

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES BICENTENNIAL & SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ Tuesday, March 29, _____ 20____ 16____

Present: Trustees Jim McCaskey, Irene McMullen, and Andy Bushman and Fiscal Officer Judy Toth. Warrants 13955-13969 dated 3/29/16 totaling \$17,234.60 were signed.

Also present: Julie Johnston, Tim Kearns, Jim O'Neill and Joe Herczak (Park Board), Marlene Napalo, and Drew McLaughlin.

Chairman Jim McCaskey called the meeting to order at 6:14pm.

BICENTENNIAL

Julie Johnston passed out sample mementos for ideas for handouts.

Jim McCaskey made initial inquiries into possible school contacts for the essay contest. Marlene Napalo will email the information to the schools, including Notre Dame Cathedral Latin, Chardon High School, West Geauga High School, St. Mary's, Munson Elementary, and St. Helen's. Applicants must be Munson residents. The Township will put the information on the website and in the newspapers. Prizes will need to be determined. The due date will be June 16th, which will give the judges one month to review the entries. Entries will be sent to the Town Hall and can be emailed, faxed, mailed or dropped off.

Greg Hillman from Maple City Taps offered to provide two servers and a choice of sandwiches - hamburgers, hot dogs, or barbecued pork - chips, and a dessert for \$3.50 per person. The price includes condiments. The Township will provide watermelon and beverages.

Andy Bushman moved and Irene McMullen seconded to contract with Greg Hillman of Maple City Taps to provide food for the Bicentennial Celebration, not to exceed \$4,000, with a unanimous vote. Motion carried. Beverages will include iced tea, lemonade and water.

Games were discussed, including an old fashioned egg roll. Julie Johnston will need more information before she can begin contacting volunteers.

Tee shirts and sign sales were discussed. The signs are difficult to read at a distance and Julie Johnston will check into the cost to order a few larger signs. The three companies that gave cash donations for the grand prize were given signs to place on their properties.

Julie Johnston booked two bands, the Federal Rebels for the Fowlers Mill area, and Raccoon Country Bluegrass for the Town Hall.

Julie Johnston will check into the cost for portable restrooms for the Town Hall, Alpine Valley and the Fowlers Mill Historic District.

Drew McLaughlin, from the Fowlers Mill Church, received permission from to use the Aqua Doc property for parking. He will check with Petronzio regarding the Munson Plaza. Crossing Mayfield Road is a concern, and the sheriff's department will be contacted for assistance. In the Historic District, speakers will be placed at the church, the mill, the cemetery, and at the Voss/Wheeler home. Mr. Bushman will contact Payne and Payne regarding a fifth speaker.

At Bob Voss's suggestion, Mr. McCaskey checked out the condition of the interurban, which was suggested for foot traffic to the Historic District from the Alpine Valley parking lot. The grade is rough, and he will contact Alpine Valley for permission to clean it up. He contacted County Commissioner Skip Claypool regarding use of the county buses for transport. It would be beneficial to talk to someone who has had experience in moving a large number of people during an event.

The Committee discussed the parade. The Boy Scouts have agreed to participate. The 4H groups that use the town hall will be contacted. School will be out, and the Chardon High School marching band will check with the kids to see if they want to participate on their own. The West Geauga High School band has not responded yet. The Munson PTO will participate. Jim O'Neill will contact the St. Helen Unicycle Team. The Geauga County Fair Band will also be contacted. Contacts for draft horses, oxen, and hitch teams were discussed. Bob Voss is checking into carriage rides. The Committee will look into pony rides at the Town Hall.

Andy Bushman moved and Irene McMullen seconded to schedule the next special meeting for the bicentennial and other regular business on Tuesday, April 19, 2016 at 6pm, with a unanimous vote. Motion carried.

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BICENTENNIAL (continued)

Mr. Bushman was concerned about the staging for the parade. Mr. McCaskey agreed to meet with him to go over the route. Assistance will be needed to park cars at the Town Hall. Julie Johnston suggested that a parking area be designated for vendors and employees, with red cards issued to authorize use of the special parking area. Handicap parking was discussed. The bicentennial discussion ended at 7pm.

SALE OF ENGINE 4022

Andy Bushman moved and Irene McMullen seconded to approve the sale of Engine 4022 and to authorize Irene McMullen to sign the title on behalf of the Township, with a unanimous vote. Motion carried.

SUTPHEN PUMPER LEASE ADDENDUM

Let the record reflect Mrs. McMullen signed the addendum to extend the lease agreement with Leasing 2 for the new Sutphen Pumper for an additional seven years, which was approved at the March 22nd meeting. Payments will be \$34,006.47, payable on April 1 of every year through April 1, 2022.

MINUTES APPROVED - Andy Bushman moved and Irene McMullen seconded to approve the minutes of March 22, 2016, as written, with a unanimous vote. Motion carried.

FIELD PREP

The Board received a quote of \$7,500 from P. Ianiro to prepare the five youth fields for play. Chardon High School leases two of the fields for their softball program. Mr. Bushman advised that they will pay \$1,000 and that the Chardon Baseball League will split the remaining cost with the Township. The Township will pay the entire amount and be reimbursed.

Andy Bushman moved and Irene McMullen seconded to contract with P. Ianiro to do the field preparation for the five youth baseball fields at the Town Hall and the Munson Township Park not to exceed \$7,500, with a unanimous vote. Motion carried.

RENTAL AGREEMENTS

Andy Bushman moved and Irene McMullen seconded to lease the community room for Pack 91 Cub Scout meetings (Soncrant) on April 6 and 27, 2016 from 6:45-9pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for CYF Cheerleading registration (Evans) on June 15 & 22, 2016 from 5-9pm, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the meeting room and conference room for CYF Cheerleading registration open house (Evans) on May 21, 2016 from 8am-2pm, and to waive the fees, with a unanimous vote. Motion carried.

TOWNSHIP BALL FIELDS

Andy Bushman moved and Irene McMullen seconded to lease the township ball fields to the Chardon Baseball League (Sacerich) Monday-Friday 5-9pm, and Saturdays, all day, with a unanimous vote. Motion carried. The certificate of insurance was attached.

ENCUMBRANCES

Andy Bushman moved Jim McCaskey seconded to approve the encumbrance sheet for March 29, 2016, as written:

ASAP Sanitary Services	Portable Restroom Service	896.00
Other – Property Services	Blanket to 12/31/2016	2,000.00

with a unanimous vote. Motion carried.

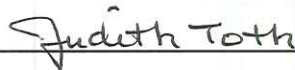
SPECIAL MEETING WITH FIRE DEPARTMENT

Andy Bushman moved and Irene McMullen seconded to hold a special meeting on Tuesday, April 5, 2016 at 6:30pm, for a workshop with the fire department to discuss a levy, and for other regular business, with a unanimous vote. Motion carried.

ADJOURNMENT - Andy Bushman moved and Jim McCaskey seconded to adjourn the meeting at 7:15pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer