

RECORD OF PROCEEDINGS

MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, May 14, 20 24

The meeting was called to order at 6:33pm by Chairman Andy Bushman, with Trustees Nathaniel McDonald and James McCaskey and Fiscal Officer Todd Ray present. Mr. Bushman led the Pledge of Allegiance.

The Trustees signed warrants 20114 through 20137 dated 5/14/24, totaling \$17,099.11; and the 5/7/24 bi-weekly payroll EFT vouchers 162 through 169 totaling \$9,728.34.

Cemetery Deeds

The Trustees signed cemetery deed #5-387 dated May 14, 2024 to Alice I. Folker, for Fowlers Mill Cemetery, Section 2, Lot 342, Graves 12 & 13.

Mr. McCaskey moved to approve the minutes of Trustees Regular meeting Tuesday April 23 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote, 2 – 0, with Mr. McCaskey abstaining.

Mr. McCaskey moved to approve the minutes of Trustees Special meeting Tuesday May 7 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote, 3 – 0.

FIRE DEPARTMENT

Fire Chief Mike Vatty reported that the Department had recently completed required bench testing of all SCBA equipment, and service and testing of the compressor for the SCBA equipment. Everything checked out in good working order.

Munson Fire again participated in a scheduled water shuttle practice drill in April, although several other fire departments backed out. Munson will also participate in the next water shuttle drill scheduled for June 7.

The Fire Department has agreed to host a babysitting safety training class in Munson on June 8, in coordination with the Red Cross and University Hospitals, and several other townships. This is a popular training event and will be well attended at several venues throughout the county.

ROAD DEPARTMENT

OPWC Application

Trustee Jim McCaskey noted that the application deadline for the next round of Ohio Public Works funding was approaching. He reported that he had engaged in an extensive discussion with the County Engineer's office, and they were advising that Munson reconsider the repaving of Rockhaven Road, and instead consider paving part of Sherman or the eastern end of Bean Road with funding this application. He said the Engineer's office was recommending the Township address the eastern end of Sherman Road, because the road is a more heavily traveled and a through-route that is showing significant deterioration. The Trustees agreed to travel each road and make their own assessments of the road conditions, and be prepared to discuss at the next meeting. The Township should have about \$175,000 available in OPWC funds next year.

Superintendent Kirk Walker reported that Kennington Electric had been unable to replace the electric panel approved by the Trustees last year because they could not get the necessary breaker panel. They expect the panel to be delivered soon, and agreed to install it and honor the same price quoted last year. Mr. McCaskey moved to approve the reauthorization of the expenditure for installation of the breaker panel by Kennington Electric, at last year's quoted price of \$10,008, with installation to be completed no later than June 30th. Mr. McDonald seconded. Motion carried with a unanimous vote.

Pressure Washer

Road Superintendent Kirk Walker indicated that he was investigating the purchase of a power washer for the Road Department to use for maintaining clean park facilities (restrooms, picnic tables, pavilions) as well as trucks and equipment.

Mr. McCaskey advised that Mr. Walker consider a power washer that can provide hot water, as he has found this additional feature to be worth every penny in improved performance. He offered to have the Road Department try out his business's hot-water pressure washer.

Mr. Walker will report back with a recommendation to the Board.

TOWNSHIP BUSINESS

Baseball Field maintenance

The Trustees reviewed the Township's policy for ballfield maintenance during the baseball season. They agreed that teams using the fields during the season are responsible for upkeep,

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, May 14,

20

24

dragging, raking, filling low spots to prevent puddling and lining the fields. The Township assumes responsibility for off-season maintenance. The teams that use the high school fields for baseball and softball are doing a good job. Travel teams are not completing appropriate maintenance. The Trustees reaffirmed the expectation that Munson Township will not be responsible for in-season maintenance on ballfields.

Asphalt Resurfacing of Glenwood Drive and Country Oaks Trail

Mr. McCaskey moved to award the contract for the asphalt resurfacing of various roads to Ronyak Paving, Inc for \$385,595.00. Mr. McDonald seconded. Motion carried with a unanimous vote.

Resolution 2024-19 Request Address Recommendations from Geauga County Engineers

Mr. McCaskey moved to approve Resolution 2024-19 as presented. Mr. McDonald seconded. Motion carried with a unanimous vote.

Life Insurance renewal

Mr. McCaskey moved to approve the renewal of life insurance coverage for township employees with Sun Life Insurance at last year's premium prices. Nate McDonald seconded. Motion carried with a unanimous vote.

Health Insurance update

Fiscal Officer Todd Ray informed the Board that he had been contacted by a representative of Barret Benefits Group. Barret is offering to review Munson's current health care plan to assess whether it can identify a way to reduce premium expenses for the township. The Trustees agreed to have Mr. Ray share the employee census data (with no personal identification of employees) with the representative and allow him to determine if there are any savings that can be secured for the township. Mr. Ray will report back to the Board.

Nero Nature Preserve conservation easement amendment

Mr. McDonald noted that a discrepancy had been discovered in the legal description of one parcel of property that is part of the Nero Nature Preserve. An amendment to the conservation easement was prepared by Western Reserve Land Conservancy that corrected the discrepancy and provided the accurate acreage for the parcel. Mr. McCaskey moved to approve the amendment to the conservation easement. Mr. McDonald seconded. Motion carried with a unanimous vote.

Croatian Lodge Stream Restoration project

Nate McDonald reported that the Request for Proposals for the Croatian Lodge Stream Restoration project had been prepared, reviewed by all parties including Munson's assistant prosecutor, and was ready for approval by the Board of Trustees. Mr. McDonald moved to approve the RFP as presented. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Mr. McCaskey moved to approve the quote for the painting of the new metal doors in the Zambory Field dugout by Marquee Door in the amount of \$425.00. Mr. McDonald seconded. Motion carried with a unanimous vote.

Mr. McDonald moved to approve Mr. McCaskey contacting and talking to the owner of property the Trustees are interested in. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Munson Township Land Use Plan update

The Trustees discussed the recommendation of the Geauga County Planning Commission that the townships review and update their land use plans. Mr. McCaskey advised that the Commission's recommendation to update the land use plan is in the best interest of each community to help zoning keep current with changes in the county and the law. Mr. Bushman pointed out that Munson's land use plan was completed over 20 years ago. He was a member of the Land Use Plan committee at the time. The Township had engaged a professional planner to assist with the process. Mr. Bushman said that the Plan provides the rationale for all zoning districts and is the foundation for the Zoning Resolution.

Trustee Nate McDonald stated that he has read the Plan carefully and is impressed that it is a thorough and well-written document that reflects the views of the citizens. It was based on survey results and affirms the residents' values, and a long-standing desire for Munson to maintain a rural character with agricultural land uses and preservation of natural areas. Chair Andy Bushman proposed that he would present and discuss this with the Munson Zoning Commission.

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR MEETING

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, May 14, 2024

FISCAL OFFICER

Audit Report

Fiscal Officer Todd Ray reported that the final report on the recent audit had not yet been released, although no issues or problems have been identified.

Outside meetings

Mr. McCaskey attended the Geauga Planning Commission meeting earlier in the day.
Andy Bushman attended the Geauga Safety Council meeting May 3.
Nate McDonald attended the Chagrin River Watershed Partners meeting May 14.

Public Comment

Residents expressed interest in the Land Use Plan update and encouraged the Trustees to share information with residents about the current plan in the newsletter and on the website, and highlight survey input that supports it.
Residents asked for an update on the state legislature's initiative to eliminate township zoning. Trustees reported that the proposal is still in committee, there is no legislation yet, but there are reports that the idea is "getting some traction." Lawmakers are referring to it as "statewide zoning."

Encumbrances


Jim McCaskey moved to approve the encumbrances for Tuesday, May 14 as presented. Nate McDonald seconded. The motion carried with a unanimous vote.

Game Craze Party Rentals	Inflatable Bouncy-House	\$1,571.11
The Illuminating Company	Electricity, Town Hall	\$18,409.72
Streamline Technology Group	Tech support & Microsoft subscrpt fees	\$3,900.00
Blanket	Repairs and maintenance, Road Dept.	\$5,875.01
Blanket	2nd half Road Dept. clothing allowance	\$1,594.84
Custodial Service and Supply	Park restrooms cleaning, April-October	\$1,440.00
Bill Lestock / Chardon Spring Duo	Concert in the Park 6/15/2024	\$500.00
Andrew Ford / Huckford Band	Concert in the Park 9/14/2024	\$600.00
Blanket	Operating supplies, parks	\$1,100.00
Blanket	Operating supplies, Town Hall	\$814.01
Blanket	Other- supplies and materials, Rd. Dept	\$980.00
Door Works & Construction	Garage door window replacement	\$539.00


The Trustees also initialed a typographical error correction noted on the signed copy of Resolution 2024-12 requesting an increase in appropriations, approved March 26. The error did not change the totals in the resolution.

Motion to Adjourn

Jim McCaskey moved and Nate McDonald seconded to adjourn the meeting at 7:22pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer

RESOLUTION 2024-19

RESOLUTION OF THE BOARD OF TRUSTEES OF MUNSON TOWNSHIP REQUESTING ADDRESS RECOMMENDATIONS FROM THE GEAUGA COUNTY ENGINEER'S TAX MAP DEPARTMENT

The Board of Trustees of Munson Township, Geauga County, Ohio, met in regular session on the 14th day of May 2024, at the Munson Town Hall with the following members present:

Andrew J. Bushman

James J. McCaskey

Nathaniel J. McDonald

WHEREAS, the Board of Trustees of Munson Township, Geauga County, Ohio (“the Township”) is authorized to assign numbers for houses on streets and roads in unincorporated areas of the Munson Township pursuant to R.C. 503.30;

WHEREAS, pursuant to R.C. 325.14, the Geauga County Engineer is the county tax map draftsman and appoints necessary assistants and draftsmen to serve in the Geauga County Tax Map Department per R.C. 5713.09 -.10.

WHEREAS, to ensure countywide consistency and accuracy in the assignment of addresses, the Township desires to request recommendations for address assignments from the Geauga County Engineer’s Tax Map Department when address assignments are needed in Munson Township; and

WHEREAS, the Geauga County Engineer agrees that countywide consistency and accuracy of address assignment is in the best interest of the Township, the County and benefits the public welfare; and

WHEREAS, the Township will consider address recommendations from the Geauga County Engineer’s Tax Map Department and will take action to either accept or reject the address recommendation and communicate its decision to the Geauga County Engineer’s Tax Map Department;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Munson Township, Geauga County Ohio, that:

1. The Township will seek address recommendations from the Geauga County Tax Map Department for the assignment of house numbers on the streets and roads in the unincorporated areas of the Township;
2. The Township will review said recommendations for approval or rejection, and will communicate its decision to the Geauga County Engineer’s Tax Map Department;

3. In the event the Township rejects a recommended address assignment, the Township must instead provide an alternative address assignment for the location at issue.

Adopted on: May 14, 2024

Motion made by James McCaskey and seconded by

Nathaniel McDonald. The Resolution and the roll being called upon its adoption the vote resulted as follows:

Munson Township Trustees voting thereon:

Vote:


Andrew J. Bushman, Trustee

yes



James J. McCaskey, Trustee

yes


Nathaniel J. McDonald, Trustee

yes

I, Todd Ray, Fiscal Officer of Munson Township, Geauga County, Ohio, certify that the foregoing is a true and correct copy of the resolution adopted at a legally convened Township Board of Trustees meeting held on the 14th day of May 2024.


Fiscal Officer