, 2021

The meeting was called to order at 6:30 pm by Chairman Andy Bushman, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present via Zoom electronic teleconference. The Chairman led the Pledge of Allegiance.

Chairman Andy Bushman stated that the Board has warrants to sign. Trustees signed warrants 18014 - 18047 dated 5/25/2021, totaling \$36,675.72, and the May 28, 2021 bi-weekly payroll EFT vouchers 124 through 131, totaling \$8,632.40, and the May 28, 2021 monthly payroll EFT vouchers 132 through 137, totaling \$7,602.00.

Jim McCaskey moved to approve the minutes for the Trustees Special meeting held Tuesday, May 4, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote. Jim McCaskey moved to approve the minutes for the Trustees Regular meeting held Tuesday, May 11, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. No participants responded to offer comments.

Fire Department

Assistant Fire Chief Brian Gray addressed the Board via Zoom. He informed the Board that the CARES Act purchase of a heavy-duty washer and dryer for turn-out gear are now fully installed, and the vendor, Belenky, had a representative out to check out the installation; everything operating properly. A.C. Brian Gray noted that Chief Mike Vatty personally completed much of the installation work himself, on his own time, including troubleshooting problems to see the project through to completion.

Assistant Chief Gray stated that the energy-efficient lighting has been installed in the Fire Station hallway, and is a nice improvement and much appreciated.

Assistant Chief Gray informed the Board that MFD is monitoring the progress of the Mayfield-Auburn intersection reconstruction project. Communication from contractors has been poor, and Opticon electronic signal communicators for emergency responder vehicles have not yet been installed.

Emergency Dispatch Communications Equipment Upgrade

Assistant Chief Gray also informed the Board that the Geauga Emergency Dispatch system is going to get a planned update of aging computer equipment, and the upgrade will create compatibility issues with the fire department's onboard computers. Geauga County Sheriff's Department is researching costs, but Munson Fire will need to replace eight computers at up to \$3,600 each. Low-band emergency pagers will also need to be replaced in the near future. Assistant Chief Gray reported that the most recent round of Federal COVID funding distributed to the County is eligible for these upgrades, and encouraged the Trustees to reach out to the County Commissioners to advocate for the funding to be used for upgrading emergency communications.

Road Department

Road Superintendent Kirk Walker informed the Board that he is working on completing the ADA handrails for the restrooms at Munson Township Park.

Mr. Walker also updated the Board on the quote for re-paving the asphalt areas in front of the Fire Station and the Town Hall. He shared one quote and will reach out to contractors to get a few more.

Mr. Walker continues to consult with architect Don Alexander regarding the maintenance building renovation project. Mr. Walker reported that the generator has finally been installed for the maintenance building, and is working well.



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Resolution 2021-15: Speed Limit Reduction on Residential Subdivision Roads

Mr. McCaskey moved to approve Resolution 2021-15, a resolution to reduce the speed limit on Tall Pines Rd. and Pinehurst Ln. to 25 MPH. Irene McMullen seconded. Motion carried with a unanimous vote. [The resolution in its entirety is included on a separate page as part of the minutes.]

Trustees also discussed the possibility of putting up “No Outlet” signage on these roads. Mr. Walker will consult with the engineer’s office regarding placement of signs on these roads. Mr. McCaskey moved to request the Engineer’s office to complete a speed study to consider reducing the speed limit on Cedar Road between Rockhaven Rd. and Auburn Rd., and on Bean Rd., from Auburn Rd. to Bass Lake Rd. Irene McMullen seconded. Motion carried with a unanimous vote.

Boy Scouts Eagle Scout Project

Township resident and Boy Scout Stephen Fry attended the meeting via Zoom and addressed the Board with his proposal for an Eagle Scout project. He would document all Township grave headstones, taking photographs and having the pictures posted on an existing website database “Billion Graves”. Trustees suggested Stephen coordinate with Township Cemetery Sexton Paula Friebertshauser, and possibly integrate the pictures with the Township’s existing cemetery mapping software. Jim McCaskey moved to accept the cemetery Eagle Scout project of Stephen Fry. Irene McMullen seconded. Motion carried with a unanimous vote.

Go Green Grant

Trustees discussed a Go Green Grant offered by Geauga-Trumbull Solid Waste District for the purchase of Township and Park amenities made of recycled materials. Irene McMullen agreed to draft the grant proposal, using ideas any of the Trustees would like to put forward.

COVID Vaccine Clinic at Munson Town Hall

Ms. McMullen discussed a proposal to use Munson Town Hall as a COVID Vaccine Clinic site by Geauga Public Health Department, as they want to have clinics for youth vaccinations. The clinics would be scheduled on two Thursdays, three weeks apart. The Trustees support the idea. Irene will reach out to GPHD to get more information and encourage the use of Munson as a clinic site. Jim McCaskey moved to authorize Irene to work with Geauga Public Health Department to schedule COVID vaccination clinics for youth. Irene McMullen seconded. Motion carried with a unanimous vote.

Electronic Presentation Equipment for Township meetings

The Trustees discussed purchasing electronic presentation /audio equipment to enhance the quality of meetings, both in-person and on Zoom. Chair Andy Bushman agreed to work with office staff to explore options.

Electronic Scoreboards

Trustees revisited the matter of electronic scoreboards for Zambory Field and the Girls’ softball field at Munson Township Park. Trustees are comfortable with the size and format of the signs proposed by the group currently fundraising for the signs. Ms. McMullen reminded the Board of her stated concern that any recognition of donor/sponsor displayed on the signage must be pre-approved by the Geauga Prosecutor’s office before getting the go-ahead from the Trustees. Jim McCaskey agreed to speak with APA Susan Wieland and show her graphics.

Fiscal Officer

Resolution 2021-16: Fund Transfer

Ms. McMullen moved to approve Resolution 2021-16, a resolution for the transfer of funds within the General Fund. Mr. McCaskey seconded. Motion carried with a unanimous vote. [The resolution in its entirety is included on a separate page as part of the minutes.]

Fiscal officer Ray discussed the timeline for the 2022 Budget preparation and approval. The Trustees agreed that they would like to review a first draft of the 2022 Budget at the next Regular meeting, June 8. Mr. Ray will prepare the draft budget for discussion.

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Other Business

Trustees discussed the process for appointment of the Township Fire Prevention Officer, and how the Ohio Revised Code requirements apply to Munson and the contract with Munson Fire Department, a private Fire company. Chair Bushman agreed to discuss the matter with APA Wieland.

Outside meetings

Jim McCaskey attended the Planning Commission meeting earlier in the day.

Public Comment

Mr. Bushman asked for public comment. Resident Joe Bastuli offered comments on Township zoning, stating his belief that every use variance granted by the Board of Zoning Appeals erodes the zoning. He recommended that Trustees prohibit any new use variances in the Township.


ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as written. Irene McMullen seconded. Motion carried with a unanimous vote.

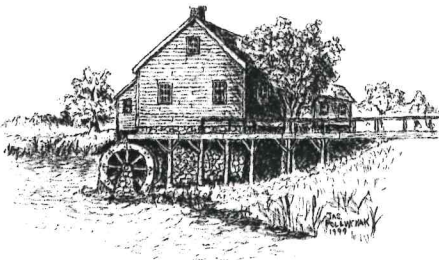
VENDOR	PURPOSE	AMOUNT
PennOhio Corp.	Waste water disposal	\$1,000.00
Munson Fire Dept.	Reimburse: COVID expenses, gear washer and dryer installation, Burton SM and Electolite	\$1,809.77

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:20 pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer





## Munson Township Board of Trustees Resolution No. 2021-15

### RESOLUTION REDUCING THE PRIMA FACIE SPEED IN A RESIDENTIAL SUBDIVISION PURSUANT TO §4511.21 OF THE OHIO REVISED CODE

WHEREAS, the Munson Township Board of Trustees is of the belief that the statutory speed limit of 55 miles per hour (mph) is greater than is reasonable and safe for Tall Pines and Pinehurst; and

WHEREAS, this Board has caused to be made an engineering and traffic investigation upon the section described above, and

WHEREAS, it is the belief of this Board that such investigation confirms the allegation that the statutory speed limit is unrealistic.

WHEREAS, §4511.21 of the Ohio Revised Code authorizes the Board of Trustees to declare a safe and reasonable prima facie speed limit in residential subdivisions.

NOW THEREFORE, BE IT RESOLVED by the Munson Township Board of Trustees that the Board hereby declares that a reasonable and safe prima facie speed limit for Tall Pines and Pinehurst shall be 25 mph;

BE IT FURTHER RESOLVED that standard signs, properly posted and giving notice of the prima facie speed limit of 25 mph shall be erected; this Resolution shall become effective once said signs are erected.

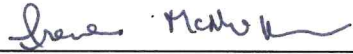
Adopted this 25th day of May 2021.

Voting thereon:

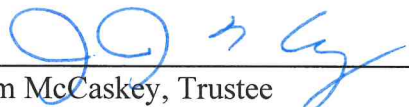
Vote: Yea or Nay

  
\_\_\_\_\_  
Andy Bushman, Chair

  
\_\_\_\_\_  
Yea

  
\_\_\_\_\_  
Irene McMullen, Trustee

  
\_\_\_\_\_  
Yes

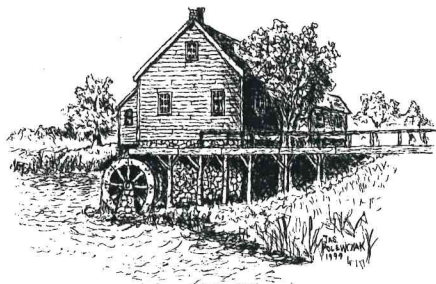
  
\_\_\_\_\_  
Jim McCaskey, Trustee

  
\_\_\_\_\_  
Yes

I certify that the above was adopted by the Board of Trustees of Munson Township, Geauga County, at its May 25, 2021 meeting.

  
\_\_\_\_\_  
Todd R. Ray, Fiscal Officer

May 25, 2021



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2021-16

Be it resolved by the Trustees of Munson Township, in a regular session on the 25th day of May, with the following members present, via Zoom internet-based teleconference meeting, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Irene McMullen moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

### Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$1,000.00 to 1000-120-329-0000 Other- Property Services, Town Hall

\$8,000.00 to 1000-120-323-0000 Repairs and Maintenance, Town Hall

from 1000-610-599-0000 Other expenses, Community Day Picnic

Jim McCaskey seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	<u>yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Todd R. Ray, May 25, 2021  
Todd Ray, Fiscal Officer