

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES SPECIAL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, March 4, 2014

The special joint meeting with the Munson Township Park and Recreation Board was called to order at 6:30pm by Chairman Irene McMullen, with Trustees Andy Bushman and Jim McCaskey, Fiscal Officer Judy Toth, and Park Board members Art Hollis, Joe Rosboril, Jim O'Neill and Claudia Toth present. The Chairman led the Pledge of Allegiance. Warrants 12055-12070 dated 3/4/14 totaling \$17,022.79 were signed. Correspondence was on the table. The Trustees discussed Michael Garlak's Eagle Project for two benches and a table for the interior of the town hall.

JOINT MEETING WITH PARK BOARD

The Park Board will have three quotes for the playground by their next park board meeting. They expect the cost to be around \$50,000. Fencing will be part of the total cost and will be a separate quote. Fencing is optional as it is not required by insurance. The playground will be placed in the same location. The playground, bleachers, and park events are at the top of the Park Board's priority list. The Boards discussed community day. The time will be noon to 5pm. Joe Rosboril will contact Tim Garlak regarding military equipment. The boards discussed moving the location of the band to give them more playing time. The Boards also discussed getting local businesses more involved. Parameters will need to be set to avoid commercialization. The Nero Park entrance sign was discussed. The current sign is one-sided and is not visible from the other direction. Options discussed were lettering the back of the sign, purchasing an additional sign to face the other direction, and directional signs to notify residents of the location of the park entrance. Mrs. McMullen was interested in reopening discussion about a fireplace for Scenic River. The project is currently on hold. Mr. Bushman's suggestion for removable walls for the two abutting sides was discussed. Mr. McCaskey will review the three initial quotes from which the plans were drawn and get pictures of canvas wall options. He was advised that some of the quotes include footers, which will not be needed as the footers already exist. Mr. Bushman will get a picture of the wooden removable walls at the Geauga park district. Mrs. McMullen will discuss wall construction with the road department.

Mrs. McMullen advised that on May 17th the township will host an open house for the new town hall and community room in conjunction with a health fair, the first scheduled event for the healthy communities initiative. The healthy communities initiative will hold quarterly events including an outdoor event for children in August.

Joe Rosboril addressed cleaning up the parking area behind the town hall and suggested picnic tables for the Kawalec Field parking area. Jim O'Neill submitted information about a gel that can be applied to the rafters to keep birds from nesting in the pavilions at an approximate cost of \$500. He also looked into netting and other options. Additional lighting will be required for nighttime sledding at Scenic River. It may be possible to use the existing light pole. If the fireplace is installed, the road crew will need to relocate the pine trees. Locations were discussed. The Park Board suggested bringing in the ODNR to put on a display to add an educational element to the Fishing Derby. Mr. Bushman said the Geauga Park District has a display. Mrs. McMullen suggested providing a healthy alternative to the snacks. Paid advertising signs were discussed as a revenue source for the ball fields. Mr. Bushman said it may be in violation of zoning. The Trustees advised they have a quote to repair the ball field fences. Mr. McCaskey brought up the drainage issues at Field #1 at the Munson Township Park. The swale has filled in and water floods the field. Erosion has raised first base. It may be necessary to add grading of the eroded soil to the field prep specifications for this year. Baseball begins April 1. The road department will dig out the swale after the snow melts.

OTHER BUSINESS

Flea Market Date - The Trustees approved Saturday, September 13 for the flea market at their last meeting. The Park Board had originally requested September 6 so that all park board members could be available.

Irene McMullen moved and Jim McCaskey seconded to move the date for the flea market back to September 6, 2014. Roll call vote: Mr. McCaskey, yes; Mr. Bushman, no; Mrs. McMullen, yes. Motion carried.

911 VHF Radio Frequency - The Trustees addressed a request for a letter of concurrence to share the 911 VHF radio system frequency with Holmes County.

Andy Bushman moved and Jim McCaskey seconded to allow Chairman Irene McMullen to be the authority to sign for the shared frequency with the Holmes County 911 VHF radio system, with a unanimous vote. Motion carried.

Scholarships - The Board addressed a memo from Paula Frieberthauser regarding scholarship awards. The township has funding for nine \$500 scholarships and partial funding for a tenth

Held Tuesday, March 4, 20 14

scholarship. An anonymous donor will complete the funding for the 10th scholarship and fully fund the remaining seven scholarships.

Andy Bushman moved and Jim McCaskey seconded to award \$500 Munson Township scholarships to the seventeen candidates listed on the form, with a unanimous vote. Motion carried.

Harvest for Hunger requested authorization to place a collection basket at the town hall. Before approving the request, the township verified that the collections will be delivered to a Geauga County location.

Andy Bushman moved and Jim McCaskey seconded to allow Harvest for Hunger to have a box here for drop off of donations of nonperishable items, with a unanimous vote. Motion carried.

Seminars

Andy Bushman moved and Jim McCaskey seconded to reimburse the \$75 registration fee for Mark Lynn to attend the FDIC fire convention April 7-12, with a unanimous vote. Motion carried.

Zoning Commission member Jim Tekavec requested \$339 to purchase conference materials from the NBI (National Business Institute) seminar April 24 – Attorney's Guide to Local Government Law.

Andy Bushman moved and Jim McCaskey seconded to approve the purchase of seminar materials for Jim Tekavec not to exceed \$339, with a unanimous vote. Motion carried.

Park Board Applicants - The Park Board is down to four members. The Trustees will advertise for applicants in the March newsletter.

Scrap Tire Grant - Andy Bushman moved and Jim McCaskey seconded to authorize Road Superintendent Jim Teichman to apply for the 2014 scrap tire grant, with a unanimous vote. Motion carried.

Field Prep - The Trustees reviewed Mr. McCaskey's specifications for athletic field preparation.

Troop 91 Plaques - Boy Troop 91's plaques were removed during renovation. They requested that a place be found for the plaques in the new location. The board also discussed locations for the office bulletin board.

COMMUNITY ROOM RENTALS

Andy Bushman moved and Jim McCaskey seconded to lease the community room to the Community Fit Club (Scarvelli/Vrenko) March 13, 19, and 26, 2014, and to waive the fees, with a unanimous vote. Motion carried. Additional dates will be approved after March 25th.

Andy Bushman moved and Jim McCaskey seconded to approve the community room rental agreement for a bridal shower (Brindo) on April 11, 2014 from 4-10pm, approx. 30, for a \$125 rental fee and \$50 security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to approve the community room rental agreement for a first birthday party (Boxel) on April 12, 2014 from 9am-3pm, approx. 25, for a \$125 rental fee and \$50 security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to lease the community room to the Geauga Master Gardener Volunteers-OSU for annual awards and graduation (Mihalik) on November 11, 2014 from 6-10pm, approx. 75, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTALS

Andy Bushman moved and Jim McCaskey seconded to lease the Emmons pavilion for a graduation party (Daugherty) on June 14, 2014 as written, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved and Jim McCaskey seconded to approve the encumbrance sheet for March 4, 2014, as written:

Other – Other Expenses	Blanket to 12/31/2014	500.00
Medical/Hospitalization HRA	Blanket to 12/31/2014 [admin.]	10,500.00
Medical/Hospitalization HRA	Blanket to 12/31/2014 [fire]	1,689.33
Medical/Hospitalization HRA	Blanket to 12/31/2014 [road dept.]	10,260.59
National Business Institute	Zoning Training Materials	339.00
Training [fire]	Blanket to 12/31/2014	300.00

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Andy Bushman moved and Jim McCaskey seconded to adjourn the meeting at 9:10pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer