

Held Wednesday, May 20, 20 15

The special meeting was called to order at 6:00pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. The Trustees signed warrants 13184-13197 dated 5/20/15 totaling \$10,730.94 and EFT vouchers 214-224 for the 5/22/15 bi-weekly payroll in the amount of \$11,175.54.

FIRE CONTRACT

Fire Chief Mark Lynn, several members of the Fire Department, and the fire department's administrative secretary Laura Marsic were present to discuss the fire contract. The Trustees thanked the Fire Department for the email with updated information about workers compensation and salary history. Mr. Bushman said that the Township may look at assuming the fire insurance to take advantage of the possibility of a fleet discount. Currently the Township pays half the cost. If the Township assumes the full cost, the fire contract will be reduced by the amount the Fire Department would have paid. Chief Lynn asked that if fire funds are used to pay for the insurance, the deducted funds be set aside for fire expenses. Mrs. McMullen asked if the Fire Department had a cushion for workers comp as it was not reflected on the Budget. Mrs. Marsic responded that the Fire Department does not operate on a month to month basis and has a two-month operating reserve. The reserve fluctuates between \$100,000 and \$200,000. Jim McCaskey expressed concerns about adding a fifth man to the schedule. Currently the fire department employs three full time members per shift. The balance of the work schedule is filled by part time employees. Mrs. Toth asked if a fifth man would offset the cost for call backs and overtime. The Fire Department is asking for a 9.2 percent increase. Mr. McCaskey asked if they could operate with a six percent increase.

Jim McCaskey moved and Irene McMullen seconded to enter into a two-year contract at a six percent increase. A lengthy discussion followed. The fire contract is subsidized by the General Fund. The Board is facing loss of revenues in the General Fund due to the elimination of inheritance tax revenues and other state funding cuts. Repairs to the fire station and to the driveway will need to come out of the General Fund. The Trustees considered options of a one year contract at six percent and placing an additional fire levy on the ballot in 2015 or 2016. Chief Lynn said that they could not operate on less than seven percent for a two-year budget. A roll call vote was taken on the motion, resulting as follows: Mr. Bushman, no; Mrs. McMullen, no; Mr. McCaskey, yes. Motion denied.

Jim McCaskey moved and Irene McMullen seconded to enter into a two-year contract with the Munson Fire Department at a seven percent increase from June 1, 2015 through March 31, 2017, with the caveat that if there is a savings on vehicle insurance, the Township will get the savings back, and any other categories, with a unanimous vote. Motion carried.

The Fire Department members left the meeting.

RESOLUTION 2015-20/ODOT COOPERATIVE PURCHASING FOR ROAD SALT

Resolution 2015-20 was made by Jim McCaskey and seconded by Irene McMullen to enter into an agreement with the Ohio Department of Transportation Cooperative Purchasing Program for road salt for 2016, with a unanimous vote. Motion carried.

RESOLUTION 2015-21/FUND CERTIFICATION AND TRANSFER

Resolution 2015-21 was made by Irene McMullen and seconded by Jim McCaskey to request the Budget Commission to certify \$26,785.83 received from PERSO for water damages to the Town Hall and Fire Station and to place the funds in the General Fund in the Permanent Appropriation, and for within fund transfers in the General, Road and Bridge, and Fire Operating and Apparatus Funds, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2015-22/TAX ADVANCE

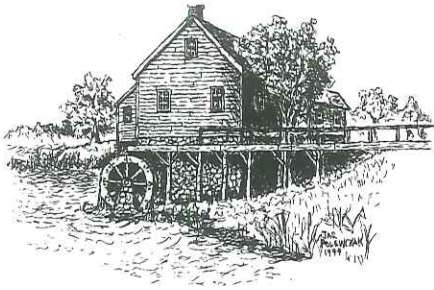
Resolution 2015-22 was made by Jim McCaskey and seconded by Irene McMullen to request an advance of real estate taxes from second half collections, dates for advances, July 3 and July 10, 2015, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTALS

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Girl Scout Troop 1189 meeting (Evans) May 20, 2015 from 6-8pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Graduation Party (Kirsh) on June 26, 2015 from 3pm-closing, approx. 75, for a \$125 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for 4H GEAR Engineering Knowledge/Geauga County Science Fair on Saturday, September 19, 2015, from 2-9:30pm, approx. 90, and to waive the fees, with a unanimous vote. Motion carried.



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2015-21

Be it resolved by the Trustees of Munson Township, in a special session on the 20th day of May, 2015, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Irene McMullen moved the adoption of the following resolution for amendments to the 2015 Permanent Appropriation,

Additional Revenues to be Certified

To request the Budget Commission to certify additional money received from Public Entity Risk Services of Ohio, Inc. for a claim payment in the amount of \$26,785.83, for water damage to the Munson Township Hall and Fire Station, to be placed in the General Fund.

Placement of Additional Revenues in the Permanent Appropriation

That the additional money received be placed in the following line item in the General Fund in Permanent Appropriation:

1000-120-323-0000 Repairs and Maintenance 26,785.83

Within Fund Transfers

In the General Fund:

405.00 to 1000-760-740-0410 Machinery, Equipment and Furniture {Cemetery}
from 1000-760-720-0220 Buildings {Fire Department}

4,456.75 to 1000-760-740-0009 Machinery, Equipment and Furniture {Scrap Metal}
from 1000-760-740-0330 Machinery, Equipment and Furniture {Road & Bridge}

In the Road and Bridge Fund:


31,839.12 to 2031-760-740-0009 Machinery, Equipment and Furniture {Scrap Metal}
from 2031-760-740-0000 Machinery, Equipment and Furniture

In the Fire Operating and Apparatus Fund:

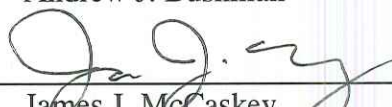
698.35 to 2192-220-381-0000 Property Insurance Premiums
298.65 to 2192-220-382-0000 Liability Insurance Premiums
all from 2192-220-360-0000 Contracted Services

Jim McCaskey seconded the motion and the roll being called resulted as follows:


Voting



Andrew J. Bushman



James J. McCaskey



Irene H. McMullen

Attest: Judith Toth, May 20, 2015
Judith Toth, Fiscal Officer

**RESOLUTION 2015-20 AUTHORIZING PARTICIPATION
IN ODOT COOPERATIVE PURCHASING PROGRAM**

Meeting or Approval Date: May 20, 2015

WHEREAS, Section 5513.01 (B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

NOW, THEREFORE,

Be it ordained by Munson Township;

SECTION 1.

That the Munson Township Board of Trustees hereby requests authority in the name of Munson Township to participate in the Ohio Department of Transportation Winter (018-16) contract for road salt.

SECTION 2.

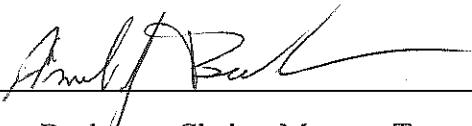
That the Munson Township Board of Trustees is hereby authorized to agree in the name of Munson Township to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3.

That the Munson Township Board of Trustees is hereby authorized to agree in the name of Munson Township to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Munson Township participates, for items it receives pursuant to the contract.

SECTION 4.

That Munson Township agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Munson Township agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which Munson Township may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.



(Authorized Signature)

5/20/15

Date

Andrew Bushman, Chair – Munson Township Trustees