

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, March 13, 2018

The meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Judy Toth present. Fire department members were also present. Mr. Bushman led the Pledge of Allegiance. The Board signed warrants 15581-15597 dated 3/13/18 totaling \$36,968.94 and warrant 1273 dated 3/13/18 for \$9,454.76 to transfer EMS collections from the lockbox.

CEMETERY DEED

The Trustees signed a deed to Debra L. Petrus for Lot 330, Graves 4 & 5 in Maple Hill III Cemetery.

MINUTES

Irene McMullen moved and Jim McCaskey seconded to approve the minutes of February 27, 2018, with a unanimous vote. Motion carried.

Irene McMullen moved and Jim McCaskey seconded to approve the minutes of March 6, 2018, with a unanimous vote. Motion carried.

PUBLIC COMMENT – none.

FIRE DEPARTMENT REPORT/INTERIM FIRE CHIEF MIKE VATTY

Interim Chief Mike Vatty reported that the transition plan was proceeding on schedule. The fire department is compiling figures and looking at trends. He passed out two documents, vehicle responses and trends, 2015 through 2017, and a 2016-2017 fire inspections report, with a list of current certified inspectors. The vehicle response showed a declining use for the heavy rescue vehicle, which has been phased out in most other local departments. Replacement cost is approx. \$330,000. He discussed the primary use for the heavy rescue vehicle, to transport compressed air, and discussed other options. Vehicle 4099, a boat, is necessary equipment for the department. An aluminum boat would be better, because it is not as easily punctured. The call stats showed how aging affected the use of the vehicles. According to the fire inspections report, 75 to 80% are company inspections. Mr. McCaskey asked if the department charged for this service, and Mr. Vatty said they did not, but he would look into it.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Mr. Teichman discussed the need for a new utility trailer at an approximate cost of \$2,690 to carry bio-restore materials to the job site. The Township purchased the equipment to apply the rejuvenator to the township roads. He asked to use scrap metal funds to purchase the trailer and to purchase an exhaust fan for the maintenance building.

Irene McMullen moved and Jim McCaskey seconded to request the road superintendent to solicit quotes for a trailer and exhaust fan, with a unanimous vote. Motion carried.

The Board has the quote from P. Ianiro for field prep. Before approving the work, the Trustees will contact Chardon High School and the Chardon Baseball League to see if they will reimburse the Township for their share of the cost.

BUREAU OF WORKERS COMPENSATION THIRD PARTY ADMINISTRATOR

The Township had quotes from CareWorksComp, Ohio Township Association Group Rating Program, and CompManagement, Ohio Association of Public Treasurer's Group, for participation in a group-rating program for workers compensation, contract period beginning September 1, 2018 for policy year 2019.

Irene McMullen moved and Jim McCaskey seconded to continue with CompManagement for 2019, with a unanimous vote. Motion carried.

MONTHLY FINANCIAL REPORT

Irene McMullen moved and Jim McCaskey seconded to approve the February financial report, with a unanimous vote. Motion carried.

RESOLUTION 2018-10/FIRE CONTRACT ADDENDUM

Resolution 2018-10 was made by Irene McMullen and seconded by Jim McCaskey for an addendum to the 2006 Fire Contract, Compensation for Services, from April 1, 2018 through May 31, 2018 [\$233,313.50], as written, with a unanimous vote. Motion carried.

RESOLUTION 2018-11/MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

Resolution 2018-11 was made by Irene McMullen and seconded by Jim McCaskey to designate The Middlefield Banking Company as the depository for Munson Township funds for a five-year period from February 26, 2018 through February 26, 2023. Roll call vote: Mrs. McMullen, yes; Mr. Bushman, yes; Mr. McCaskey, abstain. Motion carried. Mr. McCaskey discussed the O.R.C. requirement to designate a depository every five years.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8084 FORM NO 10148

Held Tuesday, March 13, 20 18

RESOLUTION 2018-12/PERMANENT APPROPRIATION

Resolution 2018-12 was made by Irene McMullen and seconded by Jim McCaskey to approve the 2018 Permanent Appropriation for a total of \$3,522,838.62, with a unanimous vote. Motion carried.

FAIRMOUNT MINERALS

Fairmount Minerals (Best Sand) plans to clear trees in the road right-of-way of the east side of Route 44 to expand their operations, and is requesting a letter from the Township Trustees that the clearing will have no impact on the Township. Mr. Bushman will prepare the letter.

PARK TRAILS

Mrs. McMullen asked the Board to consider a NatureWorks grant for the Scenic River trails. She proposed placing a picture of the proposed trails on the township website and asking for public comment to spur interest in the project.

LANDIES DUGOUT PROJECT

Stewart Landies was awarded grants and donations from various agencies including the Bill Conway Foundation and Fairmount Minerals to be used to install dugouts at the Munson Township Park ball fields. The checks will be written to the Township to be disbursed for the project. The Trustees discussed creating a special fund.

OUTSIDE MEETINGS

Mrs. McMullen attended a Senior Services meeting, and Mr. Bushman attended a Geauga Safety Council meeting on March 2.

COMMUNITY ROOM RENTAL

Irene McMullen moved and Jim McCaskey seconded to rent the community room for dance classes (Jennings) Thursdays, March 29, April 5, 12, 19, 26, 2018 from 4:30-7:30pm, and to waive the fees, with a unanimous vote. Motion carried. The Board granted the use for the first month at no charge, on a trial base. The Board will want to know if any Munson residents participated.

Mrs. McMullen advised that the 4H Group would seek another location for their Monday night meetings. The Boy Scouts meet at the same time, and there was not enough space to accommodate both groups.

PUBLIC COMMENT

No public comment.

ENCUMBRANCE SHEET

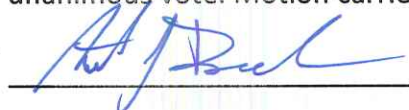
Irene McMullen moved and Jim McCaskey seconded to approve the encumbrance sheet for March 13, 2018, as follows:

| | | |
|------------------------|-----------------------------------|----------|
| ASAP Sanitary Services | Park Portable Restroom Service | 896.00 |
| Blanket Certificate | Trash Day, Rubbish Collection | 4,000.00 |
| Blanket Certificate | Buildings – Road and Bridge Fund | 3,000.00 |
| Blanket Certificate | Improvement of Sites – R & B Fund | 2,000.00 |
| Blanket Certificate | Scrap Money – General Fund | 4,456.75 |

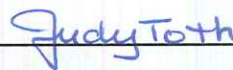
with a unanimous vote. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Andy Bushman seconded to adjourn the meeting at 7:11pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer