

RECORD OF PROCEEDINGS  
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, June 8, 20 21

The meeting was called to order at 6:30 pm by Chairman Andy Bushman, with Trustees Irene McMullen and Jim McCaskey and Fiscal Officer Todd Ray present. The meeting was also accessible via Zoom, internet-based electronic teleconference. Two residents logged into the meeting via Zoom. The Chairman led the Pledge of Allegiance.

Chairman Andy Bushman stated that the Board has warrants to sign. Trustees signed warrants 18048 - 18081 dated 6/08/2021, totaling \$82,372.85, and the June 11, 2021 bi-weekly payroll EFT vouchers 155 through 162, totaling \$8,844.30.

Jim McCaskey moved to approve the minutes for the Trustees Regular meeting held Tuesday, May 25, 2021, as presented. Irene McMullen seconded. Motion carried with a unanimous vote.

Public Comment

Chair Andy Bushman called for any public comment from meeting attendees. Resident Scott Myers addressed the Board via Zoom. He expressed concerns about nuisance noise and disturbance due to neighborhood chickens and dogs. He asked questions regarding local government's ability to limit such nuisances.

Fire Department

Fire Chief Mike Vatty informed the Board that the Fire Department had scheduled the Fire Simulator training trailer to be stationed in Munson the weekend of June 11, 12, and 13. The actual training will include three classes of trainees in one-hour shifts, Saturday, June 12, from 11:00 to 2:00, and will involve burning material in the unit that will release a small amount of nuisance smoke into the community. He discussed with Trustees the best location for parking the 55-foot-long trailer. MFD has been in contact with Munson-Chardon baseball to cover parking and smoke issues.

Jim McCaskey noted that he had visited the Fire Station recently and observed first-hand the extensive plumbing work Chief Mike Vatty personally completed on his own time for the installation of the washer and dryer equipment. He praised the quality of the work and the gift that this was to Munson Township, and thanked the Chief on behalf of the Board and the residents. Mr. McCaskey suggested that the Township purchase new patio chairs for the back patio at the Station as a tangible demonstration of appreciation. The existing chairs in the patio are in very poor condition.

Chief Vatty informed the Board that MFD is monitoring the progress of the Mayfield-Auburn intersection reconstruction project, and it is moving slowly. The Opticon electronic signal communicators for emergency responder vehicles have still not been installed. MFD response vehicles are sometimes using alternate routes to avoid the intersection.

In response to a Trustee question, Chief Vatty reported that staff from Ravenwood Mental Health Center make follow-up calls to emergency responders to "check-in", to assess their status after responding to fatal fire or motor vehicle incidents. He expressed gratitude for that extra care that is extended to MFD personnel.

Road Department

Road Superintendent Kirk Walker updated the Board that he received another quote for repaving the asphalt areas in front of the Fire Station and the Town Hall. He will reach out to more contractors to try to get one more quote.

Mr. Walker had no updates to report on his consult with architect Don Alexander regarding the maintenance building renovation project.

Township Business

Mr. McCaskey moved to authorize Office Manager Paula Friebertshauser to begin making arrangements for a Flea Market at the Town Hall on Saturday, August 28. Irene McMullen seconded. Motion carried with a unanimous vote.

Mr. McCaskey moved to authorize Zoning Inspector James Herringshaw to contract with Planning and Zoning Services, LLC., to provide zoning consultation, at a rate of \$25.00/hour. Irene McMullen seconded. Motion carried with a unanimous vote.



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NOPEC Green Ribbon Award

Irene McMullen asked the Board to consider applying for the NOPEC Green Ribbon Award for funding environmentally appropriate purchases for Township facilities, as more funds are now available. The Board expressed support for the idea and offered suggestions. Irene stated she would draft the application, using any ideas that either Trustee forward to her that they wish to include.

Go Green Grant

Irene reminded the Trustees that the application for the Go Green Grant offered by Geauga-Trumbull Solid Waste District for the purchase of Township and Park amenities made of recycled materials is due at the end of the month, and she already agreed to draft that grant proposal, using ideas any of the Trustees would like to put forward.

Electronic Scoreboards

Trustees revisited the matter of electronic scoreboards for Zambory Field and the Girls' softball field at Munson Township Park. One resident commented via Zoom that he is concerned the size and placement of the softball scoreboard does not fit with the park amenities. Trustees are comfortable with the size and format of the signs proposed by the group currently fundraising for the signs. Jim McCaskey stated that the scoreboards will be purchased and owned by the Township, using funds raised through sponsors. Fiscal Officer Todd Ray asked that the timing of the purchase and installation of the scoreboards be clearly established so that he can be sure funds are in place for payment. Mr. McCaskey indicated that donations would be received before the purchase and installation.

Fiscal Officer

Resolution 2021-17: Fund Transfer

Mr. McCaskey moved to approve Resolution 2021-17, a resolution for the transfer of funds within the General Fund and Road and Bridge Fund. Ms. McMullen seconded. Motion carried with a unanimous vote. [The resolution in its entirety is included on a separate page as part of the minutes.]

Fiscal Officer Ray noted the first draft of the 2022 Budget was available for Trustee review and comment. He pointed out that he does not have important numbers regarding the costs of the Sherman Rd./OPWC project but anticipates that it will require significant matching funds from the Munson Budget. He suggested the Trustees could advise him of any other projects they wish to include in the Budget, and he would add them for discussion at the next Regular meeting, June 22. Mr. Ray indicated the Board should schedule the Public Hearing on the 2022 Budget at the next meeting.

Other Business

Chair Bushman asked the Trustees to be prepared to act on the health insurance renewal at the next meeting.

Mr. Bushman asked the Board to consider the placement of the .75 mill Road Improvement levy on the ballot this fall, one year early, as allowed by law, to be discussed at the next meeting. The Trustees discussed the ongoing work by The Illuminating Co. to replace streetlights with energy efficient LED lights. Jim McCaskey stated his concern that they want to avoid having any new lights installed that will provide excessive wattage and light distribution at intersections. Trustees agreed that that will trigger complaints. Irene McMullen stated that the Illuminating Company provided a schedule of replacement wattages, and Trustees can ask for any of the wattage specifications to be changed for any intersection prior to installation.

Andy Bushman reported that he has spoken with electrical contractor Electolite to get prices for completing the energy-efficient LED lighting upgrades for the remaining areas of the Fire Station, coordinating with MFD staff to identify the appropriate lights in these areas. Andy indicated he will seek quotes from other vendors.

Outside meetings

Jim McCaskey attended the Planning Commission meeting earlier in the day. Andy Bushman attended the Safety Council meeting the past Friday.

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Public Comment

Mr. Bushman asked for public comment. Resident Joe Bastuli offered comments on Township zoning. He stated that he believes that Trustees should prohibit any new use variances in the Township, to protect residential property values. He re-stated his belief that the Board of Zoning Appeals should not grant any more use variances.


ENCUMBRANCES :

Jim McCaskey moved to approve the encumbrance sheet as written. Irene McMullen seconded. Motion carried with a unanimous vote.

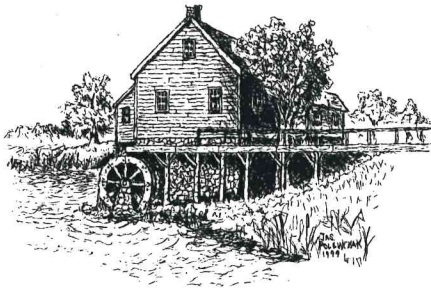
VENDOR	PURPOSE	AMOUNT
Pontem Software	Cemetery map software subscription	\$895.00
OTARMA	Anniversary contribution, insurance	\$37,124.00
OTARMA	insurance coverage, new wheel loader	\$80.00

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:25 pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer





# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2021-17

Be it resolved by the Trustees of Munson Township, in a regular session on the 8th day of June, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Jim McCaskey moved the adoption of the following resolution:

That the 2021 Permanent Appropriation be amended, as follows:

### Transfers Within Funds

In the General Fund, within fund transfer, as follows:

\$1,830.00 to 1000-110-382-0000 Liability insurance premiums  
from 1000-110-381-0000 Property insurance premiums

In the Road and Bridge Fund, within fund transfer, as follows:

\$2,160.00 to 2031-330-381-0000 Property insurance premiums  
from 2031-330-381-0000 Liability insurance premiums

Irene McMullen seconded the motion and the roll being called, resulted as follows:

	Voting
<u>Andrew J. Bushman</u>	<u>ye</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>

Attest: Todd R. Ray, June 8, 2021  
Todd Ray, Fiscal Officer