

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, March 14, 2017

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustee Andy Bushman and Fiscal Officer Judy Toth present. Trustee Jim McCaskey was absent. Mrs. McMullen led the Pledge of Allegiance. The Trustees signed warrants 14761-14794 dated 3/14/17 totaling \$58,521.23, EFT Vouchers 89-98 & 100 for the 3/10/17 biweekly payroll in the amount of \$11,959.31, and warrant 1249 dated 3/14/17 in the amount of \$4,848.01 to transfer EMS collections from the lockbox. Warrant 14760 was voided.

MINUTES

Andy Bushman moved and Irene McMullen seconded to approve the February 28, 2017 minutes, as written, with both Trustees voting yes on the roll call. Motion carried.
Andy Bushman moved and Irene McMullen seconded to approve the March 3, 2017 minutes, as written, with both Trustees voting yes on the roll call. Motion carried.

CEMETERY DEEDS

The Trustees signed deeds to Timothy J. and Debra A. Garlak for Maple Hill III, Lot 346, Graves 9 and 15; James A. and Karen V. Teichman for Maple Hill III, Lot 334, Graves 9, 10, 11, 12, and 13; and Edward J. & Judith E. Cogan for Fowlers Mill II Cemetery, Lot 349, Grave 8.

PUBLIC COMMENT

There was no public comment.

PARK TRAILS

Park Board members Jim O'Neill and Joe Herczak were present to ask for a decision on the Scenic River trails. Mr. Herczak had hoped to supervise the construction of the wooden structures during the winter. He was aware that the road crew would not be available come spring. He did not recommend breaking the project into segments, as the trail would not be usable. If the project was not done this year, he asked the Trustees to reserve half of the funds, with the expectation that the project would be done in 2018. Mrs. McMullen noted that delaying the project would allow the Township to apply for a NatureWorks grant. The Board will be addressing the permanent appropriation at the next meeting, and she encouraged Mr. Herczak to attend.

WEEKLY RUBBISH SERVICE

Andy Bushman moved and Irene McMullen seconded to approve the Waste Management contract as written, with both Trustees voting yes on the roll call. Motion carried.

LAEPP 2017 COOPERATIVE AGREEMENT

The Township received the final paperwork for the Local Agricultural Easement Purchase Program (LAEPP). Mr. Bushman requested time to review it before Mrs. McMullen signed.

CEMETERY FEES

Andy Bushman moved and Irene McMullen seconded to approve the increase in the cemetery fees, effective March 14, 2017 as presented, with both Trustees voting yes on the roll call. Motion carried. [The fee schedule is included on a separate page as part of the minutes.]

TREE WORK ON FOWLERS MILL ROAD

The Trustees addressed a request to have trees removed on Fowlers Mill Road. The trees will be removed at the resident's request, to allow the township to extend the culvert pipe underneath the road. Before work can commence, the resident will be required to sign an easement to allow the township to go onto her property.

Andy Bushman moved and Irene McMullen seconded to authorize road superintendent Jim Teichman to remove the six or seven trees on the Eleanor Semenik property as part of the work easement she needs to sign yet, with both Trustees voting yes on the roll call. Motion carried.

GTA MEETING HOST

Munson Township will host the April Geauga County Township Association meeting. Mr. Bushman said that traditionally the host township invites the chairmen of its appointed boards, office staff, and department heads to attend.

Andy Bushman moved and Irene McMullen seconded that we invite the department heads, chairs of the various boards, and office staff to attend the Geauga County Township Association meeting to be hosted by Munson Township, dinners to be paid by the Township, with both Trustees voting yes on the roll call. Motion carried.

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QUOTES TO PAINT MEETING ROOMS

The Trustees reviewed quotes from M&M Painting and Remodeling and Lakeside Carpentry and Remodeling to paint the meeting room, community room and restrooms. Andy Bushman moved and Irene McMullen seconded to approve M&M Painting and Remodeling to do the painting in the meeting room, community room and restrooms not to exceed \$3,200, with both Trustees voting yes on the roll call. Motion carried. If the road department can do part of the work, the contract will be reduced. Mrs. McMullen will sign the proposal after this decision is made.

SPECIAL MEETING

Andy Bushman moved and Irene McMullen seconded to hold a special meeting for the permanent appropriation and other regular business on Tuesday, March 21, 2017 at 6:30pm, with both Trustees voting yes on the roll call. Motion carried.

COMMUNITY ROOM RENTALS

Andy Bushman moved and Irene McMullen seconded to lease the community room for the Chagrin River Watershed Action Plan Update (Moran) on April 5, 2017 from 3:30-6pm, approx. 20, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for Chardon High School Freshman Mentoring (Butala) on April 27, 2017 from 7am-2pm, approx. 85, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Geauga Safety Council Special Training (Richards) on June 7, 2017 from 8am-noon, approx. 20-30, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to Breeders and Feeders 4H (Munn) on June 11, 2017 at 1pm, approx. 80, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

MEETING ROOM RENTALS

Andy Bushman moved and Irene McMullen seconded to lease the meeting room for a Chardon Baseball Draft Meeting (Sacerich) on April 2, 2017 from 5:30-9pm, approx. 50, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the conference room to Breeders and Feeders 4H (Munn) on June 11, 2017 at 1pm, approx. 20, and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

MEETING AND CONFERENCE ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the meeting and conference room for Chardon High School Freshman Mentoring (Butala) on April 27, 2017 from 7am-2pm, approx. 85 (breaking into groups), and to waive the fees, with both Trustees voting yes on the roll call. Motion carried.

PARK GROUNDS LEASE

Andy Bushman moved and Irene McMullen seconded to lease the Munson Township Park grounds to the Chardon Sports Camp (Robinson) for the various days listed, June 12-16 & 26-30, July 10-14 & 17-21, and August 7-11, 2017 from 8am-1pm, with both Trustees voting yes on the roll call. Motion carried. [\$125 fee paid – same as last year – and certificate of insurance attached.]

ENCUMBRANCE SHEET

Andy Bushman moved and Irene McMullen seconded to approve the encumbrance sheet for March 14, 2017, as written:

Centerra Co-op	Fuel and Supplies	10,000.00
Centerra Co-op	Heating Oil	750.00
Operating Supplies	Blanket to 12/31/2017	5,000.00
Improvement of Sites-Township	Blanket to 12/31/2017	250.00
Postage	Blanket to 12/31/2017	450.00

with both Trustees voting yes on the roll call. Motion carried.

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PUBLIC COMMENT

Resident Rich Ferlin asked if the Township had looked into piggybacking on the county phone system. The Board advised this was one of its considerations. He asked if all of the Fowlers Mill Road residents had been notified about the upcoming Fowlers Mill Road meeting and if the notice had been posted on the township web site.

Mr. Bushman advised that the chainsaw safety class was scheduled for April 6 from 9-11:30am. The information was posted on the bulletin board in the entrance. Anyone interested was asked to call the township.

EXECUTIVE SESSION FOR PERSONNEL COMPENSATION AND EMPLOYMENT

Andy Bushman moved and Irene McMullen seconded to go into executive session to discuss personnel compensation and employment at 7:02pm, with both Trustees voting yes on the roll call. Motion carried. The regular meeting resumed at 7:12pm

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:16pm, with both Trustees voting yes on the roll call. Motion carried.

Irene H. McMullen Chairman Judith Toth Fiscal Officer