

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Tuesday, June 9,

20

Held _____ 20____

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Todd Ray all present via Zoom electronic teleconference. Due to the ongoing pandemic, the meeting was held without any elected officials located in the same physical space. The meeting was open to the public, with the access link posted on the Munson Township website, in accordance with the Ohio legislature's Substitute Amended House Bill 197. Six residents logged into the meeting.

Chair Irene McMullen led the Pledge of Allegiance.
Trustees signed warrants 17372 - 173402 dated 6/9/2020, totaling \$27,875.61, and EFT Vouchers 172-179 for the 6/12/2020 bi-weekly payroll totaling \$8,354.43. The May Financial Report is available for review by the Trustees.

MINUTES

Mr. Bushman moved to approve the minutes of the Trustees Regular meeting May 26, 2020, as written. Mr. McCaskey seconded; with a unanimous vote, the motion carried.

FIRE DEPARTMENT/CHIEF MIKE VATTY

Chief Vatty was unavailable for the meeting due to a commitment in another community. Captain Brian Gray attended and reported on two automobile accidents in the township last week with serious injuries sustained, and a building fire in Newbury to which Munson provided mutual aid. He noted that University Hospitals is recruiting first responders to participate in a COVID 19 virus antibody study for assessing community exposure to the disease. Several members of MFD have agreed to participate.

Capt. Gray also reported that MFD did a site assessment to verify that MFD has access to a residential property in Berkshire Hills. A private lane off Heath Rd. was recently gated by the Berkshire Hills operator. MFD access to the residence was affirmed.

Capt. Gray noted that MFD has been compiling thorough documentation of all pandemic related expenditures by MFD, and will have Debbie Roche deliver the paperwork to Fiscal Officer Ray. The Trustees will review and approve reimbursement for these expenditures.

ROAD DEPARTMENT

Road Superintendent Walker asked for discussion regarding Community Clean-up/Trash Day, tentatively rescheduled for September 19. He reported that the crewmembers are uncomfortable with doing any residential pick-up due to the pandemic. Trustees decided not to cancel the Day, but to revisit the topic in a few weeks, at a July meeting.

Mr. Walker also reported that the restrooms in Munson Township Park have been retrofitted with the touchless water fixtures. Mr. Bushman stated that current orders from Gov. DeWine's

Health Task Force on the Pandemic will not permit the bathrooms to be re-opened to the public, unless the township committed to hourly cleaning of restrooms. For now, they will remain closed.

TOWNSHIP BUSINESS

The Trustees discussed whether to prepare and mail a July/August newsletter, or perhaps a postcard with information. Trustees agreed to work on a July mailing.

Mr. Bushman reported that a resident in the subdivision across from Geauga Medical Center inquired about posting speed limit signs in the subdivision. Mr. Bushman had explored the issue with the Geauga County Engineer's office. A resolution to proceed was prepared. Trustees will vote on a motion to approve later in the meeting.

Chair McMullen updated the Board on streetlight upgrades. The Illuminating Co. has committed to replace all burned-out street light fixtures with LED lights, at their expense, as the current light fail, going forward. If the Trustees are patient, all the streetlights will be upgraded to LED. Paying for replacement of any lights prior to "burn-out" will still be at Township expense. Ms. McMullen will follow up on discussions with TIC regarding troublesome streetlights at the Brown Barn intersection and Best Sand entrance.

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The Trustees agreed to approve a customer agreement with TIC for replacement of the remaining lights. Mr. Bushman moved to approve the agreement, along with attached schedule "C". Mr. McCaskey seconded. Motion carried with a unanimous vote.

The Trustees discussed updating the rental agreements for the pavilions and Community Room, in response to new conditions and safety/social distancing because of the pandemic. They considered options to alter the facilities and recommendations to renters to encourage compliance with ODH guidelines. Office Manager Paula Friebertshauser will prepare a draft addendum, to be attached to each rental agreement, stating that renters must comply with current guidelines for social distancing put out by Gov. DeWine's Health Task Force on the Pandemic. Trustees will review and offer additional comment. Andy Bushman moved to approve an updated rental agreement for pavilion and room rentals that includes "hold harmless" language approved by APA Susan Wieland. Jim McCaskey seconded the motion. Motion carried by unanimous vote.

Health Insurance Renewal

Office Manager Friebertshauser reported that she had just received information on health insurance prices. Trustees may renew the current Medical Mutual health care plan for employees and township officials. The renewal proposal that just arrived will have a rate increase of 17.4% OM Friebertshauser reported that the Burnham and Flower representative to Munson said the Township could seek a competitive quote from Anthem, but Anthem quotes have been about 11% higher. She has been advised that the current Med Mutual renewal is likely to be lower, and is a superior plan. All township employees will have to fill out the electronic Formfire forms with family health histories and submit if Munson wants to get an Anthem quote. Trustees agreed to review all of the information before making a decision.

Cemeteries

Mr. Bushman moved to approve the purchase of cemetery markers for the newest section of Fowlers Mill cemetery, from Hepburn-Superior, in the amount of \$1217.90 . Mr. McCaskey seconded. Motion carried with a unanimous vote. Mr. Bushman moved, to approve allowing Holden Arboretum staff to collect amelancier fruit/seeds from Scenic River Retreat, for propagation purposes, with a request to allow the Township to receive back some seedlings. Mr. McCaskey seconded; motion carried with a unanimous vote.

FISCAL OFFICER

RESOLUTION 2020-25 / WITHIN FUND TRANSFER

A motion to approve Resolution 2020-25 was made by Andy Bushman and seconded by Jim McCaskey for within fund transfers in the Permanent Appropriation in the General Fund. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2020-26 / Speed Limits in Subdivision

A motion to approve Resolution 2020-26 was made by Andy Bushman and seconded by Jim McCaskey for the posting of 25 MPH speed limit on Nantucket, Captain's Walk, and Crows Hollow. With a unanimous vote, the motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Searchable minutes

Jim McCaskey moved to hire Hugh Cassidy to convert five years of township meeting minutes to a searchable format, not to exceed \$100.00 Mr. Bushman seconded. Motion carried with a unanimous vote.

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Ohio Checkbook

Mr. Bushman reported that he is scheduled to talk with someone from the Ohio Treasurer’s office this week about options for posting information on OhioCheckbook.gov The Trustees agreed to make a decision at the next meeting.

Ms. McMullen pointed out that the Township has already received donations from four Munson businesses. She will write thank you notes to these generous donors to the Picnic, (Payne and Payne Builders, University Hospitals, Petersen and Petersen, and Junction Auto) and will invite them to redirect their gifts to the scholarship fund.

FISCAL OFFICER
MONTHLY FINANCIAL REPORT

The May Financial Report is available for review by the Trustees.

The Trustees reviewed the timeline for preparing and approving the 2021 budget, and noted the scheduled date for a workshop meeting, June 16, and at the Regular meeting June 23. Mr. Bushman moved to schedule a public hearing for the 2021 budget for July 14, at 6:30 p.m., with the Regular Meeting to follow immediately. Mr. McCaskey seconded. Motion carried with a unanimous vote.

Mr. Ray shared information about an invoice for ball field preparation completed by P.laniro Lawn and Garden, and noted that the invoice will need to be approved by a Trustee. Mr. Bushman agreed to review it and discuss with the contractor.

Mr. Bushman moved to approve a grounds lease agreement with Chardon Sports, for dates and times specified, noting that it is an extension of an earlier agreement that was nullified by the pandemic closing of group activities in the park. Jim McCaskey seconded. The motion carried with a unanimous vote.

Public Comment
Chair McMullen asked for any public comment. No one responded.

ENCUMBRANCE SHEET
Andy Bushman moved and Jim McCaskey seconded to approve the encumbrance sheet for June 9, 2020, as written:

Blanket	Other - Dues and Fees, administration	\$500.00
Blanket	Other - Dues and Fees, cemeteries	\$900.00
Chagrin River Watershed Partners	Grant administration fees	\$8,000.00
Time Warner Cable- Northeast	Internet service, Rd. Dept.	\$800.00
Blanket	Other property services, Town hall	\$200.00
Hepburn Superior	Cemetery markers	\$1,217.90
Centerra Co-Op	Fuel and supplies	\$10,000.00
Motion carried with a unanimous vote.		

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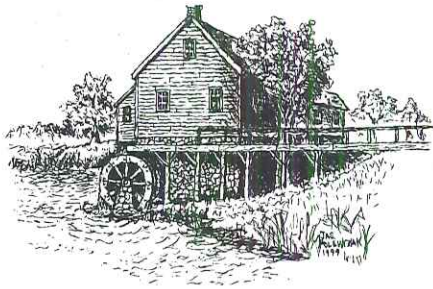
Held Tuesday, June 9, 2020

The Trustees noted that the next meeting is Tuesday, June 16, a Special meeting for the budget workshop. Mr. McCaskey re-stated his belief that it was time to resume meeting in the public space, using social distancing. He again pointed out that other county agencies have resumed face-to-face meetings. Mr. Bushman stated that the Governor's orders still do not permit public gatherings of more than ten people. He believes we should continue to honor the order. After discussion, Trustees decided to hold the next meeting by Zoom electronic teleconference.

MEETING ADJOURNED

Andy Bushman moved and Jim McCaskey seconded to adjourn the meeting at 7:29 pm. Motion carried with a unanimous vote.

June H. McMunn Chairman Todd R. Ray Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2020-25

Be it resolved by the Trustees of Munson Township, in a regular session on the 9th day of June 2020, with the following members present, via Zoom internet-based teleconference meeting, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Andy Bushman moved the adoption of the following resolution:

That the 2020 Permanent Appropriation be amended, as follows:




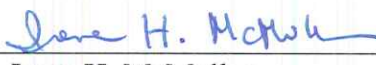
Transfers Within Funds

In the General Fund, within fund transfers, as follows:

800.00 to 1000-330-341-0000 Telephone
from 1000-130-190-0000 Salaries

Jim McCaskey seconded the motion and the roll being called, resulted as follows:

Voting

<u></u>	<u></u>
Andrew J. Bushman	
<u></u>	<u>yes</u>
James J. McCaskey	
<u></u>	<u>yes</u>
Irene H. McMullen	

Attest: , June 9, 2020
Todd Ray, Fiscal Officer

Munson Township Board of Trustees
Resolution No. 2020-26

**RESOLUTION REDUCING THE PRIMA FACIE SPEED IN A RESIDENTIAL
SUBDIVISION PURSUANT TO §4511.21 OF THE OHIO REVISED CODE**

WHEREAS, The Munson Township Board of Trustees is of the belief that the statutory speed limit of 55 miles per hour (mph) is greater than is reasonable and safe for Captains Walk, Crows Hollow, and Nantucket; and

WHEREAS, this Board has caused to be made an engineering and traffic investigation upon the section described above, and

WHEREAS, it is the belief of this Board that such investigation confirms the allegation that the statutory speed limit is unrealistic.

WHEREAS, §4511.21 of the Ohio Revised Code authorizes the Board of Trustees to declare a safe and reasonable prima facie speed limit in residential subdivisions.

NOW THEREFORE, BE IT RESOLVED by the Munson Township Board of Trustees that the Board hereby declares that a reasonable and safe prima facie speed limit for Captains Walk, Crows Hollow, and Nantucket shall be 25 mph;

BE IT FURTHER RESOLVED that standard signs, properly posted and giving notice of the prima facie speed limit of 25 mph shall be erected; this Resolution shall become effective once said signs are erected.

Adopted this 9th day of June, 2020.

Voting thereon:

Irene H. McMullen
Irene H. McMullen, Trustee Chair

Andrew J. Bushman
Andrew J. Bushman, Trustee

James J. McCaskey
James J. McCaskey, Trustee

Vote:

yes

yes

yes

I certify that the above was adopted by the Munson Township Board of Trustees, Geauga County, at its meeting held on June 9, 2020.

Todd R. Ray
Todd R. Ray, Fiscal Officer

6/9/2020
Date