

Held Tuesday, March 24, 2015

The meeting was called to order at 6:00pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. The Trustees signed warrants 13020-13048 dated 3/24 and 3/31/15 totaling \$134,950.06, EFT vouchers 128-138 for the 3/27/15 bi-weekly payroll totaling \$11,391.08, EFT vouchers 143-147 for the 3/31/15 monthly payroll totaling \$7,135.13, and warrant 1202 dated 3/24/15 in the amount of \$4,811.29 to transfer EMS collections from the lockbox. The Trustees signed the mowing contracts.

MINUTES

Jim McCaskey moved and Irene McMullen seconded to approve the March 10, 2015 minutes, as written, with a unanimous vote. Motion carried.

CEMETERY DEED

The Trustees signed a cemetery deed to Sue Pavella, Maple Hill III, Lot 329, Graves 3 & 4.

FIRE DEPARTMENT REPORT/FIRE CHIEF MARK LYNN

Accident Update – The three firemen involved in the accident on March 5<sup>th</sup> continue to improve, but are not back to duty yet. The insurance adjustor is on vacation. The adjustors will determine if the ladder truck will be sent to the manufacturer for an evaluation. Most of the equipment has been removed including the recently installed LED lights. The Chief asked the Trustees to begin considering whether to replace it with another ladder truck or with a smaller vehicle. A new ladder truck would cost approximately \$700,000. Mr. Bushman asked how this decision would impact the ISO rating. The fire contract is up March 31. Chief Lynn said the accident took priority, but that he would have a budget prepared for the second meeting in April.

New Fire Truck

The fire department picked up the new fire truck from the manufacturer. Next it will go to Richfield to have the new compartments put in.

ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

The guardrail on Fowlers Mill Road will be installed on April 7<sup>th</sup>. An oil sample was sent in for the Bobcat, but no results are back yet. Mr. Teichman requested a door opener for the maintenance storage building overhead doors for convenience and less wear on the garage doors. He will get estimates. The perennials at the triangle will be dug up and replanted elsewhere. He suggested that they be replaced with perennials as they require less maintenance. The new plants will be no more than 15-16 inches high.

RESOLUTION 2015-12/FUND TRANSFER

Resolution 2015-12 was made by Jim McCaskey and seconded by Irene McMullen for a within fund transfer in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The Resolution is included on a separate page as part of the minutes.]

FIELD PREPARATION

Jim McCaskey moved and Irene McMullen seconded to contract with P. Ianiro Lawn and Garden to prepare five ball fields for play, not to exceed \$7,500, and to split the cost with the Baseball League, with a unanimous vote. Motion carried. The Baseball League will reimburse the township for their half of the cost.

FIRE STATION DRIVEWAY REPAIRS

Mr. McCaskey was concerned about the condition of the fire department driveway, and met with a contractor to get preliminary estimates to repair the concrete entrance to the fire station.

2015 ROAD PROJECTS

The engineer's office needs the Board's decision on which road projects to send out for bids.

BID OPENING: ROAD MATERIALS/VIRGIN ASPHALT CONCRETE/CATCH BASINS

Bids were opened at 6:45pm for road materials, virgin asphalt concrete, and catch basins and headwalls.

Jim McCaskey moved and Irene McMullen seconded to waive the reading of the legal notice published March 5, 2015 in the *Geauga Maple Leaf*, with a unanimous vote. Motion carried.

Virgin Asphalt Concrete – One bid was received, properly sealed and labeled.

- 1) Shalersville Asphalt Co., \$500 bid bond from The Guarantee Company of North America USA.

Road Materials – Two bids were received, properly sealed and labeled.

- 1) Ontario Stone Corporation, \$500 official check from Citibank
- 2) Arms Trucking Company, \$500 bid bond from Merchants Bonding Company.

Catch Basins and Headwalls – One bid was received, properly sealed and labeled.

- 1) James Szuszkiewicz, \$500 cashier's check enclosed from Chase Bank.

Jim McCaskey moved and Irene McMullen seconded to turn the bids over to the road superintendent to review, with a unanimous vote. Motion carried.



DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, March 24, 20 15RENTAL FORMS

The Trustees discussed the proposed revisions to the rental forms.

COMMUNITY ROOM RENTAL

Jim McCaskey moved and Irene McMullen seconded to rent the community room to the Claymore Soccer Club (Pearce) for a pancake breakfast on April 12, 2015 from 8am-1pm, approx. 100, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room to Leadership Geauga (Molnar) on April 22, 2015, from 3-9pm, approx. 60, and to waive the fees. Roll call vote: Mr. McCaskey, yes; Mrs. McMullen, yes; Mr. Bushman, abstain. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for rug hooking (Gustafson) April 20, May 18 and June 15, 2015 at 10am, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for the Alpine Valley Ski Patrol Season End Banquet (Galaska) on April 24, 2015 from 4-10pm, approx. 60-70, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Chardon Baptist Church Ladies Banquet (Hayes) on May 15, 2015 from 4-9pm, approx. 45-60, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Wedding Reception (Roge) on May 16, 2015, all day, approx. 150, for a \$125 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Baby Shower (Paterson) on May 30, 2015, from 11am-5pm, approx. 30-40, for a \$125 rental fee and \$50 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the community room for a Dinner with Senator Brown (Dorka) on June 6, 2015, at 4pm, approx. 150, for a \$125 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to approve the McCaskey Landscape rental agreement change in date from March 20, 2015 to March 30, 2015, with a unanimous vote. Motion carried. [The rental agreement was approved at the March 10<sup>th</sup> meeting.]

MEETING ROOM RENTAL

Jim McCaskey moved and Irene McMullen seconded to rent the meeting room for the Chardon Baseball League Draft (Bluemmel) on March 29 2015, all day, approx. 40 in three shifts, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Jim McCaskey moved and Irene McMullen seconded to rent the Emmons Pavilion for a Moving Away Party (Crabb) on May 24, 2015, from noon-10pm, approx. 150, for a \$25 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

EXECUTIVE SESSION/PERSONNEL COMPENSATION

Jim McCaskey moved and Irene McMullen seconded to go into executive session at 6:55pm to discuss personnel compensation, with a unanimous vote. Motion carried.

The meeting resumed at 7pm.

ENCUMBRANCE SHEET

Jim McCaskey moved and Irene McMullen seconded to approve the encumbrance sheet for March 24, 2015, as written:

COSE/Medical Mutual	Medical/Hospitalization	82,037.68
Delta Dental	Dental	6,673.20
Union Security Insurance Co.	Life Insurance	3,448.00
Other – Professional & Technical	Blanket to 12/31/2015	500.00
Clemson Portable Restrooms	Park Portable Restrooms	768.00
Custodial Services & Supply	Park Restroom Cleaning	1,364.00
Waste Management	Refuse Pickup – Town Hall	1,000.00
Machinery, Equipment, Etc.	Blanket to 12/31/2015	400.00
P. Ianiro Lawn and Garden	Prepare 5 Ball Fields	7,500.00

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

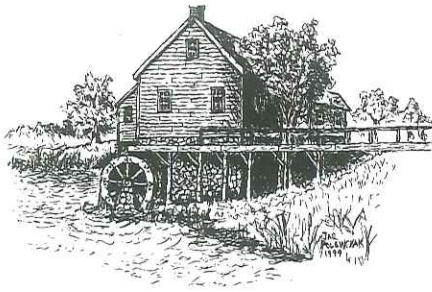
Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:01pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2015-12

Be it resolved by the Trustees of Munson Township, in a special session on the 24th day of March, 2015, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Mr. McCaskey moved the adoption of the following resolution, for within fund transfers in the 2015 Permanent Appropriation, as follows:

In the General Fund:

400.00 to 1000-760-740-0120  
from 1000-760-730-0220

Machinery, Equipment and Furniture – Town Hall  
Improvement of Sites – Fire Department

Mrs. McMullen seconded the motion and the roll being called resulted  
as follows: voting

Andrew J. Bushman, yes  
Andrew J. Bushman

James J. McCaskey, yes  
James J. McCaskey

Irene H. McMullen, yes  
Irene H. McMullen

Attest: Judith Toth, March 24, 2015  
Judith Toth, Fiscal Officer